

**Village of Caledonia Utility District Meeting
June 1, 2022**

1. Meeting Called to Order – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, June 1, 2022. The meeting was called to order by President Howard Stacey at 6:00 pm.

2. Roll Call – Those present were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, Dave Ruffalo, John Strack and Robert Kaplan. Trustee Lee Wishau was excused. Also, present were Utility Manager Robert Lui, and Public Services Director Anthony Bunkelman.

3. Approval of Minutes

a. Upon a motion by Minto and seconded by Pirk, the Commission approved the minutes from the Utility District’s previous regular meeting held May 4, 2022. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**

4. Citizen Comments – None

5. Communications and Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the agenda from the May 17th meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.

b. Racine Wastewater Utility Agenda & Minutes

The Commission looked over the agenda from the May 17th meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.

c. Operator & Operator in Training Update

Director Bunkelman gave a brief update on the Operator in Training applicants and that they will be reviewed.

d. Operator Retirement – David Farmer

The Village of Caledonia received a letter of retirement from David Farmer. Mr. Farmer has 26 ½ years of service with the Utility.

e. DeBack Phase III Watermain & Sewer Extension Project Special Assessment Lawsuit

Director Bunkelman informed the District that a lawsuit has collectively been filed by 5 owners disputing the Special Assessment.

6. Approval of O&M Bills

- a. Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$434,167.97. **Motion carried.**
- b. Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$45,093.36. **Motion carried.**
- c. Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$40,268.66. **Motion carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site

Discussed options with Foth on options for Facility Plan. Investigating further.

c. Riverbend Lift Station & Forcemain Upgrade

Working on Facilities Plan. Same as above.

d. Annual Televising Program – Sanitary Sewer

Continuing to perform repairs that staff can perform.

e. Water Impact Fee / Sewer Connection Fee Update

Reached out to Mount Pleasant staff for per acre fee. Awaiting information.

f. Hoods Creek Attenuation Basin Expansion

Excavation for Basin near completed. Base of hole will need to be stabilized and obtained quotes and options for approval. Will need to process a Change Order for Stabilization in the near future.

g. Central Lift Station Safety Site & Attenuation Basin

Received comments from the DNR on Facilities Plan. Will be addressing comments. Preliminary Design being worked on. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

h. North Kremer Watermain Project

All pipe work in and tested. Working on restoration.

i. Dominican Lift Station Rehab Project

Held Pre-Construction meeting on May 23rd. Contractor looking to start mid-June.

j. Erie Street Sanitary Sewer Improvements

Road paved and restoration completed. Substantial Completion of project was given to the contractor.

k. Concord Apartments Meter Vault

Owner has obtained approval from HUD for easement. Southern Wisconsin Appraisal working on closing on easement.

l. Washington Meadows Watermain

Design completed and scheduled Bid Opening for May 25th. On agenda for Award of Contract.

m. Hoods Creek – Aldebaran Brushing Project

Spoke with contractor on having log jams removed. Awaiting quote for work.

n. Alcyn Drive – Drainage Complaint

Waiting for contractor pricing. Then will respond to owners.

o. Douglas Avenue – OMG Ditch Project

Due to owners want work done in October, set bid date for August 31.

p. Turtle Creek Restoration

Forwarded relocation order and necessary information to Southern Wisconsin Appraisal to begin appraisal process.

q. Westview Village Storm Improvements

Plans Revised and Bid Opening set for May 25th. On agenda for Award of Contract.

8. Action Items

a. Resolution 2022-1 Resolution Approving the 2021 Compliance, Maintenance Annual Report for the Caledonia Utility District

Director Bunkelman stated that the 2021 CMAR for the Utility District was in the District packet for approval. The CMAR requires reporting on numerous items for the Sanitary Sewer System. The Caledonia Utility District received a grade of A for the 2021 Reporting Year.

Commissioner Pirk moved to adopt Resolution 2022-1 Approving the 2021 Compliance, Maintenance Annual Report for the Caledonia Utility District. Seconded by Commissioner Strack. **Motion carried.**

b. Contract Award – Washington Meadows Watermain

Commissioner Kaplan moved to authorize the Caledonia Utility District to issue the Notice of Award to Reesman’s Excavating & Grading Inc for the Washington Meadows Watermain Project with Alternate in the amount of \$1,681,981.35. Seconded by Minto. **Motion carried.**

Commissioner Minto moved to authorize the Utility District President and Secretary to execute any contract documents as necessary. Seconded by Commissioner Pirk. **Motion carried.**

c. Contract Award – Westview Village Stormwater Improvements

Commissioner Minto moved to authorize the Caledonia Utility District to issue the Notice of Award to The Wanasek Corp for the Westview Village Stormwater Improvements Project in the amount of \$154,465.00. Seconded by Ruffalo. **Motion carried.**

Commissioner Minto moved to authorize the Utility District President and Secretary to execute any contract documents as necessary. Seconded by Commissioner Pirk. **Motion carried.**

d. Change Order #1 – 2021 Pavement Replacement Project

Commissioner Kaplan moved to approve Change Order #1 for the addition of 6 watermain break patches totaling 24 tons with the increased cost of \$4,656.00. Seconded by Ruffalo. **Motion carried.**

e. Change Order #2 – 2021 Pavement Replacement Project

Commissioner Pirk moved to approve Change Order #2 to reflect an increase in quantity for asphalt tonnage used for the watermain break repairs for the 2021 season with the increased cost of \$7,546.00. Seconded by Kaplan. **Motion carried.**

f. Final Acceptance of 2021 Pavement Replacement Project

Commissioner Pirk moved to recommend Final Acceptance of the 2021 Pavement Replacement Project. Seconded by Commissioner Ruffalo. **Motion carried.**

g. Change Order #2 – Dominican Lift Station Improvements

Commissioner Minto moved to approve Change Order #2 for the change in forcemain piping from 10” HDPE to 8” C-900 PVC with an increase in cost of \$4,560.00. Seconded by Ruffalo. **Motion carried.**

h. Change Order #5 – Erie Street Sanitary Sewer Improvements

Commissioner Minto moved to approve Change Order #5 for the replacement of the road culvert at Erie Street and Kentwood Drive and add 1 day to the completion of the project with an increase in cost of \$2,666.56. Seconded by Commissioner Pirk. **Motion carried.**

i. Change Order #6 – Erie Street Sanitary Sewer Improvements

Commissioner Minto moved to approve Change Order #6 for the removal and bulkheading of a previous sewer bypass and add 1 day to the completion of the project with an increase in cost of \$7,350.00. Seconded by Commissioner Pirk. **Motion carried.**

j. Storm Water Management Plan Conditional Approval – Gonzalez-Lein Property 7 Mile Road

Commissioner Pirk moved to conditionally approve the Storm Water Management Plan for the Gonzalez-Lein property on 7 Mile Road subject to conditions as outlined in the May 24th memo from Director Bunkelman. Seconded by Commissioner Ruffalo. **Motion carried.**

k. Authorization of Signatures – Partial Release from Utility Agreements and Prior Development Agreement

Commissioner Minto moved to authorize the President and Secretary of the Caledonia Utility District to execute the Partial Release from Utility Agreements and prior Development Agreement for DeBack Farms Business Park Pad C. **Motion carried.**

9. Adjournment

Upon a motion by Strack and seconded by Ruffalo, the Commission moved to adjourn the regular meeting at 6:48pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E.
Public Services Director