

**Village of Caledonia Utility District Meeting  
April 6, 2022**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, April 6, 2022. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, Dave Ruffalo, and Trustee Lee Wishau. Commissioner Nick Sullivan and John Strack were excused. Also, present were Utility Manager Robert Lui, and Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
  - a.** Upon a motion by Wishau and seconded by Minto, the Commission approved the minutes from the Utility District’s previous regular meeting held March 9, 2022. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**
- 4. Citizen Comments – None**
- 5. Communications and Announcements**
  - a. Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the March 15<sup>th</sup> meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
  - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the March 15<sup>th</sup> meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
  - c. Racine Wastewater Letter – Ruekert & Mielke Final Cost Shares for 6<sup>th</sup> Street Interceptor**

Director Bunkelman gave a brief summary of the letter to the Commission. Caledonia’s cost share is \$150,939.07 spread out over 20 years.
  - d. Senior Field Operator, Operator & Operator In Training Update**

Director Bunkelman indicated that the Senior Field Operator position had been filled by Landon Kortendick. For the Operator and Operator in Training positions we have filled 1 position and are still looking to fill 1 more.
- 6. Approval of O&M Bills**
  - a.** Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$1,994,725.50. **Motion carried.**

- b. Upon a motion by Minto and seconded by Wishau, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$210,719.42. **Motion carried.**
- c. Upon a motion by Minto and seconded by Wishau, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$21,167.68. **Motion carried.**

**7. Project Updates**

**a. Construction Contract Status**

The current contract statuses were shared with the Commissioners.

**b. Riverbend Lift Station Safety Site**

Received information from Foth on options for Facilities Plan on the Station. Currently under review.

**c. Riverbend Lift Station & Forcemain Upgrade**

Working on Facilities Plan. Same as above.

**d. Annual Televising Program – Sanitary Sewer**

Continuing to perform repairs that staff can perform.

**e. Water Impact Fee / Sewer Connection Fee Update**

Reached out to Mount Pleasant staff for per acre fee. Awaiting information.

**f. Hoods Creek Attenuation Basin Expansion**

Village Board awarded contract to Miron. Miron is working on contracts.

**g. Central Lift Station Safety Site & Attenuation Basin**

Awaiting final approval from DNR on Facilities Plan. Preliminary Design being worked on. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

**h. North Kremer Watermain Project**

Final tie ins for watermain done last week in project area 1. Restoration remains in area 1. PTS looking to start watermain on Mercury Lane as soon as material is delivered. Buckley Road to follow.

**i. Dominican Lift Station Rehab Project**

August Winter working on contracts, will be setting up Pre-Construction meeting in the near future.

**j. Erie Street Sanitary Sewer Improvements**

Sanitary work started March 21<sup>st</sup>. Progressing North with Sanitary Sewer relay.

**k. Concord Apartments Meter Vault**

Proceeding with friendly condemnation.

**l. Hoods Creek – Aldebaran Brushing Project**

Looking for contractor to have log jams removed.

**m. Alcyn Drive – Drainage Complaint**

Waiting for contractor pricing. Then will respond to owners.

**n. Douglas Avenue – OMG Ditch Project**

Owners want to have project start in October due to wanting to have a crop on the farm field. Will also be addressing access and other minor concerns.

**o. Turtle Creek Restoration**

Discussed project with Southern Wisconsin Appraisal. Forwarded relocation order and necessary information to them to begin appraisal process.

**p. Westview Village Storm Improvements**

Reviewing revised plans.

**8. Action Items**

**a. Smoke Testing Plan**

John Nelson of Visu-Sewer was invited to attend the Commission meeting to discuss smoke testing. Mr. Nelson indicated that smoke testing is not an effective way of finding I & I. A letter from Green Bay Pipe & TV indicated this as well. Mr. Nelson indicated that communities are moving to a Point-of-Sale Inspection of Sanitary Sewer Laterals and Sump Pump Inspections. He shared that the City of Mequon has an Ordinance that requires this with the sale of a home. He also indicated that he would provide the Water Federation Website with resources to perform additional research. The Commission felt this was a better approach to combatting I & I. Staff is to research and prepare and Ordinance to have the Commission review.

**b. Award Contract – 2022 Catch Basin Rehab Project**

Upon a motion by Minto and seconded by Pirk, the Commission moved to authorize the Caledonia Utility District to issue the Notice of Award to AW Oakes & Son for the 2022 Catch Basin Rehab Project with Alternative 1 & 2 in the amount of \$134,600.00. **Motion carried.**

Upon a motion by Minto and seconded by Ruffalo, the Commission moved to authorize the Utility District President and Secretary to execute any contract documents as necessary. **Motion carried.**

- c. **Change Order #2 – Erie Street Sanitary Sewer Improvements**  
Upon a motion by Minto and seconded by Wishau, the Commission moved to approve Change Order #2 to modify the PVC Sanitary Riser Detail. **Motion carried.**
  
- d. **Change Order #3 – Erie Street Sanitary Sewer Improvements**  
Upon a motion by Minto and seconded by Ruffalo, the Commission moved to approve Change Order #3 to modify change in forcemain piping from 10” HDPE to 8” C-900 PVC with a contract reduction of \$3,035.00. **Motion carried.**
  
- e. **Change Order #4 – Erie Street Sanitary Sewer Improvements**  
Upon a motion by Minto and seconded by Ruffalo, the Commission moved to approve Change Order #4 to add the temporary bypass road with a contract increase in cost of \$28,189.14. **Motion carried.**
  
- f. **Change Order #1 – Dominican Lift Station Improvements**  
Upon a motion by Minto and seconded by Wishau, the Commission moved to approve Change Order #1 to adjust contract language as stated in the Change Order. **Motion carried.**
  
- g. **Raymond School District 8<sup>th</sup> Grade Class – Ditch Clean Up Project**  
Director Bunkelman informed the Commission that the representative from the Raymond Class informed him that Raymond was not able to perform the project this year.  
  
Upon a motion by Minto and seconded by Pirk, the Commission moved to Receive and File the request. **Motion carried.**
  
- h. **MS4 Annual Report**  
Director Bunkelman indicated that this was in the packet for information only and that it was submitted to the WDNR on March 29.

**9. Adjournment**

Upon a motion by Wishau and seconded by Minto, the Commission moved to adjourn the regular meeting at 7:09pm. **Motion carried.**

Respectively submitted,  
Anthony A. Bunkelman P.E.  
Public Services Director