

**1. Call to Order**

Trustee Weatherston called the meeting to order at 4:15 p.m. in the Boardroom of the Village Hall, 5043 Chester Lane, Racine, Wisconsin.

Present: Trustee Weatherston. Trustee Stillman sat in for Trustee McManus.

Absent: Trustee McManus was excused.

Staff present: Utility Director Anthony Bunkelman and Village Engineer Ryan Schmidt.

**2. Approval of Minutes**

Motion by Trustee Stillman to approve the minutes from the October 11, 2021 meeting.  
Seconded by Trustee Weatherston. Motion carried unanimously.

**3. 3146 Dan Mor Lane – Concrete slab Encroachment on Right of Way**

A request was received for an existing concrete slab to remain in the Village Right of Way of Riverbend Drive. It is recommended by staff that the owner execute an agreement with the Village outlining the conditions set forth in Bunkelman's memo.

Motion by Trustee Stillman to recommend approval to the Village Board to allow the 10' x 55' concrete slab to remain in the undeveloped Right of Way of Riverbend Drive subject to the following conditions:

1. The Owner executes an agreement in favor of the Village that retains the full rights of the Right of Way and that the concrete slab does not interfere with access or operation of the Riverbend Lift Station.

Seconded by Trustee Weatherston. Motion carried unanimously.

**4. 6918 Baywood Drive – Concrete Driveway Encroachment on Easement**

A request was received for an existing concrete slab driveway to remain in the 6' Drainage and Utility Easement along the south property line. It is recommended by staff that the owner execute an agreement with the Village outlining the conditions in Bunkelman's memo.

Motion by Trustee Stillman to recommend approval to the Village Board to allow the existing concrete driveway installed in 2016 to remain in the 6' Drainage and Utility Easement subject to the following conditions:

1. The Owner executes an agreement in favor of the Village that retains the full rights to the 6' Drainage and Utility Easement

Seconded by Trustee Weatherston. Motion carried unanimously.

**5. No Parking for the circle of Packer Drive**

The Highway Department has requested that the circle of Packer Drive be posted with no parking signs. With multiple vehicles parking in the circle on both sides of the street, it makes it hard for trucks and plows to move around the parked vehicles. The Committee discussed about having the no parking signs be posted from November to April.

Motion by Trustee Stillman to forward to the Legislative and Licensing Committee to amend ordinance 10-1-12 to add the circle of Packer Drive to the Parking Prohibited zones. Seconded by Trustee Weatherston. Motion carried unanimously.

**6. Adjournment**

Trustee Stillman motioned to adjourn. Seconded by Trustee Weatherston. Motion carried unanimously. Meeting adjourned at 4:34p.m.

Respectfully submitted,  
Megan O'Brien  
Deputy Village Clerk