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**NOTICE OF PERSONNEL COMMITTEE MEETING**

**Monday, April 11, 2022 at 8:15 a.m.  
Caledonia Village Hall - 5043 Chester Lane**

1. Call to Order
2. Approval of Minutes
3. The Personnel Committee reserves the right to go into CLOSED SESSION pursuant to Wis. Stat. Sec. 19.85(1) (c) and (e) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating, and conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically as it relates to: Public Safety and General Personnel.
4. The Personnel Committee reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item(s) discussed during the CLOSED SESSION and to move on to the remaining item(s) on this agenda.
5. Human Resource Update
6. Adjournment.

Dated April 8, 2022

Joslyn Hoeffert  
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a "meeting" within the meaning of Wisconsin's open meeting law. Nevertheless, only the committee's agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

**Personnel Committee  
March 7, 2022**

**1. Call to Order**

Trustee Stillman called the meeting to order at 5:15 p.m. at the Caledonia Village Hall, 5043 Chester Lane

Committee Members: Trustee Stillman and Trustee Wanggaard. Trustee Martin was also present

Absent: None.

Staff present: Village Administrator Kathy Kasper, Public Services Director Anthony Bunkelman and Utility Manager Bob Lui.

**2. Approval of Minutes**

Motion by Trustee Wanggaard to approve the minutes as printed. Seconded by Trustee Stillman. Motion carried unanimously.

**3. The Personnel Committee will take up a motion to go into CLOSED SESSION pursuant to Wis. Stat. 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Specifically, as it relates to the Field Operator in Training position.**

Motion by Trustee Wanggaard to go into closed session. Seconded by Trustee Stillman. Motion carried unanimously.

**4. The Personnel Committee reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item(s) discussed during the CLOSED SESSION and to move on to the remaining items on this agenda.**

Motion by Trustee Wanggaard to go into open session. Seconded by Trustee Stillman. Motion carried unanimously.

Motion by Trustee Wanggaard to offer midpoint, with year one and year two prorated for three weeks of vacation. Seconded by Trustee Stillman. Motion carried unanimously.

**5. Human Resource Update**

None.

**6. Adjournment**

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 5:50 p.m.

Respectfully submitted,  
Joslyn Hoeffert  
Village Clerk