

**LEGISLATIVE/LICENSING COMMITTEE MEETING
CALEDONIA VILLAGE HALL
5043 CHESTER LANE, RACINE, WI 53402
Monday, August 8, 2022**

1. Call to Order

Trustee Stillman called the meeting to order at 4:15 p.m. In attendance were:

Committee Members: Trustee Martin, Trustee Stillman, and Trustee Folk. Trustee Weatherston and President Dobbs were also present.

Absent: None.

Staff/Others Present: HR Manager Michelle Tucker, Village Attorney Elaine Ekes, Village Clerk Joslyn Hoeffert, Police Chief Christopher Botsch, and Public Services Director Anthony Bunkelman.

2. Approval of minutes

Trustee Martin motioned to approve the minutes as printed from July 11, 2022. Seconded by Trustee Stillman. Motion carried unanimously.

Trustee Stillman would like to take the agenda out of order and move to item 4. Animals at Large and item number 5. Special L&L August 22nd as the Committee is still waiting on a representative from Saint Rita's to arrive. (An official motion was not made)

3. Animals at Large

Trustee Martin expressed her concerns about animals at large especially near Foley Road. Chief Botsch brought up different instances when it comes to animals at large and issues/tickets that they have had before.

Motion by Trustee Folk to Table the Animals at Large discussion. Seconded by Trustee Stillman.

Trustee Stillman - Aye

Trustee Folk - Aye

Trustee Martin - Nay

Motion carried 2/1.

4. Special L&L August 22nd

Wagner is rewriting the Zoning Code that previously went to the Plan Commission. He is requesting a Special Legislative and Licensing Committee meeting on August 22nd at 9:30AM.

5. St. Rita's Festival Permit

Clerk Hoeffert explained to the Committee that Saint Rita's has submitted all the proper applications in the Clerk's Office for their Special Event Permit. The applicants were present.

Motion by Trustee Folk to recommend approval and forward to the Village Board the St. Rita's Festival Permit. Seconded by Trustee Stillman. Motion carried unanimously

6. Ordinance 2022-XX - An Ordinance Amending Chapter 4 Of Title 2 Of The Code Of Ordinances For The Village Of Caledonia Relating To Village Officers And Employees

**LEGISLATIVE/LICENSING COMMITTEE MEETING
CALEDONIA VILLAGE HALL
5043 CHESTER LANE, RACINE, WI 53402
Monday, August 8, 2022**

Attorney Ekes presented and explained the revised Ordinance that was previously presented to the Committee. The Committee discussed all the changes that were made. Some of the changes that were made were to reflect more closely to the State Statues regarding the Election Laws.

Trustee Martin asked if the Clerk would have the authority to hire people to work the Elections as well as run the elections as the Clerk sees fit. Attorney Ekes explained that this yes, this is within the statutes and is within the Clerk's per view to choose who she would like to assist with the Elections and how to run the elections as the Clerk sees fit. Trustee Martin is requesting that this be more clearly in writing.

Other questions arose about the current offer letter that was written to the current Clerk when she was appointed to this position. Staff states that they can re-write this offer letter to reflect the current changes in this Ordinance. Trustee Martin believes that this should be clarified in her offer letter. Clerk Hoeffert also expressed that she would like this to be reflected in writing for her understanding.

Some questions were brought up regarding some of the language within the Ordinance. Other questions were brought up regarding the reporting structure and who the Clerk reports to. The Clerk was advised that she is still able to report/talk with the Village Board. Clerk Hoeffert would also like this is writing. Attorney Ekes explained that the Clerk still sits at the pleasure of the Village Board.

Motion by Trustee Folk to approve Ordinance 2022-XX - An Ordinance Amending Chapter 4 Of Title 2 Of The Code Of Ordinances For The Village Of Caledonia Relating To Village Officers And Employees
Seconded by Trustee Martin. Motion carried unanimously.

7. Charter Ordinance 2022-001 - A Charter Ordinance To Repeal And Recreate Sec. 2-4-8 Of The Village Of Caledonia Municipal Code Of Ordinances Related To The Office Of Village Clerk

Motion by Trustee Folk to approve Charter Ordinance 2022-001 - A Charter Ordinance To Repeal And Recreate Sec. 2-4-8 Of The Village Of Caledonia Municipal Code Of Ordinances Related To The Office Of Village Clerk. Seconded by Trustee Martin. Motion carried unanimously.

8. Adjournment

There being no further business, Motion by Trustee Stillman to adjourn the meeting at 5:05 p.m. Trustee seconded Martin. Motion carried unanimously.

Respectfully submitted,
Megan O'Brien
Deputy Village Clerk