

**LEGISLATIVE/LICENSING COMMITTEE MEETING
CALEDONIA VILLAGE HALL
5043 CHESTER LANE, RACINE, WI 53402
Monday, July 11, 2022**

1. Call to Order

Trustee Martin called the meeting to order at 3:32 p.m. In attendance were:

Committee Members: Trustee Martin, Trustee Stillman, and Trustee Weatherston. Trustee Wishau was also present.

Absent: None.

Staff/Others Present: HR Manager Michelle Tucker, Village Attorney Elaine Ekes, Attorney Rebecca Shepro, Public Services Director Antony Bunkelman, and Deputy Police Chief Shawn Engelman. Village Administrator Kathy Kasper arrived at 3:37PM.

2. Approval of minutes

Trustee Weatherston motioned to approve the minutes as printed from May 24, 2022. Seconded by Trustee Martin. Motion carried unanimously.

3. Ordinance 2022-12 - An Ordinance To Amend Sections 7-3-1 And 7-3-2 Of The Code Of Ordinances For The Village Of Caledonia Relating To The Licensing Of Tobacco Products And The Licensing Sale Of Nonintoxicating Beverages And To Repeal Section 7-3-3 Of The Code Of Ordinances For The Village Of Caledonia Relating To Licensing Sale Of Soda Water Beverages

The Village Clerk is looking to eliminate the licensing of soda water beverages in the Village. The State Statutes have changed and are no longer requiring Municipalities to regulate the licensing of soda water beverages.

Attorney Shepro explained the changes that were made to this Ordinance.

Motion by Trustee Weatherston to recommend approval and forward to the Village Board Ordinance 2022-12 - An Ordinance To Amend Sections 7-3-1 And 7-3-2 Of The Code Of Ordinances For The Village Of Caledonia Relating To The Licensing Of Tobacco Products And The Licensing Sale Of Nonintoxicating Beverages And To Repeal Section 7-3-3 Of The Code Of Ordinances For The Village Of Caledonia Relating To Licensing Sale Of Soda Water Beverages. Seconded by Trustee Martin. Motion carried unanimously.

4. Ordinance 2022-13 - An Ordinance To Create Title 5 Chapter 11 Containing Sections 5-11-1 Through 5-11-4 Entitled Disposal Of Abandoned And Seized Property, To Renumber And Amend Title 5 Chapter 7 Sections 5-7-1 To 5-7-6 To Be Title 3 Chapter 6 Sections 3-6-1 To 3-7-6 Entitled Disposal Of Surplus Property Of The Code Of Ordinances Of The Village Of Caledonia, Racine County, Wisconsin, Relating To The Disposal Of Abandoned And Seized Property

Currently, there is no process in place for the disposal of abandoned or seized property within the Village. Engleman explained the process that the Police Department currently takes with abandoned/seized property.

This Ordinance was created to closely follow the State Statutes regarding the time limit and how to dispose of personal property, seized cash, dangerous weapons, and ammunition, etc.

**LEGISLATIVE/LICENSING COMMITTEE MEETING
CALEDONIA VILLAGE HALL
5043 CHESTER LANE, RACINE, WI 53402
Monday, July 11, 2022**

Motion by Trustee Weatherston to recommend approval and forward to the Village Board Ordinance 2022-13 - An Ordinance To Create Title 5 Chapter 11 Containing Sections 5-11-1 Through 5-11-4 Entitled Disposal Of Abandoned And Seized Property, To ReNUMBER And Amend Title 5 Chapter 7 Sections 5-7-1 To 5-7-6 To Be Title 3 Chapter 6 Sections 3-6-1 To 3-7-6 Entitled Disposal Of Surplus Property Of The Code Of Ordinances Of The Village Of Caledonia, Racine County, Wisconsin, Relating To The Disposal Of Abandoned And Seized Property. Seconded by Trustee Martin. Motion carried unanimously.

5. Ordinance 2022-14 - An Ordinance To Amend Section 9-1-1(E), Section 9-2-1(A)(4), And Section 9-4-1(E) Of Title 9 For Public Utilities To Change References From The Village Utility Director To The Village Public Services Director And To Change Reference To District Manager To Utility Supervisor In Section 9-4-4 In The Code Of Ordinances For The Village Of Caledonia

Motion by Trustee Weatherston to lay over Ordinance 2022-14 - An Ordinance To Amend Section 9-1-1(E), Section 9-2-1(A)(4), And Section 9-4-1(E) Of Title 9 For Public Utilities To Change References From The Village Utility Director To The Village Public Services Director And To Change Reference To District Manager To Utility Supervisor In Section 9-4-4 In The Code Of Ordinances For The Village Of Caledonia until the next Legislative and Licensing Committee Meeting. Seconded by Trustee Martin. Motion carried unanimously.

6. Ordinance 2022-15 - An Ordinance To Amend Section 15-1-24 (A) Relating To Minimum Fees To Include A Dishwasher Fee; And To Create Section 15-1-24(L) Relating To Plumbing Permit And Inspection Fee Schedule And Entitled Commercial Plumbing; And To Amend Section 15-1-25 (C) To Adjust The Fees For Electrical Work For Commercial, Industrial And Agricultural Structures Or Properties, And To Amend Section 15-1-25 (D) To Adjust The Minimum Fees For Residential And Commercial Electrical Work, All Of Which Sections Are Of The Village Of Caledonia Code Of Ordinances

Bunkelman explained the changes that the Building Department would like to see in regard to fees within this Ordinance.

Motion by Trustee Martin to recommend approval and forward to the Village Board Ordinance 2022-15 - An Ordinance To Amend Section 15-1-24 (A) Relating To Minimum Fees To Include A Dishwasher Fee; And To Create Section 15-1-24(L) Relating To Plumbing Permit And Inspection Fee Schedule And Entitled Commercial Plumbing; And To Amend Section 15-1-25 (C) To Adjust The Fees For Electrical Work For Commercial, Industrial And Agricultural Structures Or Properties, And To Amend Section 15-1-25 (D) To Adjust The Minimum Fees For Residential And Commercial Electrical Work, All Of Which Sections Are Of The Village Of Caledonia Code Of Ordinances. Seconded by Trustee Weatherston. Motion carried unanimously.

7. Ordinance 2022-XX - An Ordinance Amending Chapter 4 Of Title 2 Of The Code Of Ordinances For The Village Of Caledonia Relating To Village Officers And Employees

Tucker explained that Village job descriptions needed to be updated to no longer reflect references to the "Town of Caledonia", changes to the way the Town has no longer operated, and how she tried to match the wording of the job descriptions with reality of the position.

**LEGISLATIVE/LICENSING COMMITTEE MEETING
CALEDONIA VILLAGE HALL
5043 CHESTER LANE, RACINE, WI 53402
Monday, July 11, 2022**

The Committee discussed some changes that they would like within this Ordinance.

Motion by Trustee Weatherston to send Ordinance 2022-XX - An Ordinance Amending Chapter 4 Of Title 2 Of The Code Of Ordinances For The Village Of Caledonia Relating To Village Officers And Employees back to staff for revisions and to comply with terms 2-4-1 and 2-4-2. Seconded by Trustee Martin. Motion carried unanimously.

Motion by Trustee Martin to send back to staff and to revise 2-4-1(E)(2) to state that any elected Village Officer other than a Village Trustee is unable to or refuses to perform, the Village Board may appoint a suitable person to perform those duties. Seconded by Trustee Weatherston. Motion carried unanimously.

8. Charter Ordinance 2022-001 - A Charter Ordinance To Repeal And Recreate Sec. 2-4-8 Of The Village Of Caledonia Municipal Code Of Ordinances Related To The Office Of Village Clerk

Staff was directed to revise this section of the code. This was a cleanup to the Ordinance due to this position now being an appointed position and not an elected position. The reporting structure was also updated in this Ordinance.

Trustee Weatherston expressed his concerns with what was updated in this Ordinance.

Trustee Martin does not feel comfortable with the Clerk reporting to the Administrator or HR regarding elections or making this position report to the Administrator/HR completely.

Motion by Trustee Weatherston to send back to staff Charter Ordinance 2022-001 - A Charter Ordinance To Repeal And Recreate Sec. 2-4-8 Of The Village Of Caledonia Municipal Code Of Ordinances Related To The Office Of Village Clerk and to revise and review by the Village's legal team. Seconded by Trustee Martin. Motion carried unanimously.

President Dobbs arrived at 4:24pm. Trustee McManus arrived at 4:27pm.

9. Animals at Large Discussion

Trustee Stillman asked Deputy Police Chief Engleman how many tickets a year are written for animals at large. Trustee Martin stated she has received many calls from residents regarding lose animals over by Foley Road and 7 Mile Road.

Motion by Trustee Weatherston to table this discussion of Animals at large until the next Legislative and Licensing Committee Meeting. Seconded by Trustee Martin. Motion carried unanimously.

10. Adjournment

There being no further business, Motion by Trustee Weatherston to adjourn the meeting at 4:31 p.m. Trustee Martin seconded. Motion carried unanimously.

Respectfully submitted,

**LEGISLATIVE/LICENSING COMMITTEE MEETING
CALEDONIA VILLAGE HALL
5043 CHESTER LANE, RACINE, WI 53402
Monday, July 11, 2022**

Megan O'Brien
Deputy Village Clerk