

**SPECIAL JOINT MEETING WITH  
CALEDONIA VILLAGE BOARD  
AND CALEDONIA UTILITY DISTRICT COMMISSION  
September 6, 2022**

Board Present: Trustee Stillman, Trustee Weatherston, Trustee Folk, Trustee Wishau, Trustee Martin, Trustee McManus, and President Dobbs.

Utility Present: President Howard Stacey, Commissioners Michael Pirk, Tony Minto, Robert Kaplan, John Strack, and Trustee Wishau.

Absent: Dave Ruffalo.

Staff/Others: Also present were HR Manager Michelle Tucker, Public Services Director Anthony Bunkelman, Utility Operations Supervisor Robert Lui, Finance Director Wayne Krueger, Administrator Kathy Kasper, and Village Attorney Tim Pruitt.

**1. Call the meeting to order**

President Dobbs and President Stacey called the meeting to order at 7:03 p.m. at Village Hall, located at 5043 Chester Lane, Racine, Wisconsin.

**2. Presentation of Audit Results**

Jordan Boehm from CliftonLarsonAllen (CLA) presented and briefly overviewed the audit results. Please see the attached presentation for additional details.

**3. Roles and Responsibilities of the Utility District Commission**

There was a request at a previous Village Board meeting for a joint meeting between the Village Board and Utility District Commission to hold an open forum for clarification of the roles and responsibilities of the Commission.

President Stacey is concerned with lines of authority and referred to the Ordinance, which gives the Commission authority outside of Personnel related matters (a Human Resource function). The organization chart did not include the Commission and thought that contradicted the Ordinance.

Attorney Pruitt was present for the incorporation of the Village of Caledonia and when several sanitary districts were consolidated into one. He explained the past duties, structure, and power of those districts. Pruitt further explained changes that occurred through adopting the Charter Ordinance in 2017 and restructuring the Utility Commission.

Strack was seeking clarification on the language in the ordinance as relates to advisory role. Pruitt provided clarification.

Trustee McManus commented that this body could be a Committee and should include more Trustee input while retaining citizen input.

Trustee Weatherston understood that this Commission has a lot of work and history. He also questioned if it would be prudent to change it into a Committee and thought it was worth exploring. The proposed change is a policy decision, and other municipalities in the County handle these issues on a Committee level.

President Stacy stated that many functions would dissipate if the Commission were dissolved; Those duties would be rerouted to the Village Board or staff.

Trustee Martin instinctively would like to retain the Commission, given the seriousness of the Commission's work and the institutional knowledge maintained in the Commission. She wondered who would be overseeing the contracts and decisions. She felt they were operating fine.

Trustee Wishau agreed with Trustee Martin. He did not feel the Board had the same knowledge as these members and was concerned with losing that expertise.

Trustee McManus stated the knowledge could be retained and thought there was an issue with too much bureaucracy.

President Dobbs also agreed to leave this as a Commission but thought it should be addressed at the Legislative and Licensing Committee.

Utility District Commission: Motion by Commissioner Minto to send this to Legislative and Licensing Committee for further review. Seconded by Commissioner Pirk. Motion carried unanimously.

Village Board: Motion by Trustee McManus to send this to Legislative and Licensing Committee for further review. Seconded by Trustee Folk. Motion carried unanimously.

#### **4. Adjournment**

Utility District Commission: Motion by President Stacy adjourn. Seconded by Commissioner Pirk. Motion carried unanimously.

Village Board: Motion by Trustee Weatherston adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk