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**FINANCE COMMITTEE MEETING AGENDA**  
**Monday, May 16, 2022 at 5:30 p.m.**  
**Caledonia Village Hall - 5043 Chester Lane**

1. Call to Order
2. Approval of Minutes
3. Purchase of Sole Source Equipment/Specific Brands – Kohler Mobile Generator Replacement
4. Adjournment

Dated May 13, 2022

Joslyn Hoeffert  
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

**1. Call to Order**

Trustee Wishau called the meeting to order at 5:31 p.m.

Committee Members: President Dobbs, Trustee Wishau and Trustee Martin.

Absent: None.

Department Managers: Village Administrator Kathy Kasper, Finance Director Wayne Kreuger, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Public Services Director Anthony Bunkelman and HR Manager Michelle Tucker.

**2. Approval of Minutes**

Motion by Trustee Martin to approve the minutes dated March 21, 2022. Seconded by President Dobbs. Motion carried unanimously.

**3. Resolution 2022-36 – Resolution Authorizing The Village Of Caledonia To Enter Into A Contract With Ontech Systems For Information Technology Services**

This will be an introductory period prior to signing a more permanent contract. Staff sat in on the initial interviews and did outside research to come to this recommendation. Staff will relay how the service is.

Motion by Trustee Martin to approve and forward the Village Board, Resolution 2022-36 – Resolution Authorizing The Village Of Caledonia To Enter Into A Contract With Ontech Systems For Information Technology Services. Seconded by President Dobbs. Motion carried unanimously.

**4. Adjournment**

Motion by President Dobbs to adjourn. Seconded by Trustee Martin. Motion carried unanimously.

Meeting adjourned at 5:36 p.m.

Respectfully submitted,  
Joslyn Hoeffert, Village Clerk

**VILLAGE OF CALEDONIA**

FISCAL NOTE: SOLE SOURCE REQUEST KOHLER MOBILE GENERATOR REPLACEMENT

FISCAL YEAR: **2022**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	YEAR TO DATE EXPENDITURES	CURRENT BALANCE	BUDGET MODIFICATION	BUDGET AFTER MODIFICATION	REMAINING BUDGET BALANCE
<b>DEPARTMENT: CALEDONIA UTILITY DISTRICT</b>							
Water Utility Fund; Equipment	500-00-65030	\$ 12,500	\$ -	\$ 12,500	\$ -	\$ 12,500	\$ 12,500
Sewer Utility Fund; Equipment	501-00-65030	\$ 225,000	\$ 620	\$ 224,380	\$ -	\$ 225,000	\$ 224,380
Storm Water Utility Fund; Generator Upgrades	502-00-65157	\$ 12,500	\$ -	\$ 12,500	\$ -	\$ 12,500	\$ 12,500
		<u>\$ 250,000</u>	<u>\$ 620</u>	<u>\$ 249,380</u>	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ 249,380</u>

The cost of the requested Sole Source purchase of the 2 Kohler #175REOZT4 Generators is \$176,934 and will be allocated between the 3 line item accounts referenced above, based upon estimated use of the equipment. The remaining budget authority will be utilized for required electrical work relating to the generators.