

**Village Board Meeting
August 16, 2021**

1 - Order

President Dobbs called the Village Board meeting to order at 6:00 p.m., at the Caledonia Village Hall.

2 - Pledge of Allegiance

3 - Roll Call

Board: Trustee Weatherston, Trustee Stillman, Trustee Wanggaard, Trustee Martin, Trustee McManus, and President Dobbs.

Absent: Trustee Wishau was excused.

Staff: Administrator Kathy Kasper, HR Manager Michelle Tucker, Finance Director Bane Thomey, Utility Director Anthony Bunkelman, Development Director Peter Wagner, and Police Chief Christopher Botsch.

4 - Communications and Announcements

Motion by Trustee McManus take the agenda out of order to discuss item 9C– Chicken Discussion and then move on with the agenda as posted. Seconded by Trustee Martin. Motion carried, 4/2.

9C– Chicken Discussion

Trustee McManus explained that her and Trustee Martin started this discussion prior to her being elected. She understands that there was an issue with past petitions and thought it would be better to bring to the Board for further discussion. Trustee McManus did research and explained that many other communities do allow chickens and explained the permits and registration involved with owning a coup. She had not received any chicken complaints and thought this could be built into the Ordinance and surrounding neighborhoods would be notified of chickens if there were an objection. Trustee Martin felt the opposition was not vocal and thought that Covid showed that there was a need for chickens to locally source food.

Trustee Wanggaard spoke of past rejections of chicken petitions and has studied literature regarding owning chickens in residential areas. There are several concerns and was especially concerned that there would be an increase of vermin to an area that owns chickens. He wondered who would police these chickens, and further explained how the current Ordinance does support chickens for certain acreage. He also received phone calls from those who are in opposition of chickens. There have been people who have come to the Village after they have violated the current ordinance and then asked for a repeal after the fact.

The Town of Norway's Chair, Jean Jacobson relayed to Trustee Weatherston that permitting residential chickens was the worse decision their Town made. Furthermore, there are citizen complaints that are received at nearly every Board meeting regarding these chickens and is a time-consuming topic. Even with a procedure in place, it would ultimately create more work for the Village. He did not feel there was a need.

Trustee Stillman share the same sentiment as Trustee Weatherston and Trustee Wanggaard.

President Dobbs contacted the City of Racine to discuss their residential chickens and did not feel there was an issue there. He explained that the city health department provides an inspection and thought there needed to be fees to support that inspection if we do allow chickens; The city's fee is \$55 annually. This would work like the dog license as an annual fee. He further spoke of the history of residential chickens in the area, and how Covid has impacted food supply issues and felt this would provide some self-sustaining food. He speculated the idea that this could be put up for referendum but would like to put this on an agenda for further discussion when the entire Board is present.

Motion by Trustee McManus take the agenda out of order to discuss item 6 - Citizens Reports and then move on with the agenda as posted. Seconded by Trustee Martin. Motion carried unanimously.

6 - Citizens Reports

Heidi Fannin, 3137 Fenceline Road, spoke of her past chicken petition and how she was able to get 2,300 signatures. She explained about the amount of work and what she learned of the area. She thought most people didn't care if their neighbors had chickens and didn't think this was a big deal. She further explained how she would like to have chicken has a teaching opportunity for her children.

Darlene Daines, 13010 4 Mile Road, had attended the Legislative & Licensing Committee meeting last week and spoke about how the owner of the dogs has admitted to having five dogs and wondered why they are not leashed. She spoke of the acreage and the animals they have and wondered how many animals can be kept. She also wondered why snow fencing was used to keep in livestock. She further spoke of the inspection report, the number of dogs and wants to know how the wood floors are disinfected. She referenced picture #5 and how her property has been used as a toilet. She felt her property, and the use of the property has been trashed. She speculated that there was animal abuse and how the dogs would continue to be stuffed in a cage. She said the inspection report did not include all the information and thought this was an ongoing issue. She thought this was create a puppy mill and felt this was a concern for all Village residents.

Kathy Kaesermann, 5805 Alburg Avenue, is present in support of the chickens and spoke of her three children in 4H. She spoke of the positive things this group does and thought it helped them learn how to interact with people and animals. She felt this is a positive opportunity for children to grow and learn.

Cindy Solmer, 1232 Hayes Avenue, is a City of Racine resident but is concerned about the German Shepherds and how they are being cared for. She questioned why the owner would want a Kennel License and thought that would give him the opportunity to have 12 dogs. She spoke of the police involvement and didn't understand how someone could keep dogs in that small of an area. She also spoke of the building materials used for shelter. and how the kennel was inspected. She did contact Detective Zoltak and addressed that Mr. Joy changed the conditions. She wondered how this would be enforced to ensure they are being cared for properly.

Angie Larue, 4740 Erie Street, educated the Board about what chicken runs are and how these animals are not just couped up all day. She further explained that chickens stay in the coup at night, would then stay in a chicken run during the day and is not a free roam situation.

Julie Jenks, 8235 Northwestern Avenue, is in support of chickens and thought chickens and gardens could be used in part as a learning experience for children. She felt if done responsibly it would not bother anyone.

Tracy Lutterman, 7336 4 Mile Road, already has chickens because of her acreage, and states that her chickens are trained to remain on her property. Her children have learned a lot, like the circle of life, from raising chickens.

Tom Kandathil, 5620 College Point, spoke of visiting a wealthy homeowner who has chickens and how they are kept as well as the support of the neighborhood. He boasted about being gifted six organic eggs.

4A - Semi-Annual Update from RCEDC – Laura Million

Million presented an update to the Board and an overview of the work done across Racine County with a focus on creation and retention of jobs. She spoke about the goals that have been accomplished thus far and the support given to existing businesses. Overall, 61 businesses have been assisted financially, and she further broke down how they have been assisted with different funding programs. She explained outreach efforts and how the outreach is not counted unless they reach out on three separate occasions. Caledonia has 5 projects overall which have been successful. Talent attraction launched in 2017 and created greaterracine.com to show the highlights of the community, and they are now expanding further to include a job board. They are also focusing on a series that highlights stories of people who have moved to Racine and why it's a great place to live and work. She spoke of an effort to combat vacant store fronts through grant funding.

Trustee Martin praised Million for her work in Caledonia and asked about federal funds or the cares act. Million had not received any information about the funds and is not sure at this time.

4B – TID Presentation

Thomey presented an update to the Board and spoke of the incremental value of the TIDs. She explained the base value, and the increment value that is determined by the amount of revenue. She clarified the adjustment by the Department of Revenue and how the numbers were impacted. She spoke the audited financial statements and explained how

that drives the increment in the TIDs. She outlined the expenses, principal and interest. She further broke down each of the TIDs.

The Board discussed different project costs and the total impacts. Kasper thought there may be a need for Special Board meeting to address that level of detail that the Trustee's were asking for. She would like to have individual interviews with the Trustees to get an idea of what they would like to see.

5 - Approval of minutes

Village Board – August 2, 2021

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Martin. Motion carried, unanimously.

7 - Committee Report

7A(1 Approval of A/P checks) -

Village - \$377,407.79

US Bank - \$35,072.06

Motion by Trustee Martin to approve the A/P checks as presented for \$377,407.79 and the US Bank list as presented for \$35,072.06. Seconded by Trustee McManus. Motion carried unanimously.

7B (Application for Kennel License/Joy Peter, 13046 4 Mile Road) -

This application came before Legislative & Licensing Committee but was forwarded to the Village Board without recommendation. The Committee wanted additional input from the Humane Officer who provided a more detailed report for this Village Board meeting. Trustee Wanggaard also wanted to consider additional comments from residents in the Village. He explained the history of Kennel Licenses and how in the past they would have the Trustees inspect the property until a Humane Officer was designated. The Humane Officer is trained in knowing the welfare and appropriate care of the animal, and the Village is dependent on staff to advise on that. The property was reviewed, and the property received a passing report. The Village permits residents to have 3 dogs and he further explained the difference of a Fancier Permit and Kennel License for those who wish to have more dogs. The Board expressed concern over Mr. Peter's animal's at large violations, particularly his issue with containing his goats, but to date he has not received any citations regarding his dogs being at large. Mr. Peter addressed the Board about some of their concerns and has worked with the Humane Officer to make sure he complied with what is required for this license.

Motion by Trustee Weatherston to approve Application for Kennel License/Joy Peter, 13046 4 Mile Road for a maximum of 5 dogs. Seconded by Trustee McManus.

Trustee Weatherston – aye

Trustee Stillman – aye

Trustee McManus – aye

Trustee Martin – nay

Trustee Wanggaard – aye

President Dobbs – nay

Motion carried, 4/2.

8– Ordinances and Resolutions

8A - Resolution 2021-89 – A Resolution Of The Village Board Of The Village Of Caledonia To Approve A Site, Building, & Operations Plan To Construct A ±22,538 Square Foot Distribution Facility Deback Lane, Lot 1 Of CSM 3437, Village Of Caledonia, Racine County, Wi; Lindsey Pearson, Applicant, Wispark LLC, Owner

This was approved at the July plan commission. The proposed development does meet the design standards for the zoning district. The applicant was not present for any questions.

Motion by Trustee Weatherston to approve Resolution 2021-89. Seconded by Trustee Stillman. Motion carried unanimously.

8B - Resolution 2021-91 – Resolution Authorizing the Village of Caledonia to Enter into An Intergovernmental Agreement Regarding Creation of a Racine County Public Health Division with Racine County

Trustee Weatherston was previously on the Board of Health spoke of this being actively pursued. There has been a lot of planning at the County level but also on a local level. The current Health Department is in Caledonia and the Village supports that employment. When Covid was first introduced there was a major risk financially to this Village because of how the Health Department works mostly thought grant funding. If the labor involved had shifted to salary work, it would have put the Village in a financial predicament. Thankfully, federal funding did come through to support those costs. It became evident that this needed to be financially supported more than Caledonia could have provided and is why Trustee Weatherston lends his support to this transition to the County.

Motion by Trustee Weatherston to approve Resolution 2021-91. Seconded by Trustee McManus. Motion carried unanimously.

8C - Resolution 2021-92 – Resolution Of The Village Board Of The Village Of Caledonia Accepting Improvements In Auburn Hills Phase 3B

The Village has a developer's agreement with Auburn Hills Phase 3 that requires an approval for sewer, water, storm and roads. The developer has done this work and the Village is ready for the approval portion of the agreement. All the work has been inspected and complies. Nancy Washburn understood the required conditions and had hoped that paving would be done this week.

Motion by Trustee Martin to approve Resolution 2021-92 with conditions. Seconded by Trustee Weatherston. Motion carried, unanimously.

8D - Resolution 2021-93 – A Resolution Of The Village Board Of The Village Of Caledonia Amending A Village Of Caledonia Teleconference And Videoconference Policy For The Board Of Trustees And Village Committees And Village Commissions.

Motion by Trustee Wanggaard to table Resolution 2021-93. Seconded by Trustee Martin. Motion carried, unanimously.

8E-Resolution 2021-94—A Resolution Of The Village Board Of The Village Of Caledonia To Authorize A Service Contract For Architectural Design With FGM Architects, Inc. And Authorization To Release Request For Proposals For Construction Manager As Constructor At Risk For The New Public Safety Building And To Authorize Expenditure Of Funds And Execution Of Documents

This is the first step in developing the new safety building. This contract authorizes us to contract with FGM and to start with the architectural drawing and contracting with the project manager with the methodology of construction manager at risk. The construction manager at risk does guarantee the project would be guaranteed at the maximum prices but that price is not provided until construction firm is farther into the process. The request for proposal would include the 4th bay for Fire and the shooting range for Police as an alternate bid option; this would give an alternate price for these options so that the committee can decide if they want to add the additional items.

Motion by Trustee Stillman to approve Resolution 2021-94. Seconded by Trustee Wanggaard. Motion carried, unanimously.

9 – New Business

9A – Variance request for Oversized Structure/Garage at 6736 Running Horse Road

This structure will be used for a personal wood working shop, hobby shop and personal storage of yard equipment. There were no objections from the surrounding neighbors.

Motion by Trustee Weatherston to approve Variance request for Oversized Structure/Garage at 6736 Running Horse Road subject to conditions. Seconded by Trustee Stillman. Motion carried, unanimously.

9B – Reappointment of Alternate to the Racine Wastewater Commission

Last year the Board appointed a member and an alternate member to the Racine Wastewater Commission. The actual member term is for three years, whereas the alternate is for one year. Anthony Bunkelman is seeking to be reappointed as alternate this year.

Motion by Trustee Martin to Reappointment Anthony Bunkelman as Alternate to the Racine Wastewater Commission. Seconded by Trustee Weatherston. Motion carried, unanimously.

9D– Appointment to the Board of Review

The Board of Review is scheduled to meet on August 25th and a member has resigned. David Gobis had put in an application for the Board of Appeals which is not accepting any new members but was willing to fill the sudden vacancy on the Board of Review.

Motion by Trustee Martin to Appoint David Gobis to the Board of Review for the remained of the term. Seconded by Trustee McManus. Motion carried, unanimously.

9E – Reschedule September 6th Village Board meeting due to Observance of Labor Day

Motion by Trustee Wanggaard to Reschedule September 6th Village Board meeting due to Observance of Labor Day for the 7th of September. Seconded by Trustee Martin. Motion carried, unanimously.

10 – Report from Village Administrator

The Village Hall is following the recommendations of the Health Department and CDC regarding wearing masks. The mask mandate was not repealed and would be abided by given the current health climate.

The Village Board agenda is being proposed to be modified to include a committee and commission update so that the Trustee Liaisons of those committees or commissions could report to the Board. There would also be an ‘actionable item’ section of the agenda to address things like the AP checks. The Board wanted to discuss this proposal before any changes are made.

Trustee Weatherston inquired about the mask mandate and thought it should be voted on by the Board. Trustee Martin spoke with the Health Department and was concerned about the new covid cases in City of Racine. She thought wearing masks was a small sacrifice. President Dobbs anticipated this discussion for Resolution 2021-93, and the Board discussed reconsidering this Resolution 2021-93 after the Report by the Administrator.

The asbestos abatement at the former O’Brown has begun and demolition is expected to follow shortly. The bluff stabilization should occur in conjunction with the demolition activity. Demolition trailers are present on site and are starting to move forward.

The new Culver’s development has made noticeable progress on the construction of the building.

The Board inquired about the Village Engineer position, which has yet to be filled. This position would require several Ordinance changes. This is a hard position to fill, and it was suggested that we don’t require a PE and to aim for a good civil engineer.

8D - Resolution 2021-93 – A Resolution Of The Village Board Of The Village Of Caledonia Amending A Village Of Caledonia Teleconference And Videoconference Policy For The Board Of Trustees And Village Committees And Village Commissions.

Motion by Trustee Wanggaard to rescind his motion and no longer table Resolution 2021-93. Seconded by Trustee Weatherston.

Trustee Weatherston – aye
Trustee McManus – aye

Trustee Stillman – aye
Trustee Martin – nay

Trustee Wanggaard – aye
Motion carried, 5/1.

President Dobbs – nay

There was some miscommunication regarding what the policy would enforce. This amendment started because the Board wanted to have a more streamlined option for minor or non-fiscal issues. These issues would be addressed by the Village President or designee; Village Trustee; and Administrator that would act in the lieu of the Village Board that would be supported by specific guidelines. There would be a wide latitude given to the Village Clerk and other staff to also streamline issues.

President Dobbs felt Zoom meetings could be an option to address these items, so the full Board doesn't have to gather for these minor issues. He hoped this policy would come back with the ability to meet electronically if Covid is coming back. Trustee Wanggaard said that the Committee is still working through the parameters of this policy and will bring it back for further consideration.

Trustee Weatherston is not for or against wearing masks but was concerned if staff had the authority to mandate masks. There was not a sunset date and was a temporary grant of powers to the President and staff. If the policy is deemed valid then it should come back as a re-draft for Board approval. Some Board members disagreed with enforcing this mandate and felt it should be strongly encouraged. Other Trustees felt this should be mandated considering the Health Department's advisement on masks for areas of high transition. The Attorney will review the mask mandate policy for future consideration, and the recommendation to Village Staff will be to 'strongly encourage' wearing a mask. The Board would like for the mask mandate to come back on the next agenda.

Motion by Trustee Wanggaard to table Resolution 2021-93. Seconded by Trustee Stillman. Motion carried, unanimously.

11 – Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee McManus. Motion carried unanimously.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk