

VILLAGE BOARD MEETING AGENDA
Monday, August 2, 2021 at 6:00 p.m.
Caledonia Village Hall - 5043 Chester Lane

1. **Meeting called to order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Communications and Announcements**
 - A. MIH Program Presentation by Fire Chief Jeff Henningfeld
5. **Approval of Minutes**
 - Special Board – July 19, 2021
 - Village Board – July 19, 2021
 - Special Board – July 21, 2021
6. **Citizens Reports**
7. **Committee Reports**
 - A. Finance
 1. Approval of A/P checks
8. **Ordinances and Resolutions**
 - A. **Resolution 2021-81** – Resolution Declaring Official Intent To Reimburse Expenditures From Proceeds Of Borrowing for Utility District Projects
 - B. **Resolution 2021-82** – Resolution Authorizing Changes To The Vacation Policy
 - C. **Resolution 2021-83** – Resolution Authorizing Changes To The Holiday Pay Policy
 - D. **Resolution 2021-84** – Resolution Authorizing Changes To Overtime Calculation And Compensation Policy
 - E. **Resolution 2021-85** – Resolution Of The Village Board Of The Village Of Caledonia to Approve A Certified Survey Map - Caledonia Business Park CSM. Located In The Se ¼ And Ne ¼ Of The Nw ¼ Of Section 34, T4n, R22e, Village Of Caledonia, Racine County, Wi – Owner Caledonia Properties II, LLC – Parcel Id 104-04-22-34-020-080
 - F. **Resolution 2021-86** – A Resolution Of The Village Board Of The Village Of Caledonia Approving A Request For A Conditional Use Permit To Park No More Than Five Dump Trucks At 7931 Douglas Avenue / Nelly Rodriguez, Applicant, Fransico Rodriguez Rubio & Nelly Rodriguez, Owners
 - G. **Resolution 2021-87** – A Resolution Of The Village Board Of The Village Of Caledonia To Approve A Conditional Use To Construct And Utilize A ±4,500 Square-Foot Commercial Building For A Licensed Commercial Vehicle Storage Facility And A ±21,600 Square-Foot Commercial Building For A Food Product Distribution Facility, Located On Ush 41 North Of 3500 Fourteen Point Lane In The Village Of Raymond Under The Cooperative Plan Dated November 12, 2009 Between The Village Of Caledonia And The Village Of Raymond Under Sec. 66.0307, Wis. Stats.
 - H. **Resolution 2021-88** – Resolution Of The Village Board Of The Village Of Caledonia To Approve A Sign Plan For The Development Located 4542 Douglas Avenue; Lora Martinson, Applicant, Gigi North LLC, Owner
 - I. **Resolution 2021-89** – A Resolution Of The Village Board Of The Village Of Caledonia To Approve A Site, Building, & Operations Plan To Construct A ±22,538 Square Foot Distribution Facility

Deback Lane, Lot 1 Of CSM 3437, Village Of Caledonia, Racine County, WI; Lindsey Pearson, Applicant, Wispark LLC, Owner

- J. **Resolution 2021-90** – A Resolution Of The Village Board Of The Village Of Caledonia To Approve A Site, Building, & Operations Plan To Construct A ±443,987 Square Foot Industrial Building At 13300 Carol Court, Village Of Caledonia, Racine County, Wi; Christopher Carino, Applicant, Scannel Properties #513 LLC, Owner

9. **New Business**

- A. Virtual Meeting Discussion (Res. 2020-31 possible amendment)

10. **Report from Village Administrator**

11. **Adjournment**

Board Present: Trustee Wanggaard, Trustee Wishau, Trustee Weatherston, Trustee Martin, Trustee McManus, and President Dobbs.

Absent Trustee Stillman was excused.

Staff/Others: Village Administrator Kathy Kasper, Finance Director Bane Thomey, HR Manager Michelle Tucker, Utility Director Anthony Bunkelman, Deputy Clerk Megan O'Brien, Utility Operations Supervisor Bob Lui, Attorney John Bjelajac and Brian Della from PMA (Della arrived at 4:49PM).

1. Call the meeting to order

President Dobbs called the meeting to order at 5:05 p.m., at the Caledonia Village Hall.

2. Discussion regarding the proposed Special Assessments for the sanitary sewer and watermain improvements in the 4 Mile Road Project. No Action will be taken, though, for the levying of the Special Assessments. This will be a concept discussion only

Bunkelman explained options that were constructed from a discussion at the last meeting held on May 24. There were three options presented compared to the ten that were presented at the prior meeting. The Board was presented with options to consider, such as voluntary connections for both sewer and water, a payment plan, what would constitute a trigger event and how much would be placed back on the TID. Bunkelman further broke down three amounts that could be put back on the TID and how each amount would reduce the property assessment, what it would cost for a typical single-family residence under 12 acres and the difference in diminishing payment plans. The three options presented were for \$100,000, \$150,000 and \$200,000. The costs that were presented do not include the connection fees, or construction costs such as running lateral.

The Board and staff discussed different options on how this could be constructed as well as the difference of past assessments and what the special assessments were based off.

Some Board members felt there should be no mandatory hookup until a trigger event occurs to remain consistent with what has been done in the past. Other members wanted an option for a 250,000 reduction and no mandatory hookup until a trigger event or after 20 years with a diminishing payment plan. This would reduce each payment by \$14,000. Some Trustees felt the Village has a whole would benefit from this assessment, and if the Village would benefit then it would be fair to put some of this back on the TID. Other Trustees were concerned that if all the residents benefited from this assessment, then all the residents would not receive an increase in their property values in the same way.

3. Adjournment.

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Weatherston. Motion carried unanimously. Adjourned at 5:54 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk

**Village Board Meeting
July 19, 2021**

1 - Order

President Dobbs called the Village Board meeting to order at 6:01 p.m., at the Caledonia Village Hall.

2 - Pledge of Allegiance

3 - Roll Call

Board: Trustee Weatherston, Trustee Wanggaard, Trustee Martin, Trustee McManus, Trustee Wishau and President Dobbs. Trustee McManus left at 6:11pm

Absent: Trustee Stillman was excused.

Staff: Village Administrator Kathy Kasper, HR Manager Michelle Tucker, Finance Director Bane Thomey, Utility Director Anthony Bunkelman, Utility Operations Supervisor Bob Lui, Public Works Director Tom Lazcano, Deputy Clerk Megan O'Brien and Brian Della from PMA (Della left before the Closed Session.

4 - Communications and Announcements

Trustee Martin announced that Adam Emery from the CDA and CBA (formerly the CDABA) would explain the upcoming event 'Caledonia Crawl'. Corey Sebastian from Sebastian's is hosting the Lighthouse Run event that will be held in Caledonia and announced this to the CBA. Emery thought an incentive, such as a 'crawl' would entice some of the attendees to stay in Caledonia for the day. The event would provide a bus and would transport people up and down Douglas Avenue all day. The bus would start at (1) Olympia Brown School, then (2) Soup Shanty, next (3) Hickory Hall, after (4) Mileagers, then (5) Café Rendez-vous, next (6) Buca's Bar and Grill, after (7) C&C Mosquito Inn, then (8) Papparazzi Ice-cream, next (9) Douglas Avenue Diner, then (10) Mocha Lisa, after (11) Buddy's and finish up at (12) Sebastian's. These establishments will be hosting many activities such as live music at both Buddy's and Milaeger's. This has already reached many people and the CBA hopes that this grows to something Caledonia can host annually and hopefully pair with the Lighthouse Run.

Trustee Weatherston has stated that the Parks Committee has received much public input on requests for a Pickleball Court. He asked for the support of fellow Board members so that we can bring this request to fruition.

5 - Approval of minutes

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Weatherston. Motion carried, unanimously.

Village Board – July 6, 2021

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Weatherston. Motion carried, unanimously.

Special Board – July 6, 2021

6. Citizens Reports

None.

7 - Committee Report

7A(1 Approval of A/P checks) -

Village - \$1,146,938.23

Village - \$320,023.04

US Bank - \$38,548.29

Motion by Trustee Wishau to approve the A/P checks as presented for \$1,146,938.23. Seconded by Trustee Martin. Motion carried unanimously.

Motion by Trustee Wishau to approve the A/P checks as presented for \$320,023.04. Seconded by Trustee Martin. Motion carried unanimously.

Motion by Trustee Wishau to approve the US Bank list as presented for \$38,548.29. Seconded by Trustee Martin. Motion carried unanimously.

8– Ordinances and Resolutions

8A-Resolution 2021-78 – Resolution Authorizing The Village Of Caledonia To Award A Contract For The North Kremer Water Main Improvements Project

The Utility District created a plan to improve the North Kremer Water Main. The project was put out to bid, a low bidder was identified from PTS Contractors Inc., and will be awarded the project given approval. The bid was lower than the engineer's estimate for the work.

Motion by Trustee Wishau to approve Resolution 2021-78. Seconded by Trustee Martin. Motion carried unanimously.

8B-Resolution 2021-79 – Resolution Authorizing The Village Of Caledonia To Award A Contract For The 2021 Pavement Replacement Project

Some asphalt has started to crack over the winter, and a pavement replacement project was bid out. The lowest bidder was identified as Asphalt Contractors Inc.

Motion by Trustee Weatherston to approve Resolution 2021-79. Seconded by Trustee Martin. Motion carried unanimously.

8C-Resolution 2021-80 – Resolution Of The Village Board Of The Village Of Caledonia Approving A Business Loan Agreement With Johnson Bank And Authorizing The Execution Of The Associated Documents Including The Promissory Note, Governmental Certificate And Disbursement Authorization

Motion by Trustee Weatherston to approve Resolution 2021-80. Seconded by Trustee Wanggaard.

Trustee Weatherston – aye	Trustee Wishau – aye
Trustee Stillman – aye	Trustee Martin – aye
Trustee Wanggaard – aye	
President Dobbs – aye	

Motion carried unanimously.

9 – New Business

9A– Approval of Road Opening Permit for Utility Projects

Lazcano explained that the Caledonia Utility District needs to complete the North Kremer Water Main Project and the neighborhood and the 2021 Pavement Replacement Project. Both projects will require the permit to perform utility work within right-of-way. There does not need to be a formal motion but is something he seeking approval for.

10 – Report from Village Administrator

Kasper explained that property assessments were mailed out this week and alerted the Trustee’s about the insert that was included. The insert provided many helpful tips for residents and would be a good starting point for them to refer any residents to. She spoke about the mill rate and how that would impact the taxes for next year. The assessor’s office has been busy taking appointments and has been keeping an eye on various social media outlets to get a general opinion of the public.

O&H will be having their grand opening on Tuesday, 7/20 at their new Douglas Avenue location.

The Public Works Director, Tom Lazcano, has found a new position and has put in his notice that his last day will be on 8/12.

11A- The VILLAGE BOARD will take up motions to go into CLOSED SESSION, for the following purpose(s): pursuant to s. 19.85(1)(e), Wis. Stat., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: specifically, to review a proposed development in the Village and potential impacts on Village services.

Motion by Trustee Weatherston go into CLOSED session. Seconded by Trustee Wanggaard. Motion carried unanimously.

Trustee Weatherston – aye	Trustee Martin – aye
Trustee Wanggaard – aye	Trustee Wishau – aye

President Dobbs – aye
Motion carried unanimously.

11B- The Village Board reserves the right to go back into OPEN SESSION, take action on the items discussed during the CLOSED SESSION and to move to the remaining meeting agenda as posted.

Motion by Trustee Weatherston to go back into Open Session. Seconded by Trustee Wanggaard. Motion carried unanimously.

12 – Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee. Motion carried unanimously.

Meeting adjourned at 6:27 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk

**Special Village Board Meeting
July 21, 2021**

Board Present: Trustee Wanggaard, Trustee Weatherston, Trustee Martin, and President Dobbs.

Absent Trustee Stillman, Trustee Wishau, and Trustee McManus were excused.

Staff/Others: None.

1. Call the meeting to order

President Dobbs called the meeting to order at 3:00 p.m., at the Caledonia Village Hall.

2. Special Events Permit for Milaeger's, 4838 Douglas Avenue

Motion by Trustee Weatherston to approve the Special Events Permits for Milaeger's, 4838 Douglas Avenue. Seconded by Trustee Martin. Motion carried unanimously.

3. Adjournment.

Motion by Trustee Weatherston to adjourn. Seconded by Trustee Wanggaard. Motion carried unanimously. Adjourned at 3:04 p.m.

Respectfully submitted,

Megan O'Brien, Deputy Village Clerk

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account and Title
ABT MAILCOM								
3771	ABT MAILCOM	39865	ASSESSMENT NOTICES 2021	07/13/2021	7,611.64	.00		100-90-62100 Contracted Services
Total ABT MAILCOM:					7,611.64	.00		
ACH - PITNEY BOWES								
1016	ACH - PITNEY BOWES	POSTAGE 7-11	JUL-21; POSTAGE REFILL	07/11/2021	478.00	.00		200-10-64040 Postage & Shipping
Total ACH - PITNEY BOWES:					478.00	.00		
ACH - SUPERFLEET								
1730	ACH - SUPERFLEET	EJ994 051821	REFUND FOR TAX CHARGES F	05/18/2021	53.71-	.00		100-35-63200 Fuel, Oil, Fluids
Total ACH - SUPERFLEET:					53.71-	.00		
ACH - TIAA COMMERCIAL FINANCE, INC.								
1851	ACH - TIAA COMMERCIAL FINA	8294098	PRINTER LEASE JULY	07/14/2021	4,508.07	.00		100-90-62300 Office Equipment Rental & Main
Total ACH - TIAA COMMERCIAL FINANCE, INC.:					4,508.07	.00		
ACH - WCA GROUP HEALTH TRUST								
9142	ACH - WCA GROUP HEALTH TR	0011382174	JULY HEALTH INSURANCE BILL	06/30/2021	236,077.82	.00		100-21535-000 Health Insurance Deductions
Total ACH - WCA GROUP HEALTH TRUST:					236,077.82	.00		
ACH - WE ENERGIES								
380	ACH - WE ENERGIES	051821	LINWOOD PARK LIGHTS	05/18/2021	36.11	.00		221-00-64140 Utilities
380	ACH - WE ENERGIES	051821	FIRE STATION #2, CAUTION LIG	05/18/2021	32.09	.00		100-35-64140 Utilities
380	ACH - WE ENERGIES	060321	BILL PERIOD 4/29/21 TO 5/27/20	06/03/2021	901.47	.00		222-00-64140 Utilities
380	ACH - WE ENERGIES	060321	BILL PERIOD 4/29/21 TO 5/27/20	06/03/2021	1,992.05	.00		100-43-64140 Utilities
380	ACH - WE ENERGIES	060321	BILL PERIOD 4/29/21 TO 5/27/20	06/03/2021	2,434.45	.00		100-35-64140 Utilities
380	ACH - WE ENERGIES	060321	BILL PERIOD 4/29/21 TO 5/27/20	06/03/2021	1,150.76	.00		100-30-64140 Utilities
380	ACH - WE ENERGIES	060321	BILL PERIOD 4/29/21 TO 5/27/20	06/03/2021	23,230.65	.00		100-90-64290 Street Lighting
380	ACH - WE ENERGIES	060321	BILL PERIOD 4/29/21 TO 5/27/20	06/03/2021	465.04	.00		221-00-64140 Utilities
380	ACH - WE ENERGIES	060321	BILL PERIOD 4/29/21 TO 5/27/20	06/03/2021	1,288.98	.00		100-41-64140 Utilities
380	ACH - WE ENERGIES	070821	WE ENERGIES BILL PERIOD 5/2	07/08/2021	1,053.39	.00		222-00-64140 Utilities
380	ACH - WE ENERGIES	070821	WE ENERGIES BILL PERIOD 5/2	07/08/2021	1,738.79	.00		100-43-64140 Utilities
380	ACH - WE ENERGIES	070821	WE ENERGIES BILL PERIOD 5/2	07/08/2021	3,099.91	.00		100-35-64140 Utilities
380	ACH - WE ENERGIES	070821	WE ENERGIES BILL PERIOD 5/2	07/08/2021	1,269.47	.00		100-30-64140 Utilities
380	ACH - WE ENERGIES	070821	WE ENERGIES BILL PERIOD 5/2	07/08/2021	34,382.16	.00		100-90-64290 Street Lighting
380	ACH - WE ENERGIES	070821	WE ENERGIES BILL PERIOD 5/2	07/08/2021	520.36	.00		221-00-64140 Utilities
380	ACH - WE ENERGIES	070821	WE ENERGIES BILL PERIOD 5/2	07/08/2021	1,358.58	.00		100-41-64140 Utilities
380	ACH - WE ENERGIES	072121	BILL PERIOD 6/14/21 TO 7/15/21	07/21/2021	18.11	.00		221-00-64140 Utilities
380	ACH - WE ENERGIES	072121	BILL PERIOD 6/14/21 TO 7/15/21	07/21/2021	17.74	.00		100-35-64140 Utilities

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account and Title
Total ACH - WE ENERGIES:					74,990.11	.00		
ASCENSION MEDICAL GROUP								
135	ASCENSION MEDICAL GROUP	400073161620	JUNE BLOOD DRAWS	07/01/2021	174.00	.00		100-30-62100 Contracted Services
135	ASCENSION MEDICAL GROUP	W063021-22	QTR. PHARMACY SUPPLIES	07/21/2021	1,324.71	.00		100-35-64280 Medical Supplies
Total ASCENSION MEDICAL GROUP:					1,498.71	.00		
BUY RIGHT, INC.								
273	BUY RIGHT, INC.	14873-330931	WASHER FLUID	07/18/2021	60.60	.00		100-30-63300 Vehicle Repairs & Maintenance
Total BUY RIGHT, INC.:					60.60	.00		
CITIES & VILLAGES MUTUAL INSURANCE CO.								
367	CITIES & VILLAGES MUTUAL IN	WC-21-1080	3RD QUARTER WORK COMP P	06/15/2021	121,016.00	.00		100-90-50260 Workers Compensation
Total CITIES & VILLAGES MUTUAL INSURANCE CO.:					121,016.00	.00		
CITY OF BURLINGTON								
368	CITY OF BURLINGTON	2021FD01	BHS COVID CLINIC; VACCINATI	07/20/2021	208.90	.00		200-72-62100 Contracted Services
368	CITY OF BURLINGTON	BURLINGTON	BHS COVID CLINIC; SAFETY	07/19/2021	708.73	.00		200-72-62100 Contracted Services
Total CITY OF BURLINGTON:					917.63	.00		
CLEANCO								
9021	CLEANCO	3897	CLEANING SERVICES JULY 202	07/15/2021	869.00	.00		100-43-62100 Contracted Services
9021	CLEANCO	3898	CLEANING SERVICES VILLAGE	07/15/2021	1,010.00	.00		100-43-62100 Contracted Services
Total CLEANCO:					1,879.00	.00		
COMPLETE OFFICE OF WISCONSIN								
392	COMPLETE OFFICE OF WISCO	127067	PAPER, FOLDERS, BATTERIES,	07/16/2021	275.07	.00		100-13-64030 Office Supplies
392	COMPLETE OFFICE OF WISCO	133890	OFFICE SUPPLIES	07/28/2021	380.38	.00		100-35-64030 Office Supplies
Total COMPLETE OFFICE OF WISCONSIN:					655.45	.00		
DIVERSIFIED BENEFIT SERVICES								
525	DIVERSIFIED BENEFIT SERVIC	328449	MAY MONTHLY FSA ADMINISTR	05/18/2021	222.95	.00		100-90-62100 Contracted Services
525	DIVERSIFIED BENEFIT SERVIC	329709	JUNE MONTHLY HRA REIMBUR	06/03/2021	739.32	.00		100-90-62100 Contracted Services
525	DIVERSIFIED BENEFIT SERVIC	332728	JULY MONTHLY FSA ADMINIST	07/19/2021	227.50	.00		100-90-62100 Contracted Services
Total DIVERSIFIED BENEFIT SERVICES:					1,189.77	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account and Title
FGMARCHITECTS								
652	FGMARCHITECTS	21-3121.01-4	PROFESSIONAL SERVICES FRO	07/12/2021	4,600.00	.00		400-35-65020 Building Improvements
Total FGMARCHITECTS:					4,600.00	.00		
FRANKSVILLE AUTOMOTIVE LLC								
679	FRANKSVILLE AUTOMOTIVE LL	15353	#214 4 NEW TIRES	07/14/2021	98.88	.00		100-30-63300 Vehicle Repairs & Maintenance
679	FRANKSVILLE AUTOMOTIVE LL	15357	#214 4 NEW TIRES	07/15/2021	98.88	.00		100-30-63300 Vehicle Repairs & Maintenance
679	FRANKSVILLE AUTOMOTIVE LL	15358	#209 4 NEW TIRES	07/15/2021	98.88	.00		100-30-63300 Vehicle Repairs & Maintenance
679	FRANKSVILLE AUTOMOTIVE LL	15363	#209 OIL CHANGE	07/16/2021	78.80	.00		100-30-63300 Vehicle Repairs & Maintenance
679	FRANKSVILLE AUTOMOTIVE LL	15372	#204 ROTATE/BALANCE TIRES	07/19/2021	110.73	.00		100-30-63300 Vehicle Repairs & Maintenance
Total FRANKSVILLE AUTOMOTIVE LLC:					486.17	.00		
FRANKSVILLE OIL								
680	FRANKSVILLE OIL	36936	LP TANKS	07/21/2021	24.76	.00		100-41-63200 Fuel, Oil, Fluids
Total FRANKSVILLE OIL:					24.76	.00		
GENERAL COMMUNICATIONS								
709	GENERAL COMMUNICATIONS	295823	SERVICE ON LIGHTBAR FOR B	07/21/2021	100.00	.00		100-35-63300 Vehicle Repairs & Maintenance
Total GENERAL COMMUNICATIONS:					100.00	.00		
HASTINGS AIR-ENERGY CONTROL, INC.								
783	HASTINGS AIR-ENERGY CONT	189629	TRANSMITTER NEW MED 12	07/22/2021	136.27	.00		400-35-65040 Equipment-Vehicles
Total HASTINGS AIR-ENERGY CONTROL, INC.:					136.27	.00		
HENRY SCHEIN								
794	HENRY SCHEIN	95707202	GLOVES FOR PD	07/02/2021	657.66	.00		100-30-64070 Work Supplies
Total HENRY SCHEIN:					657.66	.00		
ID NETWORKS								
831	ID NETWORKS	277974	MAINTENANCE FEE/FINGERRO	07/20/2021	3,495.00	.00		100-30-62100 Contracted Services
Total ID NETWORKS:					3,495.00	.00		
IMAGE MANAGEMENT LLC								
835	IMAGE MANAGEMENT LLC	IMA1110X	WEBSIITE HOSTING PACKAGE	07/19/2021	695.76	.00		100-90-64310 IT Contracted Services
Total IMAGE MANAGEMENT LLC:					695.76	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account and Title
KASDORF, LEWIS & SWIETLIK, S.C.								
9039	KASDORF, LEWIS & SWIETLIK,	543454	FILE NO 3226.233751 LEGAL FE	07/15/2021	925.00	.00		100-90-61000 Professional Services
Total KASDORF, LEWIS & SWIETLIK, S.C.:					925.00	.00		
KORTENDICK HARDWARE								
1096	KORTENDICK HARDWARE	143456	SUPPLIES FOR STATION 11	07/21/2021	21.77	.00		100-35-64240 Building Repairs & Maintenance
1096	KORTENDICK HARDWARE	143494	DRUM LINERS	07/19/2021	44.99	.00		222-00-64100 Janitorial Supplies
1096	KORTENDICK HARDWARE	143528	SUPPLIES FOR STATION 11	07/21/2021	20.65	.00		100-35-64240 Building Repairs & Maintenance
1096	KORTENDICK HARDWARE	143620	KITCHEN BAGS - FRANKSVILLE	07/23/2021	6.46	.00		222-00-64100 Janitorial Supplies
1096	KORTENDICK HARDWARE	143620	ADHESIVE AND SAW BLADE- F	07/23/2021	27.87	.00		222-00-64070 Work Supplies
1096	KORTENDICK HARDWARE	143661	STORAGE BINS FOR NEW MED	07/28/2021	14.36	.00		100-35-64110 Small Equipment
Total KORTENDICK HARDWARE:					136.10	.00		
MALICKI'S PIGGLY WIGGLY								
9182	MALICKI'S PIGGLY WIGGLY	MOBILE LICEN	REFUND MOBILE LICENSE; PE	07/29/2021	131.00	.00		200-10-44130 EH Permits & Licensing Fees
Total MALICKI'S PIGGLY WIGGLY:					131.00	.00		
MAYER REPAIR								
1260	MAYER REPAIR	15830s	CHANGED ANTIFREEZE AND O	07/28/2021	295.43	.00		100-35-63300 Vehicle Repairs & Maintenance
1260	MAYER REPAIR	15897s	REPAIRS ON A/C MED 11	07/28/2021	600.03	.00		100-35-63300 Vehicle Repairs & Maintenance
1260	MAYER REPAIR	15971s	A/C REPAIR MED 32	07/28/2021	822.80	.00		100-35-63300 Vehicle Repairs & Maintenance
Total MAYER REPAIR:					1,718.26	.00		
MOBILE REDUCTION SPECIALISTS								
1345	MOBILE REDUCTION SPECIALI	66504	(4) 30 YARD CONTAINERS 7/22/	07/23/2021	1,700.00	.00		241-00-62800 Waste Disposal
Total MOBILE REDUCTION SPECIALISTS:					1,700.00	.00		
NASSCO, INC.								
1371	NASSCO, INC.	6021987	BATH TISSUE, HAND SOAP, RO	07/23/2021	344.49	.00		222-00-64100 Janitorial Supplies
Total NASSCO, INC.:					344.49	.00		
PATS SERVICES INC.								
1462	PATS SERVICES INC.	911530	PUMPING PIT TOILETS @ GOR	07/16/2021	395.00	.00		221-00-64240 Building Repairs & Maintenance
1462	PATS SERVICES INC.	A-217589	PORTABLE TOILET AT YARDWA	07/13/2021	90.00	.00		241-00-62100 Contracted Services
Total PATS SERVICES INC.:					485.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account and Title
PAYNE & DOLAN, INC.								
1474	PAYNE & DOLAN, INC.	1745250	3.62 TN HOT MIX	06/24/2021	213.58	.00		100-41-64090 Road Maintenance Materials
1474	PAYNE & DOLAN, INC.	1751559	2.17 TONS HOT MIX	07/22/2021	132.37	.00		100-41-64090 Road Maintenance Materials
Total PAYNE & DOLAN, INC.:					345.95	.00		
RACINE COUNTY								
1548	RACINE COUNTY	21-CRCHD-10	FAMILY CONNECTS; HANDOUT	07/16/2021	157.47	.00		200-27-64060 Copying & Printing
1548	RACINE COUNTY	21-CRCHD-11	FAMILY CONNECTS; HANDOUT	07/16/2021	944.79	.00		200-27-64060 Copying & Printing
1548	RACINE COUNTY	21-CRCHD-12	RCHVN BUSINESS CARDS; JC	07/16/2021	9.79	.00		200-28-64060 Copying & Printing
1548	RACINE COUNTY	21-CRCHD-5	PRINTING; RCHVN DOOR HAN	07/16/2021	70.33	.00		200-28-64060 Copying & Printing
1548	RACINE COUNTY	21-CRCHD-6	FAMILY CONNECTS; "CHEAT SH	07/16/2021	644.18	.00		200-27-64060 Copying & Printing
1548	RACINE COUNTY	21-CRCHD-7	FAMILY CONNECTS; "CHEAT SH	07/16/2021	143.15	.00		200-27-64060 Copying & Printing
1548	RACINE COUNTY	21-CRCHD-8	FAMILY CONNECTS; HALF SHE	07/16/2021	43.55	.00		200-27-64060 Copying & Printing
1548	RACINE COUNTY	21-CRCHD-9	FAMILY CONNECTS; HALF SHE	07/16/2021	14.52	.00		200-27-64060 Copying & Printing
Total RACINE COUNTY:					2,027.78	.00		
RDS TRUCK SERVICE INC.								
1603	RDS TRUCK SERVICE INC.	00050630	WHEEL NUTS	07/26/2021	55.59	.00		100-41-63300 Vehicle Repairs & Maintenance
Total RDS TRUCK SERVICE INC.:					55.59	.00		
ROSE PEST SOLUTIONS								
1701	ROSE PEST SOLUTIONS	2825999	SPRAY FOR BEES	07/20/2021	175.00	.00		100-30-64240 Building Repairs & Maintenance
Total ROSE PEST SOLUTIONS:					175.00	.00		
ROYAL CAR CARE INC.								
1708	ROYAL CAR CARE INC.	240 063021	JUNE CAR WASHES	06/30/2021	90.00	.00		100-30-62100 Contracted Services
Total ROYAL CAR CARE INC.:					90.00	.00		
SIGN SHOP OF RACINE, INC.								
1805	SIGN SHOP OF RACINE, INC.	9003	LETTERING FOR QUINT 12	07/21/2021	1,079.00	.00		400-35-65040 Equipment-Vehicles
Total SIGN SHOP OF RACINE, INC.:					1,079.00	.00		
SIRCHIE FINGER PRINT LABS								
1808	SIRCHIE FINGER PRINT LABS	0506207-IN	THC TEST KITS	07/23/2021	315.00	.00		100-30-64070 Work Supplies
Total SIRCHIE FINGER PRINT LABS:					315.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account and Title
SQUARE ONE HEATING & COOLING								
1840	SQUARE ONE HEATING & COO	I29862	SQUARE ONE-VILLAGE HALL M	07/21/2021	1,250.00	.00		100-43-64240 Building Repairs & Maintenance
Total SQUARE ONE HEATING & COOLING:					1,250.00	.00		
STREET COP TRAINING								
1894	STREET COP TRAINING	45165-576-1-3	OFC TINGWALD	07/10/2021	249.00	.00		100-30-51300 Education/Training/Conferences
1894	STREET COP TRAINING	45165-576-1-3	OFC RADKE	07/10/2021	249.00	.00		250-30-64192 Police K9
Total STREET COP TRAINING:					498.00	.00		
VON BRIESEN & ROPER SC								
2091	VON BRIESEN & ROPER SC	361508	ERIE STREET PROFESSIONAL	07/13/2021	7,395.00	.00		415-00-61000 Professional Services
2091	VON BRIESEN & ROPER SC	362867	JUL-21; PERSONNEL POLICY A	07/22/2021	2,478.00	.00		200-10-61100 Attorney Fees
Total VON BRIESEN & ROPER SC:					9,873.00	.00		
WE ENERGIES								
2121	WE ENERGIES	GIFT OF ENER	RCHVN CLIENT GIFT OF ENER	07/29/2021	224.24	.00		200-28-64191 Client Related Expenses
Total WE ENERGIES:					224.24	.00		
WEST ALLIS BLUEPRINT								
2127	WEST ALLIS BLUEPRINT	155100	CANON CONTRACT AND INK	07/15/2021	91.00	.00		100-43-62100 Contracted Services
Total WEST ALLIS BLUEPRINT:					91.00	.00		
WI DEPT OF JUSTICE-TIME								
2142	WI DEPT OF JUSTICE-TIME	455TIME-0000	CIB-TIME SERVICE FEE	07/10/2021	600.75	.00		100-30-62100 Contracted Services
Total WI DEPT OF JUSTICE-TIME:					600.75	.00		
WI DEPT OF TRANSPORTATION								
2168	WI DEPT OF TRANSPORTATION	MV2119-07192	REPLACEMENT TITLE FOR FOR	07/19/2021	20.00	.00		100-41-63300 Vehicle Repairs & Maintenance
Total WI DEPT OF TRANSPORTATION:					20.00	.00		
WI SCTF								
2108	WI SCTF	071521	R & D FEE FOR JOSUHA CHEC	07/19/2021	65.00	.00		100-21582-000 Garnishments-Child Support
Total WI SCTF:					65.00	.00		
Grand Totals:					483,174.87	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account and Title
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------	----------------------

Dated: _____

Village President: _____

Village Board: _____

Village Clerk: _____

RESOLUTION NO. 2021-81

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the Village of Caledonia, Racine County, Wisconsin (the "Issuer") plans to undertake extensions, improvements and additions to the Issuer's water system and sewerage system (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the Village Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$12,000,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded August 2, 2021

Approved August 2, 2021

James R. Dobbs
President

ATTEST:

(SEAL)

Joslyn M. Hoeffert
Village Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, 30th Floor, Milwaukee, Wisconsin 53202-4497, Attention: Bridgette Keating



411 East Wisconsin Avenue
Suite 2400
Milwaukee, Wisconsin 53202-4428
414.277.5000
Fax 414.271.3552
www.quarles.com

Attorneys at Law in
Chicago
Indianapolis
Madison
Milwaukee
Naples
Phoenix
Tampa
Tucson
Washington, D.C.

July 19, 2021

VIA EMAIL

Ms. Joslyn M. Hoeffert
Village Clerk
Village of Caledonia
5043 Chester Lane
Racine, WI 53402

Re: Reimbursement Resolution for Water and Sewer Project

Dear Joslyn:

At the request of Brian Della from PMA Securities, LLC, we have prepared the attached reimbursement resolution which the Village should adopt to make sure that expenditures made for the water and sewer project prior to the issuance of the Water and Sewer System Revenue Bonds (the "Bonds") can later be reimbursed with proceeds of the Bonds. Please note that any expenditures the Village makes more than 60 days prior to adopting this resolution will not be eligible for reimbursement, unless they fit into the "preliminary expenditure" exception. Therefore, the Village should be very careful to make sure that any expenditures it makes prior to adopting this resolution will qualify for that exception.

Preliminary expenditures are defined as including architectural, engineering, surveying, soil testing, and reimbursement bond issuance costs incurred prior to commencement of construction, but do not include land acquisition, site preparation and similar costs incident to commencement of construction. In addition, the aggregate of preliminary expenditures may not exceed 20% of the principal amount of the Bonds.

Please review the resolution and include it on the agenda for the August 2, 2021 Village Board meeting. Please then post the agenda in at least three public places and provide it to the official newspaper of the Village (or if the Village has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media at least twenty-four hours prior to the meeting (see Section 19.84(1)(b), Wisconsin Statutes). **If the meeting will be a virtual meeting, please be sure to include on the agenda and the notices the dial-in number or other information necessary for the public and the media to access and monitor the meeting.** If the resolution is adopted, please return an executed copy of the resolution to us.

Ms. Joslyn M. Hoeffert
July 19, 2021
Page 2

If you have any questions or concerns regarding the attached, please do not hesitate to give me a call.

Very truly yours,

QUARLES & BRADY LLP



Brian G Lanser

BGL:BJK:TAB

Enclosure

cc: Mr. David Wagner (w/enc. via email)
Ms. Kathy Kasper (w/enc. via email)
Mr. Bane Thomey (w/enc. via email)
Mr. Timothy J. Pruitt (w/enc. via email)
Ms. Elaine S. Ekes (w/enc. via email)
Mr. Phil Hohlweck (w/enc. via email)
Mr. Brian Della (w/enc. via email)
Ms. Jenna Pitton (w/enc. via email)
Ms. Bridgette Keating (w/enc. via email)
Ms. Tracy Berrones (w/enc. via email)

RESOLUTION NO. 2021-82

RESOLUTION AUTHORIZING CHANGES TO THE VACATION POLICY

WHEREAS, the Village of Caledonia is reviewing Personnel Manual policies to ensure consistency and legal compliance;

WHEREAS, the current Vacation Policy needs to be updated to add flexibility for new employees;

WHEREAS, the HR Manager has drafted a Vacation Policy to replace the current Vacation Policy in the Personnel Manual.

WHEREAS, the Personnel Committee of the Caledonia Village Board has reviewed the new Vacation Policy, and recommends adopting the new Policy; and

NOW, THEREFORE, BE IT RESOLVED by the Caledonia Village Board the new Vacation Policy is effective as of January 1, 2021 and shall replace the current Vacation Policy.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of August, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs
Village President

Attest: _____
Joslyn Hoeffert
Village Clerk

32. VACATION

Regular full-time and regular part-time employees receive vacations with pay based upon completed years of service with the Village. Employees scheduled to work fewer than ~~1300-1100~~ hours per year are not eligible for vacation benefits unless indicated otherwise in offer letter.

Regular part-time and full-time employees hired prior to May 21, 2007 shall receive paid vacation according to the following vacation schedule (the hours indicated in the chart are for full-time employees; hours are pro-rated for part-time employees based on the number of hours typically scheduled to work each week):

Completed Calendar Years of Employment	Paid Vacation Awarded on January 1st
1-4 years	15 days (120 hours)
5-9 years	20 days (160 hours)
10+	25 days (200 hours)

Regular part-time and full-time employees hired on or after May 21, 2007 shall receive paid vacation according to the following vacation schedule (the hours indicated in the chart are for full-time employees; hours are pro-rated for part-time employees based on the number of hours typically scheduled to work each week):

Completed Calendar Years of Employment	Paid Vacation Awarded on January 1st
<u>0-1 years</u>	<u>Proration of 10 days (80 hours)</u>
<u>1 year</u>	<u>10 days (80 hours)</u>
<u>2-4 years</u>	<u>15 days (120 hours)</u>
<u>5-9 years</u>	<u>20 days (160 hours)</u>
<u>10 - 15 years</u>	<u>23 days (184 hours)</u>
<u>16+ years</u>	<u>25 days (200 hours)</u>
1-4 years	15 days (120 hours)
5-9 years	20 days (160 hours)
10 - 15 years	23 days (184 hours)
16+ years	25 days (200 hours)

~~Except for new employees, vacation days are awarded each January 1 based on the number of completed calendar years of employment as of December 31. For example, (utilizing the chart for current employees), an employee with 9.5 years of employment with the Village on December 31 will receive 20 days of paid vacation the next day, January 1, to be used during the calendar year. Vacation days are not earned during the calendar year, so if your employment ends on June 1, for example, you do not earn any additional vacation days for the January 1 June 1 period. If you take an unpaid leave of absence, during which you do not accrue paid vacation, your vacation award on January 1 will be prorated to reflect the leave of absence (e.g., if you take a 6-month leave of absence during your 7th year of employment, you will receive 10 days of vacation on January 1).~~

~~A new employee who has not worked for the Village for an entire calendar year shall be awarded prorated vacation on January 1 based on his or her length of employment the previous calendar year. For example, an employee hired May 1 will be awarded two weeks of vacation, and an employee hired September 1 will be awarded one week of vacation, on January 1. Thereafter such employee will receive vacation on January 1 according to the schedule above.~~

Formatted: Highlight

~~During their initial year of service, new employees will receive a prorated amount of vacation time based on their anticipated length of service for the year. For example, someone hired in April would receive $\frac{3}{4}$ of their 2 week allotment. Vacation time may not be used within the first sixty days of employment. On January 1st following their initial partial year of employment, new employees will receive a full two weeks and the following January they would receive their full three weeks of time. Vacation time taken but unearned at the time of employee separation will be deducted from the employee's final paycheck.~~

~~If you take an unpaid leave of absence, during which you do not accrue paid vacation, your vacation award on January 1 will be prorated to reflect the leave of absence (e.g., if you take a 6-month leave of absence during your 7th year of employment, you will receive 10 days of vacation on January 1).~~

Regular part-time employees shall be entitled to a prorated amount of paid vacation days based on the number of hours they are scheduled to work each week (e.g., on January 1 following his/her sixth anniversary a part-time employee who works 25 hours each week will receive 20 vacation days (100 hours)).

Any employee whose employment is terminated shall receive his or her awarded, unused vacation pay at the next payroll date following the termination date.

All available vacation must be used in the calendar year it is awarded. However, an employee may request an extension of unused vacation time of up to four (4) months beyond the calendar year provided there is a justifiable reason for the request and the Village Administrator or Village Board (in the case of the administrator), as required, approves the request. Under no circumstance will a cash disbursement for unused vacation be allowed for an active employee. For Health Department Employees, requests for extension of unused vacation time shall go to the Health Officer or the Board of Health (in the case of the Health Officer). Vacation time may only be used in one-hour increments.

Vacations must be arranged with the employee's department manager and are to be scheduled at a time that causes the least amount of interference with workloads. Vacations may be taken during a period when an employee is absent from work and would not otherwise receive pay, such as an

illness or during a statutory leave of absence. When a holiday occurs on a working day during an employee's vacation, the holiday is not counted as a day of vacation.

Vacation pay shall be determined on the basis of each employee's straight time rate of pay, multiplied by the number of hours of vacation that the employee is entitled to receive. An employee may not waive vacation for the purpose of receiving payment in lieu thereof. During any emergency, however, the Village may require any employee to forgo vacation time off and allow vacation to be postponed to the next calendar year.

RESOLUTION NO. 2021-83

RESOLUTION AUTHORIZING CHANGES TO THE HOLIDAY PAY POLICY

WHEREAS, the Village of Caledonia is reviewing Personnel Manual policies to ensure consistency and legal compliance;

WHEREAS, the current Holiday Pay Policy needs to be updated to include guidelines for illnesses before or after a holiday.

WHEREAS, the HR Manager has drafted a Holiday Pay Policy to replace the current Holiday Pay Policy in the Personnel Manual

WHEREAS, the Personnel Committee of the Caledonia Village Board has reviewed the new Holiday Pay Policy, recommends adopting the new Policy; and

NOW, THEREFORE, BE IT RESOLVED by the Caledonia Village Board the new Holiday Pay Policy as of August 2, 2021, replaces the current Holiday Pay Policy.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of August 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs
Village President

Attest: _____
Joslyn Hoeffert
Village Clerk

31. HOLIDAY PAY

All regular full-time and regular part-time employees receive the following 10 paid holidays:

New Years' Eve Day	Labor Day
New Year's Day	Thanksgiving Day
Good Friday	Friday following Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day

Amount of Holiday Pay: For non-exempt employees, pay for the holiday will be the base compensation for a normal day of 8 hours, except that holiday pay for a non-exempt employee normally scheduled to work less than 8 hours per day will be based on a prorated scheduled based on normally scheduled hours.

Work Before and After Holiday: ~~To be eligible for holiday pay, employees must work the scheduled workday immediately preceding and following the holiday. If a holiday occurs during a covered employee's vacation, the employee receives holiday pay rather than vacation pay for the holiday. When a holiday falls within a period of leave without pay, the employee shall receive no pay for the holiday. A Holiday does not accrue and is not earned during time when the employee is not working and not substituting that missed work time on the shift immediately before, on, and after the holiday by using previously scheduled paid vacation or compensatory time.~~ To be eligible for holiday pay an employee must work the workday immediately preceding the holiday and the work day immediately following the holiday, unless the employee is already approved to be off such as a scheduled vacation, or pre-approved medical leave. If an employee calls in sick on a day immediately preceding or following a paid holiday the employee shall present a valid medical excuse to receive pay for the holiday.

Work on Holidays: In the event an emergency should make it necessary for an hourly employee to work during a holiday, the hourly employee will work at his/her regular hourly rate for said period and in addition receive his/her holiday pay.

Holidays during weekends: When a holiday falls on a Saturday, it shall be observed on the preceding Friday. When a holiday falls on a Sunday, it shall be observed on the following Monday.

Floating Holidays: In addition to the above holidays, regular full-time and regular part-time employees shall receive two (2) floating holidays per calendar year. Employees hired between January 1 and September 30 are eligible for both floating holidays in their first calendar year. Employees hired on or after October 1 are not eligible for floating holidays that calendar year. Thereafter, in subsequent years, they are eligible for the floating holidays.

5-2/5-3 Employees: The provisions set forth above do not apply to employees working on a 5-2/5-3 work schedule since their schedules are designed to include the holidays designated in this policy. They shall not be entitled to the floating holidays as noted above.

Eligibility: All employees eligible for holiday pay must be employed for 30 calendar days before being eligible for holiday pay. Regular full-time firefighters and police officers receive holidays with pay in accordance with their specific labor contracts.

RESOLUTION NO. 2021-84

**RESOLUTION AUTHORIZING CHANGES TO THE OVERTIME CALCULATION
AND COMPENSATION POLICY**

WHEREAS, the Village of Caledonia is reviewing Personnel Manual policies to ensure consistency and legal compliance;

WHEREAS, the current Overtime Calculation and Compensation Policy needs to have the definition updated for time worked for the purposes of overtime calculation.

WHEREAS, the HR Manager has drafted an Overtime Calculation and Compensation Policy to replace the current Overtime Policy in the Personnel Manual.

WHEREAS, the Personnel Committee of the Caledonia Village Board has reviewed the new Overtime Policy, and recommends adopting the new Policy; and

NOW, THEREFORE, BE IT RESOLVED by the Caledonia Village Board the new Overtime Policy is effective as of August 2, 2021 and shall replace the current Overtime Policy.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of August 2021.

VILLAGE OF CALEDONIA

By: _____

James R. Dobbs
Village President

Attest: _____

Joslyn Hoeffert
Village Clerk

16. Overtime Calculation and Compensation

A. Employee Status

Exempt employee: An employee who is designated by the Fair Labor Standards Act (FLSA) as being exempt from its minimum wage and overtime requirements.

Non-exempt employee: An employee who is subject to the wage and hour laws established by the FLSA. Employees designated as such are subject to minimum wage and must receive overtime pay at the rate of one and one-half times their regular rate of pay for each hour worked above 40 hours worked per week.

B. Overtime Compensation- General Rules

Exempt employees are not eligible for paid overtime or compensatory time.

Non-exempt employees shall receive time and one half their regular rate of pay for all hours worked in excess of forty hours per week. Compensatory time, at the rate of one and one-half hours per overtime hour worked, may be earned in lieu of pay, but the granting of such time shall be subject to the efficient operation of the department. Benefit time such as vacation, holidays, floating holidays, and sick time does ~~not~~ count as hours worked. (~~Village mandated holidays will count as hours worked for FLSA overtime calculation purposes~~). All overtime must be pre-approved by one's supervisor or the employee will be subject to discipline.

C. Overtime Compensation- Special Rules

- Non-exempt Highway Department Employees- Non-exempt Highway Department employees who are **working snow removal operations** will receive time-and-a-half overtime pay (or compensatory time) for hours worked in excess of 8 hours per day, or in excess of 40 hours per week or time otherwise worked outside of the regular assigned hours of 6:30AM to 2:30PM.
- Non-exempt Utility Department Employees- Non-exempt Utility Department employees who are working between November 1st and April 30th will receive time-and-a-half overtime pay (or compensatory time) for hours worked in excess of 8 hours per day, or in excess of 40 hours per week or time otherwise worked outside of the regular assigned hours of 6:30AM to 2:30PM.
- Police Sergeants- Any police Sergeants assigned a 5-2/5-3 schedule will receive overtime paid at one and a half times (1 ½) the employee's current rate of pay for hours worked in excess of 8 hours per day, or in excess of 40 hours per week.

D. Compensatory Time Bank and Payout

- Compensatory time bank. Non-exempt employees may earn and bank compensatory time to a maximum of eighty (80) hours per calendar year. Compensatory time above the authorized accumulation will be paid out during the pay period in which it was earned. There will be no carryover of compensatory time into the next calendar year. Any hours banked and not used by December 31 will be paid out on the next paycheck. Compensatory time shall be paid at the overtime rate it was earned. ~~One time per year, employees may request a payout of compensatory hours in their earned bank.~~ Requests for payout of compensatory time may be made at any time during the year. The request for payout must be made and submitted to Payroll between June 15 and June 30 and then will be paid out on the next paycheck.
- Compensatory time payout. Compensatory time payouts will be made as part of a regular payroll cycle, not as a separate direct deposit or check.

Compensatory time will be charged to the department under which it was earned. When an employee has earned compensatory time and separates or transfers out of that department, the compensatory time must be resolved prior to the employee leaving the department. In addition, all compensatory time must be resolved prior to an employee transferring from a nonexempt to an exempt position. Comp time may only be used in minimum quarter (1/4) hour increments.

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: August 2, 2021

PLACEMENT New Business

ITEM TITLE: Policy Manual Revisions

SUBMITTED BY: Michelle Tucker

SUMMARY EXPLANATION:

As previously discussed, I have been working on revising the existing personnel manual. This revision has included changes in language for some current policies, deletions of some sections and additions of policies that have been recommended by CVMIC. There will still be several more additions using CVMIC's model policies. We will be holding a special meeting in September to review the completed employee handbook.

The three policies under discussion are the major revisions I would like to make right away.

Background Info for Major Revisions

Overtime Calculation & Compensation: There are two significant changes in this policy. The first was requested by Bill Jacoby and is one I have seen elsewhere which would count benefit hours like vacation time, holidays, and sick time as time worked toward the calculation of overtime. This change would primarily impact the Highway Operators. Because there is already a provision granting overtime for snow removal operations, the financial impact of this recommendation should not be significant.

Holiday Pay: Our current Holiday Pay policy specifically denies holiday pay to employees who are sick on a scheduled workday immediately before or after a holiday. Just in the last year, we have had multiple instances of an employee having legitimate illnesses and hospitalizations and being denied their holiday pay. This has forced at least one employee to borrow from future compensatory time in order to get paid for the day. My recommendation is that we allow people who get sick to get paid for a holiday if they provide a doctor's excuse for their illness.

Vacation Time: The current vacation time provisions do not allow new employees to receive any vacation time until January 1. This means an employee hired in February goes eleven months without paid time off. Our recommendation then is that new employees receive a prorated amount of 80 hours of vacation in their first calendar year of employment. On January 1st of the following year, they would receive the full 80 hours and on January 1st of year two, they would receive three weeks of vacation. The rest of the vacation schedule has not been changed. In addition to making this change, we are also recommending that we make this retroactive for employees who were hired during 2021. Since this only applies to non-represented employees without provisions in their employment offers, there is only one employee impacted by this change, and it is our recommendation that we include her in this change.

ATTACHMENT: ORDINANCE _____ RESOLUTION x OTHER x policy manuals _____

RECOMMENDATION: Approve the three resolutions changing the three policies.

RESOLUTION NO. 2021-85

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA
TO APPROVE A CERTIFIED SURVEY MAP - CALEDONIA BUSINESS PARK CSM.
LOCATED IN THE SE ¼ AND NE ¼ OF THE NW ¼ OF SECTION 34, T4N, R22E,
VILLAGE OF CALEDONIA, RACINE COUNTY, WI – OWNER CALEDONIA
PROPERTIES II, LLC – PARCEL ID 104-04-22-34-020-080**

The Village Board for the Village of Caledonia resolves as follows:

WHEREAS, the applicant is requesting to create 2 newly configured lots from an existing parcel, which is currently designated as M-2 and R-2 zonings as described in the Public Works Director’s Memo dated July 11, 2021 attached hereto as **Exhibit A** and the Public Works Director’s recommended approval subject to the conditions as set forth in **Exhibit A**.

WHEREAS, the Village Plan Commission on July 26, 2021 recommended approval of the request in accordance with the Public Works Director’s Memo attached hereto as **Exhibit A** and subject to the conditions outlined therein.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Caledonia that the Certified Survey Map as set forth above, is hereby approved for the same reasons and requirements set forth above, and subject to the same conditions imposed by the Village Plan Commission, and as described in **Exhibit A**, and the payment of the required land division fees and compliance with all applicable Village ordinances; and,

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of _____, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs
Village President

Attest: _____
Joslyn Hoeffert
Village Clerk

MEMORANDUM

Date: July 21, 2021

To: Plan Commission
Village Board

From: Tom Lazcano P.E. *Tom Lazcano*
Public Works Director

Re: 8401 Hollander Drive Certified Survey Map
Parcel ID's: 104-04-22-34-020-080

The Engineering Department has received a Certified Survey Map (CSM) from Nicholas Verhaalen of Caledonia Properties II, LLC. The CSM was prepared by NMB Engineering.

The existing parcel is located at 8401 Hollander Drive in the Caledonia Business Park. The parcel contains 2 flat areas that are ideal for building, 3 small ponds, and a wetland area.

This CSM is for the creation of two lots on the parcel. Lot 1 would be 3 acres in size and Lot 2 would be 6.103 acres in size. Both lots would be used for commercial developments. Lot 2 contains a large area of wetlands and some ponds.

The property is located within the Sanitary Sewer & Water Service area. Both lots would need to connect to these utilities.

The property currently has dual zoning consisting of M-2 and R-2. M-2 requires 150 feet of street frontage and R-2 Zoning requires 150 feet of street frontage and 40,000+ square feet size. The Village's 2035 Land Use Plan shows that the property shall be Industrial/Business Park. Lot 1 would have complete M-2 zoning but Lot 2 would have dual zoning and would likely need to be rezoned.

If the Plan Commission and Village Board **are willing** to support the proposed CSM, the following motion is recommended.

Move to approve the CSM subject to the following:

- **The Final CSM is subject to the Land Division per Lot fee.**
- **Final Plat is subject to Engineering review comments and technical corrections from Village staff.**
- **Both Lots will need to connect to Sanitary Sewer and Water facilities.**
- **An approved stormwater management and grading plan will be needed.**
- **Any Easements required by the Utility District.**
- **The Final CSM must conform to all Ordinances in Titles 9, 14, & 18 as necessary.**

CERTIFIED SURVEY MAP NO. _____

A RE-DIVISION OF LOT 2 OF CERTIFIED SURVEY MAP NO. 2127, BEING A PART OF THE SOUTHEAST 1/4 AND NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 34, TOWNSHIP 4 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE VILLAGE OF CALEDONIA, COUNTY OF RACINE, STATE OF WISCONSIN.



150' 0' 150'

SCALE 1"=150'

RECORDING DATA

NOTES:
ZONING OF PARCELS IS M-2

OWNER/LAND SPLITTER:
CALEDONIA PROPERTIES II, LLC.
3017 N. MARIETTA AVE., MILWAUKEE, WI 53211.

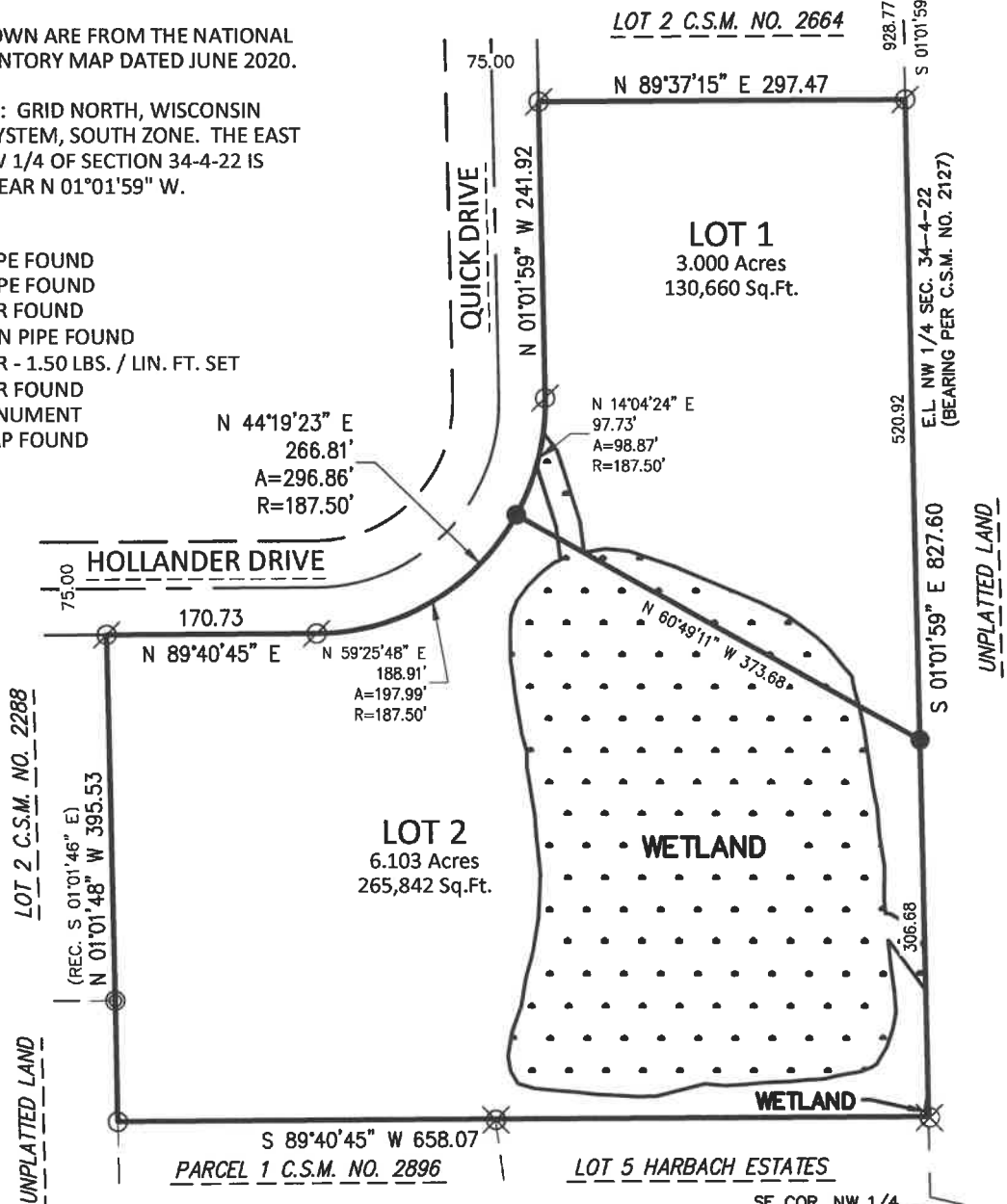
WETLANDS SHOWN ARE FROM THE NATIONAL WETLAND INVENTORY MAP DATED JUNE 2020.

BEARINGS BASE: GRID NORTH, WISCONSIN COORDINATE SYSTEM, SOUTH ZONE. THE EAST LINE OF THE NW 1/4 OF SECTION 34-4-22 IS ASSUMED TO BEAR N 01°01'59" W.

LEGEND:

- 1" O.D. IRON PIPE FOUND
- ⊗ 2" O.D. IRON PIPE FOUND
- ⊗ 3/4" O.D. REBAR FOUND
- ⊗ 1-1/4" O.D. IRON PIPE FOUND
- 3/4" O.D. REBAR - 1.50 LBS. / LIN. FT. SET
- ⊗ 3/4" O.D. REBAR FOUND
- CONCRETE MONUMENT WITH BRASS CAP FOUND

NE COR. NW 1/4 SEC. 34-4-22
N. 288,017.54
E. 2,536,266.58



SE COR. NW 1/4 SEC. 34-4-22
N. 285,369.15
E. 2,536,314.34



Nielsen Madsen + Barber
CIVIL ENGINEERS AND LAND SURVEYORS
1458 Horizon Blvd. Suite 200, Racine, WI. 53406
Tele: (262)634-5588 Website: www.nmbssc.net

SEE PAGE 2 FOR LOCATION MAP

2021.0155.01.DWG
SHEET 1 OF 4 SHEETS

CERTIFIED SURVEY MAP NO. _____

A RE-DIVISION OF LOT 2 OF CERTIFIED SURVEY MAP NO. 2127, BEING A PART OF THE
SOUTHEAST 1/4 AND NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 34,
TOWNSHIP 4 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE
VILLAGE OF CALEDONIA, COUNTY OF RACINE, STATE OF WISCONSIN.



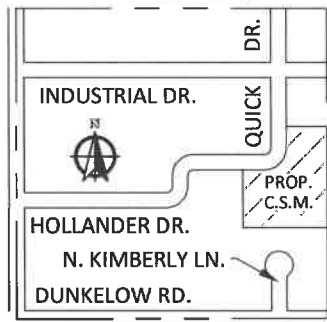
EXISTING EASEMENTS

100' 0' 100'



SCALE 1"=100'

LOCATION MAP



NW 1/4 34-4-22

N 44°19'23" E
266.81'
A=296.86'
R=187.50'

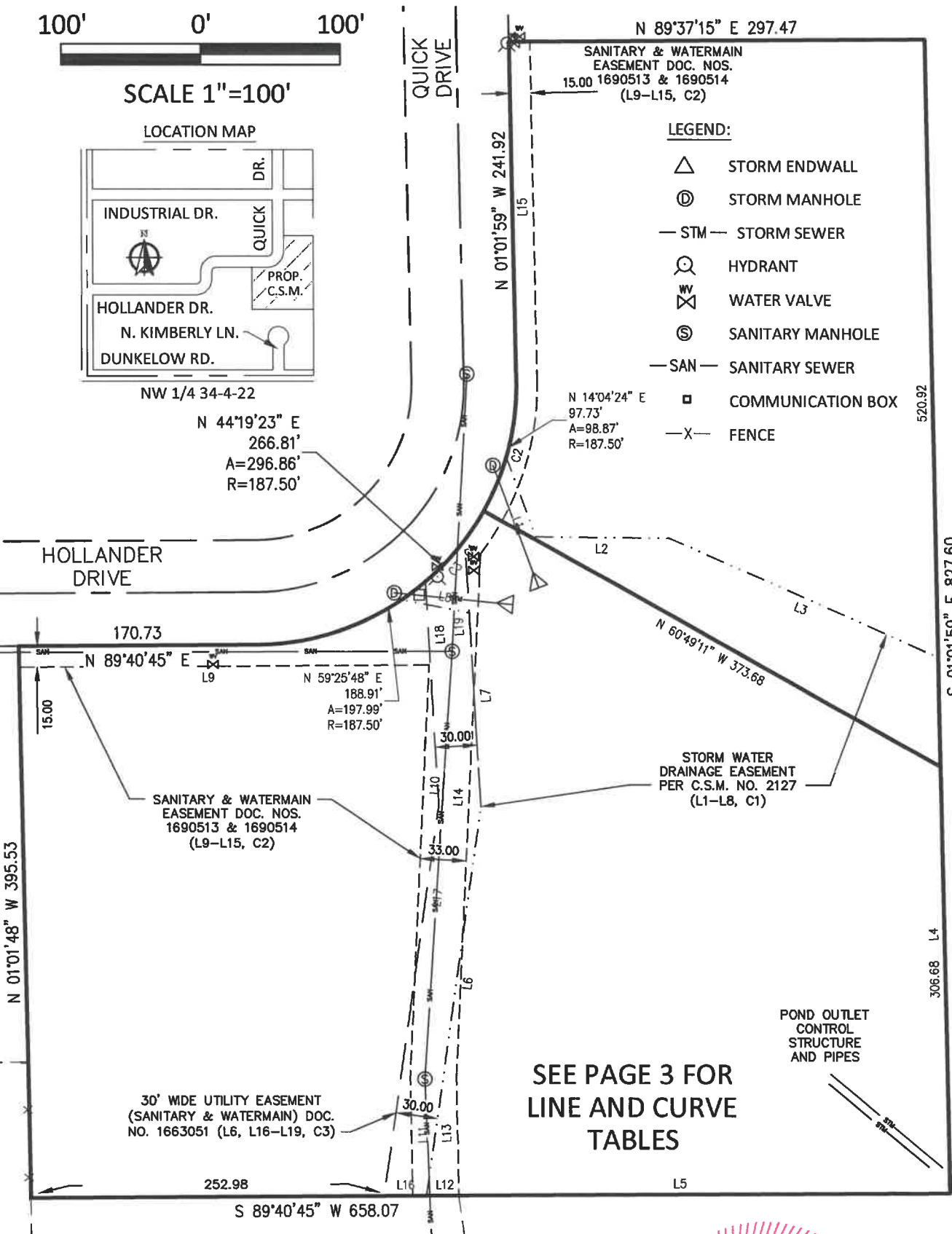
N 89°37'15" E 297.47

SANITARY & WATERMAIN
EASEMENT DOC. NOS.
15.00 1690513 & 1690514
(L9-L15, C2)

LEGEND:

- STORM ENDWALL
- STORM MANHOLE
- STM - STORM SEWER
- HYDRANT
- WATER VALVE
- SANITARY MANHOLE
- SAN - SANITARY SEWER
- COMMUNICATION BOX
- X - FENCE

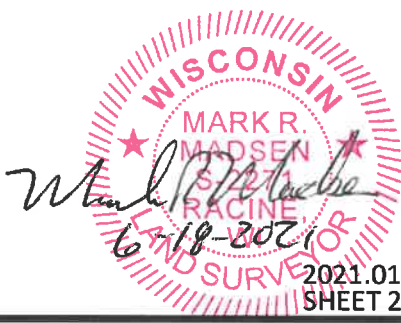
N 14°04'24" E
97.73'
A=98.87'
R=187.50'



**SEE PAGE 3 FOR
LINE AND CURVE
TABLES**



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2021.0155.01.DWG
SHEET 2 OF 4 SHEETS

CERTIFIED SURVEY MAP NO. _____

A RE-DIVISION OF LOT 2 OF CERTIFIED SURVEY MAP NO. 2127, BEING A PART OF THE
SOUTHEAST 1/4 AND NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 34,
TOWNSHIP 4 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE
VILLAGE OF CALEDONIA, COUNTY OF RACINE, STATE OF WISCONSIN.

EASEMENT LINE TABLE

Line #	Length	Direction
L1	61.26	S20° 02' 30"E
L2	95.69	S89° 24' 54"E
L3	209.73	S66° 10' 58"E
L4	384.62	S01° 01' 59"E
L5	374.75	S89° 40' 45"W
L6	281.75	N08° 12' 23"E
L7	138.98	N03° 13' 19"W
L8	49.07	N79° 00' 39"W
L9	293.75	N89° 40' 45"E
L10	295.86	S02° 53' 22"W
L11	85.11	S01° 01' 48"E
L12	33.00	N89° 40' 45"E
L13	84.39	N01° 01' 48"W
L14	376.00	N02° 53' 22"E
L15	241.75	N01° 01' 59"W
L16	30.34	S89° 40' 45"W
L17	283.25	N08° 12' 23"E
L18	159.91	N03° 13' 19"W
L19	191.54	S03° 13' 19"E

EASEMENT CURVE TABLE

Curve #	Radius	Arc	Chord Direction	Chord Length
C1	187.50	129.93	N36° 05' 56"E	127.34
C2	202.50	134.97	N18° 03' 40"E	132.49
C3	187.50	41.55	N43° 07' 01"E	41.47

SURVEYOR'S CERTIFICATE

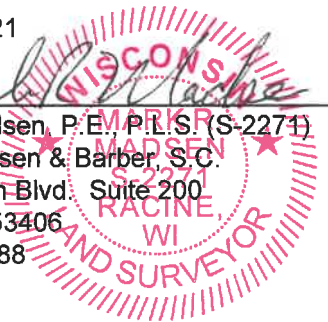
I, Mark R. Madsen, hereby certify: That I have prepared this Certified Survey Map at the direction of Caledonia Properties II, LLC, Owner; That such Map is a correct representation of the exterior boundaries of the land surveyed and are described as: Lot 2 of Certified Survey Map No. 2127, a map recorded in the office of the Register of Deeds for Racine County, Wisconsin on December 23, 1998 as Document No. 1662250, corrected by Affidavit of Correction recorded on September 27, 2001 as Document No. 1791918, being a part of the Southeast 1/4 and Northeast 1/4 of the Northwest 1/4 of Section 34, Township 4 North, Range 22 East of the Fourth Principal Meridian, in the Village of Caledonia, County of Racine and State of Wisconsin. Containing 396,502 square feet or 9.102 acres.

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and Title 14 of the Code of General Ordinances for the Village of Caledonia.

June 18, 2021

Mark R. Madsen

Mark R. Madsen, P.E., P.L.S. (S-2271)
Nielsen Madsen & Barber, S.C.
1458 Horizon Blvd, Suite 200
Racine, WI 53406
(262)634-5588



Nielsen Madsen + Barber
CIVIL ENGINEERS AND LAND SURVEYORS
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Tele: (262)634-5588 Website: www.nmbc.net

This Instrument was drafted by Mark R. Madsen June 18, 2021

2021.0155.01.DWG
SHEET 3 OF 4 SHEETS

CERTIFIED SURVEY MAP NO. _____

A RE-DIVISION OF LOT 2 OF CERTIFIED SURVEY MAP NO. 2127, BEING A PART OF THE
SOUTHEAST 1/4 AND NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 34,
TOWNSHIP 4 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE
VILLAGE OF CALEDONIA, COUNTY OF RACINE, STATE OF WISCONSIN.

OWNER'S CERTIFICATE

Caledonia Properties II, LLC as Owner hereby certifies that it has caused the lands described on this map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map. Caledonia Properties II, LLC also does further certify that this Certified Survey Map is required to be submitted to the the following for approval or objection: Village Board of the Village of Caledonia.

IN WITNESS WHEREOF the said Caledonia Properties II, LLC has caused these presents to be signed as Owner at _____, Wisconsin on this _____ day of _____ 2021.

Print Name and Title

Print Name and Title

Signature
Caledonia Properties II, LLC
3017 N. Marietta Ave.
Milwaukee, WI 53211

Signature

STATE OF WISCONSIN)
COUNTY OF _____)

Personally came before me this _____ day of _____, 2021, _____ and _____, to me known to be the persons who executed the foregoing instrument, and acknowledged that they executed the foregoing.

Notary Public, _____
My commission expires: _____

VILLAGE CERTIFICATE

APPROVED as a Certified Survey Map this _____ day of _____, 2021.

Joslyn M. Hoeffert, Clerk
VILLAGE OF CALEDONIA



Nielsen Madsen + Barber
CIVIL ENGINEERS AND LAND SURVEYORS
1458 Horizon Blvd. Suite 200, Racine, WI. 53406
Tele: (262)634-5588 Website: www.nmbcsc.net



RESOLUTION NO. 2021-86

**A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA
APPROVING A REQUEST FOR A CONDITIONAL USE PERMIT TO PARK NO MORE THAN
FIVE DUMP TRUCKS AT 7931 DOUGLAS AVENUE / NELLY RODRIGUEZ, APPLICANT,
FRANSICO RODRIGUEZ RUBIO & NELLY RODRIGUEZ, OWNERS**

The Village Board for the Village of Caledonia resolves as follows:

WHEREAS, Nelly Rodriguez requested a conditional use permit to park five dump trucks on the parcel located at 7931 Douglas Avenue, Francisco Rodriguez Rubio and Nelly Rodriguez, Owners; Parcel ID No.: 104-04-22-12-009-000.

WHEREAS, the Village of Caledonia Plan Commission recommended approval of the request, subject to the conditions attached hereto as **Exhibit A**, and the Village Board considers the proposed use proper for the following reasons and conditions:

1. The proposed use is allowed by underlying zoning through the conditional use process.
2. The proposed use will not negatively impact neighboring parcels.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Caledonia that the requested conditional use set forth above, is hereby approved for the same reasons set forth above and subject to the conditions recommended by the Plan Commission and set forth herein.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of August, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs
Village President

Attest: _____
Joslyn Hoeffert
Village Clerk

EXHIBIT A: 7931 Douglas Avenue Conditions of Approval

1. **Occupancy Permit.** The applicant must obtain an occupancy permit card from the Village Building Inspection Department and associated fees to occupy a portion of the site with up to five dump trucks for the existing business. The occupancy permit must be displayed in a prominent location at the project site, and a copy of these conditions must be kept at the project site at all times until the project has been completed.
2. **Compliance.** Failure to comply with the terms and conditions stated herein could result in the issuance of citation(s) and/or revocation of this permit.
3. **Binding Effect.** These conditions bind and are applicable to the Property Owner, Applicant, and any other users of the Property Owner with respect to the uses on the Property.
4. **Plans.** The proposed use (parking of five dump trucks) associated with FCO Trucking LLC must be located on the parcel as shown on the plan received by the Village Planning & Zoning Department on June 30, 2021.
5. **Hours of Operation.** The hours of operation of the proposed business operation are from 7:00 a.m. – 5:00 p.m. Monday through Saturday.
6. **Parking.** Parking at the site must be in compliance with the submitted plans. No more than five dump trucks associated with FCO Trucking LLC can be located in the proposed parking area as outlined on the submitted site plan. Dump Trucks cannot be parked closer than 100 feet to the nearest abutting residential home.
7. **No Accumulation of Refuse and Debris.** Any fence, wall, hedge, yard, space or landscaped area must be kept free of any accumulation of refuse or debris. Plant materials must be kept in a healthy growing condition and structures must be maintained in a sound manner.
8. **Performance Standards.** The applicant must comply with the provisions of Article VII, Division 4, Performance Standards of Chapter 20, Zoning, Racine County Code of Ordinances (a copy is attached), as adopted by the Village of Caledonia.
9. **Property Maintenance Required.** A complete and thorough maintenance program must be established to insure attractiveness. The continued positive appearance of buildings and property is dependent upon proper maintenance attitudes and procedures. Maintenance programs must be established that include watering, maintaining and pruning all landscape planting areas including removal and replacement of dead or diseased landscaping; cleaning up litter; sweeping, cleaning and repairing paved surfaces; and cleaning, painting, and repairing windows and building façade. All drives shall be paved with asphalt. Parking areas

shall be paved or have placed upon them compacted recycled asphalt. All drives and parking areas shall be maintained in a dust free condition.

10. **Expiration.** This approval will expire six (6) months from the date of the Village's final approval unless substantial work has commenced following such grant. If this office determines that no substantial work has commenced, the project may not occur unless the Village of Caledonia Plan Commission and the Village Board grants a written extension. Written extension requests must be submitted to the Village Planning & Zoning Department thirty (30) days before permit/approval expiration.
11. **Compliance with Law.** The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state, and federal regulations, including Titles 14, 16 and 18 of the Village of Caledonia Code of Ordinances.
12. **Amendments to Conditional Use Approval.** No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Caledonia's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Caledonia in writing. A minor change to the conditions of this permit, as deemed by the Zoning Administrator, may be made at a staff level, if authorized by the Zoning Administrator.
13. **Agreement.** Your accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, Nelly Rodriguez, FCO Trucking LLC and their heirs, successors, and assigns, including tenants, are responsible for full compliance with the above conditions.
14. **Subsequent Owners.** It is the property owner's responsibility to inform any subsequent owner or operator of these conditions.

RESOLUTION NO. 2021-87

A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA TO APPROVE A CONDITIONAL USE TO CONSTRUCT AND UTILIZE A ±4,500 SQUARE-FOOT COMMERCIAL BUILDING FOR A LICENSED COMMERCIAL VEHICLE STORAGE FACILITY AND A ±21,600 SQUARE-FOOT COMMERCIAL BUILDING FOR A FOOD PRODUCT DISTRIBUTION FACILITY, LOCATED ON USH 41 NORTH OF 3500 FOURTEEN POINT LANE IN THE VILLAGE OF RAYMOND UNDER THE COOPERATIVE PLAN DATED NOVEMBER 12, 2009 BETWEEN THE VILLAGE OF CALEDONIA AND THE VILLAGE OF RAYMOND UNDER SEC. 66.0307, WIS. STATS.

The Village Board for the Village of Caledonia resolves as follows:

WHEREAS, The Cooperative Plan dated November 12, 2009 between the Village of Caledonia and the Village of Raymond gives the Village of Caledonia authority to approve or deny requests for amendments to the Village of Raymond Land Use Plan and requests to rezone property and for conditionals uses if within the jurisdictional area of the Cooperative Plan;

WHEREAS, Bridget Weasler, Agent, requested approval of a Conditional Use to construct and utilize a ±4,500 square-foot metal building and a ±21,600 square-foot masonry building for the purpose of a licensed commercial vehicle storage facility and a food product distribution facility. The subject site is zoned B-3, Business Service District, on Parcel ID No. 168-04-21-25-004-200 in the Village of Raymond and this tract of land is within the jurisdictional area of the Cooperative Plan giving the Village of Caledonia approving authority; and

WHEREAS, the Village of Raymond has approved the requested conditional use and the Village of Caledonia Plan Commission has recommended approval of the request for the following reasons:

1. The proposed use is allowed by underlying zoning through the conditional use review process.
2. Based on other uses in the area, this use appears compatible with current uses in the area.
3. The proposed use meets the intent of the Village of Caledonia development standards and find that the proposed use is a spectacular use for this parcel without connecting to sewer and water in accordance with the Cooperative Boundary Agreement between the Villages of Caledonia and Raymond.
4. Any change of use will require review by the Village of Raymond and the Village of Caledonia.
5. The proposed use will comply with conditions outlined in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Caledonia that the requested conditional use as set forth above is hereby approved, subject to the same conditions imposed by the Village of Raymond, as being consistent with the intent and requirements of the Cooperative Plan.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this
_____ day of August, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs
Village President

Attest: _____
Joslyn Hoeffert
Village Clerk

Exhibit A: Conditions of Approval
Raymond 40 LLC

1. The approved use of this site shall be for multiple principal uses, to include semi-trailer sales, leasing, and storage, and food product distribution facility. Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In case of a question as to the classification of use, the question shall be submitted to the Village Plan Commission for consideration and recommendation and to the Village Board for approval.
2. Hours of operation shall be:
 - a. Tenant 1: Sales, leasing and storage of semi-trailers: 8:00 a.m. to 6:00 p.m. Monday through
 - b. Friday, with occasional delivery or pick up after those hours (occasional meaning no more than 2
 - c. times per week).
 - d. Tenant 2: Food product distribution: 6:00 a.m. to 5:00 p.m.
3. The following plans are hereby approved by the Village Plan Commission and Village Board. All plans shall be implemented and adhered to for the development of the property.
 - a. Site Plan (dated 6/22/21)
 - b. Grading Plan/Erosion Control Plan (dated 6/22/21)
 - c. Lighting Plan (dated 5/8/21)
 - d. Landscape Plan (dated 6/23/21)
 - e. Architectural Elevations, floor plan and building materials (dated 6/21/21)
4. If roof top mechanicals are needed for any building, the units shall be screened. Prior to installation, the proposed screening method shall be shown on the plans and submitted to the Plan Commission and Village Board for approval.

RESOLUTION NO. 2021-88

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA
TO APPROVE A SIGN PLAN FOR THE DEVELOPMENT LOCATED 4542 DOUGLAS
AVENUE; LORA MARTINSON, APPLICANT, GIGI NORTH LLC, OWNER**

The Village Board for the Village of Caledonia resolves as follows:

WHEREAS, Gigi North LLC, Owner, Lora Martinson, Applicant requested approval of a sign plan presented in **Exhibit A** at 4542 Douglas Avenue; Parcel I.D. No. 104-04-23-29-168-000; and

WHEREAS, the Village Plan Commission has recommended approval of the sign plan for the following reason:

1. The proposed sign amount and sizes are permissible through the sign plan review process.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Caledonia that the sign plan as presented in **Exhibit A**, is hereby approved for the same reasons and requirements set forth above and subject to the same conditions imposed by the Village Plan Commission.

Adopted by the Village Board of the Village of Caledonia this ___ day of August, 2021.

VILLAGE OF CALEDONIA

By: _____

James R. Dobbs

Village President

Attest: _____

Joslyn Hoeffert

Village Clerk

EXHIBIT A

ELEVATION WALL SIGNS

RACINE, WI

SL-45 & SL-30 Illuminated White Script Channel Letters

SL-SERIES

Channel letter construction

One piece (saddle capped sections)

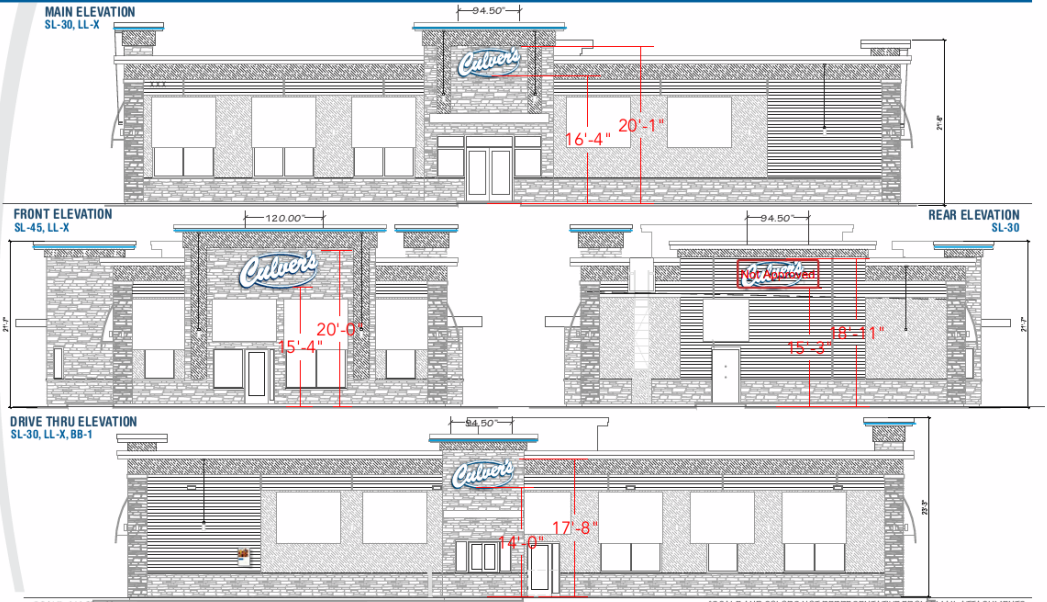
LED internal illumination

Typical application for new construction

Embedded power supplies

UL marked product

No install pattern needed, level line scribed in back of sign



*SCALE AND COLORS NOT REPRESENTATIVE FROM EMAIL ATTACHMENTS
*ALL MEASUREMENTS ARE APPROXIMATE

ME-35C MONUMENT WITH EMC

RACINE, WI

ME-35-L-36X108-16-RGB-PBC

ME-35C

DIY Illuminated Monument Sign with EMC

SIGN DETAILS:

Culver's sign cabinet of aluminum construction and internally illuminated with LEDs

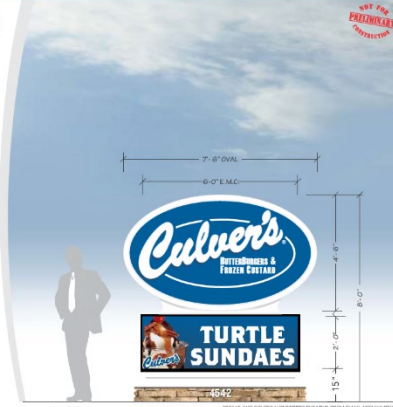
Thermosealed polycarbonate lens, embossed Culver's 2M RP vinyl decoration

Weather* 30x108 RGB full color Vision Color-ink Message Center (EMC) with RF wireless communication

Amber EMC option available

Broadband communication option available

UL marked product



SCALE: 3/8" = 1'

*SCALE AND COLORS NOT REPRESENTATIVE FROM EMAIL ATTACHMENTS
*ALL MEASUREMENTS ARE APPROXIMATE

EMC CHART - UNKNOWN RESTRICTIONS

COLOR: STATIC ANIMATION: MOVEMENT:

HOLD TIME (OF STATIC): 2 Sec

TRANSITION TYPE: ON/OFF OFF/OFF

DAYTIME BRIGHTNESS: DIMMER OFF

NIGHTTIME BRIGHTNESS: DIMMER OFF

ADDITIONAL RESTRICTIONS:

MONUMENT = 41% max height = 40' max EMC = 30% of signage

NOTES

EMC (33.75' H) + EMC (12.5') = 46.25' OF 45.75' + 30% = 13.725' IF ALLOWABLE EMC

DESIGNED BY: MARK WEGGILL

DESIGNED BY: NICHOLAS S. KEMP

DATE CREATED / REVISION HISTORY

DATE CREATED / REVISION HISTORY

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BB-1 BUTTERBURGER PANEL

RACINE, WI

ButterBurger Outdoor Panel Wall Sign

BB-1

All aluminum 0.009" thick panel - Includes 1/2" thick sign face

Based on aluminum white enamel finish

Digital print overlay with anti-glare

Standard corners are to be 1.25" radius

Sign to be mounted at 58 degree angle (not by string)



SCALE: 1/16" = 1'

*SCALE AND COLORS NOT REPRESENTATIVE FROM EMAIL ATTACHMENTS
*ALL MEASUREMENTS ARE APPROXIMATE

TYPICAL INSTALLATION - TOP VIEW

WALL

LEFT SIDE FLANGE / 90 DEGREE ANGLE

RIGHT SIDE FLANGE / 90 DEGREE ANGLE

FLANGE NIB

WALL MOUNTING

WALL MOUNTING

WALL MOUNTING

WALL MOUNTING

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EXHIBIT A

MB-DT-46 EXTERIOR MENU BOARD

RACINE, WI

Blue Outdoor Drive-Thru Menu Board

MB-DT-46

Standard Menu Board for Drive-Thru Lane

LED Internal Illumination

POP Graphic panels must be purchased separately

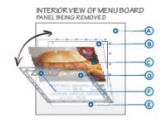
POPP-Out magnet access panels included for easy in & out of POP panels

*.CS" option for 160mph coastal wind standards available

Locking rear access doors (4)



POPP-Out Point Of Purchase Panel System



- POPP-Out**
- A - INSIDE BACK OF MENU BOARD FACE (ONLY ONE PANEL SHOWN FOR CLARITY)
 - B - FRONT PANEL, IS ANTI-GLARE (LEAD) FOR INCREASED VISIBILITY
 - C - POP PANEL - PRODUCT GRAPHIC
 - D - REAR PANEL, FITTED WITH POPP-OUT PANEL
 - E - SUPPORTING "TOP TRAY" FOR PANELS (SELF ALIGNING)
 - F - POPP-OUT TAB HANDLE
 - G - PANELS MAGNETIC "LATCH" (MAGNETS EMBEDDED IN POPP-OUT PANEL & BACK OF MENU BOARD)

SALES PERSON	DESIGNED BY	AD
MARK WEGHELL	NICHOLAS K. TARR	27980
DATE CREATED / REVISION HISTORY		
10/27/20 - NEW		



SCALE: 3/8" = 1"

SCALE AND COLORS NOT REPRESENTATIVE FROM ISUAL ATTACHMENTS. ALL MEASUREMENTS ARE APPROXIMATE.

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DIR DIRECTIONAL SIGNS

RACINE, WI

Illuminated Directional Signs

DIR

- All aluminum construction
- LED Internal Illumination
- Tastily soft contained lighting
- Polycarbonate thermformed faces
- Face removal for service
- Site photos show placement & field orientation
- UL marked product



NOTES

DELIVER TO FINAL INSTALLATION. MATERIALS TO BE 3/8\"/>

SALES PERSON	DESIGNED BY	AD
MARK WEGHELL	NICHOLAS K. TARR	27980
DATE CREATED / REVISION HISTORY		
10/27/20 - NEW		



SCALE: 3/4\"/>

SCALE AND COLORS NOT REPRESENTATIVE FROM ISUAL ATTACHMENTS. ALL MEASUREMENTS ARE APPROXIMATE.

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V-1, V-5, V-6 DOOR & WINDOW VINYL

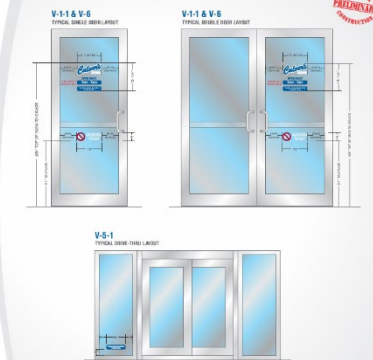
RACINE, WI

Entry Door & Drive-Thru Vinyl Lettering

V-1-1 V-5-1 V-6

- 3/8\"/>

NOTE 1: Business hours shown are typical. However, each location may be different than shown.



SIGN SPECIFICATIONS



SALES PERSON	DESIGNED BY	AD
MARK WEGHELL	NICHOLAS K. TARR	27980
DATE CREATED / REVISION HISTORY		
10/27/20 - NEW		



SCALE: 3/8\"/>

SCALE AND COLORS NOT REPRESENTATIVE FROM ISUAL ATTACHMENTS. ALL MEASUREMENTS ARE APPROXIMATE.

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RESOLUTION NO. 2021-89

A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA TO APPROVE A SITE, BUILDING, & OPERATIONS PLAN TO CONSTRUCT A ±22,538 SQUARE FOOT DISTRIBUTION FACILITY DEBACK LANE, LOT 1 OF CSM 3437, VILLAGE OF CALEDONIA, RACINE COUNTY, WI; LINDSEY PEARSON, APPLICANT, WISPARK LLC, OWNER

The Village Board for the Village of Caledonia resolves as follows:

WHEREAS, Lindsey Pearson, Applicant, has requested a approval of a site, building, and operations plan to construct and utilize a ±22,538 square-foot commercial building at DeBack Lane, Lot 1 of CSM 3437, Parcel ID No. 104-04-22-30-015-210, Village of Caledonia, Racine County, WI; and,

WHEREAS, the Village of Caledonia Plan Commission recommended approval of the site, building, and operations plan, subject to the conditions attached hereto as **Exhibit A**, for the following reasons:

1. The proposed use is allowed by underlying zoning through the building, site, and operation plan review process and is a permitted use in the M-3 zoning district.
2. The proposed use will not adversely affect the surrounding property values.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Caledonia that the requested and building, site, and operations plan set forth above, is hereby approved for the same reasons set forth above and subject to the same conditions and contingency imposed by the Village Plan Commission.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of August, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs, Village President

Attest: _____
Joslyn Hoeffert, Village Clerk

EXHIBIT A: Conditions of Approval
Parcel ID No. 104-04-22-30-015-210
Badger Liquor
Deback Lane

1. **Compliance.** Failure to comply with the terms and conditions stated herein could result in the issuance of citation(s) and/or revocation of this permit.
2. **Binding Effect.** These conditions bind and are applicable to the Property Owner, Agent, and any other users of the Property Owner with respect to the uses on the Property.
3. **Plans.** The proposed operation shall be located, constructed, and utilized in accordance with the revised plans and documents received by the Village Planning Office on July 12, 2021.
4. **Engineering Department.** The property owner or designated agent must contact the Village of Caledonia Engineering Department and must comply with all regulations and requirements of the Village of Caledonia Engineering Department.
5. **Stormwater.** The property owner or designated agent must contact the Village of Caledonia Stormwater Utility District regarding stormwater regulations for this site. Compliance with all regulations and requirements, as determined by the Village of Caledonia Stormwater Utility District is required. Stormwater management plans shall be submitted for approval and be in compliance with all Village requirements, as determined by the Village Engineer before permits are issued.
6. **Fire Department Approval.** Owner shall obtain approval from the Village of Caledonia Fire Department and meet applicable codes.
7. **Parking.** Parking at the site must be in compliance with the submitted plans. All employee and visitor parking must be conducted in the proposed parking lot as outlined on the submitted site plan. Each parking space shall be a minimum of 180 square feet in area exclusive of the space required for ingress and egress. Handicapped spaces shall be provided in accordance with State requirements. The driveway and all parking areas must be maintained in a hard-surfaced, dust-free condition.
8. **Landscaping.** Landscaping at the site must be in compliance with the submitted Landscaping Plan received on July 26, 2021. The Village may require a letter of credit or bond to be posted to ensure implementation and maintenance. Landscaping shall comply with Title 16. The landscaping plan shall follow the Village of Caledonia planting requirements. Landscaping shall be maintained in a living condition and any landscaping that dies or is otherwise removed shall be immediately replaced.
9. **Lighting.** The lighting plan must be in compliance with the submitted lighting plan July 12, 2021. All lighting at the site must be full cut-off lights that may not glare onto abutting properties or onto any public roadway. Following installation, owner shall contact Village for an inspection to ensure that lighting was properly installed.
10. **Signage.** No signs are being proposed as part of the review. Prior to installation of any signs, a sign permit will be required prior to installation and meet all sign regulations in Title 16. Banners, balloons, flashing or animated signs are prohibited.

11. **Rooftop Mechanicals.** All rooftop mechanicals must be screened.
12. **No Accumulation of Refuse and Debris.** Any fence, wall, hedge, yard, space or landscaped area must be kept free of any accumulation of refuse or debris. Plant materials must be kept in a healthy growing condition and structures must be maintained in a sound manner.
13. **Performance Standards.** The applicant must comply with the provisions of Article VII, Division 4, Performance Standards of Chapter 20, Zoning, Racine County Code of Ordinances, as adopted by the Village of Caledonia.
14. **Property Maintenance Required.** A complete and thorough maintenance program must be established to insure attractiveness. The continued positive appearance of buildings and property is dependent upon proper maintenance attitudes and procedures. Maintenance programs must be established that include watering, maintaining and pruning all landscape planting areas including removal and replacement of dead or diseased landscaping; cleaning up litter; sweeping, cleaning and repairing paved surfaces; and cleaning, painting, and repairing windows and building façade.
15. **Expiration.** This approval will expire twelve (12) months from the date of the Village's final approval unless substantial work has commenced following such grant. If this office determines that no substantial work has commenced, the development will be required to resubmit their application and go through the conditional use process.
16. **Access.** The applicant must allow any Village employee full and unlimited access to the project site at a reasonable time to investigate the project's construction, operation, or maintenance.
17. **Compliance with Law.** The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state, and federal regulations, including Titles 14, 16 and 18 of the Village of Caledonia Code of Ordinances.
18. **Reimburse Village Costs.** Applicant shall reimburse to the Village all costs incurred by the Village for review of this conditional use including but not limited to engineering, legal and planning review that occurred prior to permit issuance and during the implementation of the plans and construction of the improvements.
19. **Amendments to Building, Site & Operations Plan.** No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Caledonia's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Caledonia in writing. A minor change to the conditions of this permit, as deemed by the Village Development Director, may be made at a staff level, if authorized by the Village Development Director.
20. **Caledonia Utility District.** The property owner or designated agent must contact the Caledonia Utility District regarding Utility District regulations for this site. Compliance with all regulations and requirements, as determined by the Caledonia Utility District is required.
21. **Site Plan and Title 16 Review.** The final site plan and site design and architectural details required under Title 16 of the Village's Code of Ordinances shall be reviewed and approved for compliance by the Village Development Director.

22. **Agreement.** You are accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, Lindsey Pearson, Badger Liquor, WisPark, and their heirs, successors, and assigns, including tenants, are responsible for full compliance with the above conditions.
23. **Subsequent Owners.** It is the property owner's responsibility to inform any subsequent owner or operator of these conditions.

RESOLUTION NO. 2021-90

A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA TO APPROVE A SITE, BUILDING, & OPERATIONS PLAN TO CONSTRUCT A ±443,987 SQUARE FOOT INDUSTRIAL BUILDING AT 13300 CAROL COURT, VILLAGE OF CALEDONIA, RACINE COUNTY, WI; CHRISTOPHER CARINO, APPLICANT, SCANNEL PROPERTIES #513 LLC, OWNER

The Village Board for the Village of Caledonia resolves as follows:

WHEREAS, Christopher Carlino, Applicant, has requested a approval of a site, building, and operations plan to construct and utilize a ±443,987 square-foot industrial building at 13300 Carol Court, Parcel ID No. 104-04-22-30-015-222, Village of Caledonia, Racine County, WI; and,

WHEREAS, the Village of Caledonia Plan Commission recommended approval of the site, building, and operations plan, subject to the conditions attached hereto as **Exhibit A**, for the following reasons:

1. The proposed use is allowed by underlying zoning through the building, site, and operation plan review process and is a permitted use in the M-3 zoning district.
2. The proposed use will not adversely affect the surrounding property values.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Caledonia that the requested and building, site, and operations plan set forth above, is hereby approved for the same reasons set forth above and subject to the same conditions and contingency imposed by the Village Plan Commission.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of August, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs, Village President

Attest: _____
Joslyn Hoeffert, Village Clerk

EXHIBIT A: Conditions of Approval
Scannell Development Phase 2
13300 Carol Court

1. **Compliance.** Failure to comply with the terms and conditions stated herein could result in the issuance of citation(s) and/or revocation of this permit.
2. **Binding Effect.** These conditions bind and are applicable to the Property Owner, Agent, and any other users of the Property Owner with respect to the uses on the Property.
3. **Plans.** The proposed operation shall be located, constructed, and utilized in accordance with the revised plans and documents received by the Village Planning Office on July 12, 2021.
4. **Engineering Department.** The property owner or designated agent must contact the Village of Caledonia Engineering Department and must comply with all regulations and requirements of the Village of Caledonia Engineering Department.
5. **Stormwater.** The property owner or designated agent must contact the Village of Caledonia Stormwater Utility District regarding stormwater regulations for this site. Compliance with all regulations and requirements, as determined by the Village of Caledonia Stormwater Utility District is required. Stormwater management plans shall be submitted for approval and be in compliance with all Village requirements, as determined by the Village Engineer before permits are issued.
6. **Fire Department Approval.** Owner shall obtain approval from the Village of Caledonia Fire Department and meet applicable codes.
7. **Parking.** Parking at the site must be in compliance with the submitted plans. All employee and visitor parking must be conducted in the proposed parking lot as outlined on the submitted site plan. Each parking space shall be a minimum of 180 square feet in area exclusive of the space required for ingress and egress. Handicapped spaces shall be provided in accordance with State requirements. The driveway and all parking areas must be maintained in a hard-surfaced, dust-free condition.
8. **Landscaping.** Landscaping at the site must be in compliance with the submitted Landscaping Plan received on July 12, 2021. The Village may require a letter of credit or bond to be posted to ensure implementation and maintenance. Landscaping shall comply with Title 16. The landscaping plan shall follow the Village of Caledonia planting requirements. Landscaping shall be maintained in a living condition and any landscaping that dies or is otherwise removed shall be immediately replaced.
9. **Lighting.** The lighting plan must be in compliance with the submitted lighting plan July 12, 2021. All lighting at the site must be full cut-off lights that may not glare onto abutting properties or onto any public roadway. Following installation, owner shall contact Village for an inspection to ensure that lighting was properly installed.
10. **Signage.** No signs are being proposed as part of the review. Prior to installation of any signs, a sign permit will be required prior to installation and meet all sign regulations in Title 16. Banners, balloons, flashing or animated signs are prohibited.

11. **No Accumulation of Refuse and Debris.** Any fence, wall, hedge, yard, space or landscaped area must be kept free of any accumulation of refuse or debris. Plant materials must be kept in a healthy growing condition and structures must be maintained in a sound manner.
12. **Performance Standards.** The applicant must comply with the provisions of Article VII, Division 4, Performance Standards of Chapter 20, Zoning, Racine County Code of Ordinances, as adopted by the Village of Caledonia.
13. **Property Maintenance Required.** A complete and thorough maintenance program must be established to insure attractiveness. The continued positive appearance of buildings and property is dependent upon proper maintenance attitudes and procedures. Maintenance programs must be established that include watering, maintaining and pruning all landscape planting areas including removal and replacement of dead or diseased landscaping; cleaning up litter; sweeping, cleaning and repairing paved surfaces; and cleaning, painting, and repairing windows and building façade.
14. **Expiration.** This approval will expire twelve (12) months from the date of the Village's final approval unless substantial work has commenced following such grant. If this office determines that no substantial work has commenced, the development will be required to resubmit their application and go through the conditional use process.
15. **Access.** The applicant must allow any Village employee full and unlimited access to the project site at a reasonable time to investigate the project's construction, operation, or maintenance.
16. **Compliance with Law.** The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state, and federal regulations, including Titles 14, 16 and 18 of the Village of Caledonia Code of Ordinances.
17. **Reimburse Village Costs.** Applicant shall reimburse to the Village all costs incurred by the Village for review of this conditional use including but not limited to engineering, legal and planning review that occurred prior to permit issuance and during the implementation of the plans and construction of the improvements.
18. **Amendments to Building, Site & Operations Plan.** No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Caledonia's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Caledonia in writing. A minor change to the conditions of this permit, as deemed by the Village Development Director, may be made at a staff level, if authorized by the Village Development Director.
19. **Caledonia Utility District.** The property owner or designated agent must contact the Caledonia Utility District regarding Utility District regulations for this site. Compliance with all regulations and requirements, as determined by the Caledonia Utility District is required.
20. **Site Plan and Title 16 Review.** The final site plan and site design and architectural details required under Title 16 of the Village's Code of Ordinances shall be reviewed and approved for compliance by the Village Development Director.
21. **Agreement.** You are accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, Christopher Carlino, Scannell Properties #513 LLC, WisPark, and their

heirs, successors, and assigns, including tenants, are responsible for full compliance with the above conditions.

22. **Subsequent Owners.** It is the property owner's responsibility to inform any subsequent owner or operator of these conditions.