

VILLAGE BOARD MEETING AGENDA
Monday, April 19, 2021 at 6:00 p.m.
Caledonia Village Hall - 5043 Chester Lane

THIS WILL BE AN IN-PERSON MEETING – MAX NUMBER OF ATTENDEES 16

1. **Meeting called to order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Communications and Announcements**
5. **Approval of Minutes**
6. **Citizens Reports (citizen comments are in-person only)**
7. **Committee Reports**
 - A. Finance
 1. Approval of A/P checks
8. **New Business**
 - A. Remaining Committee/Commission Appointments
 - B. Appointments to Village Board Sub-Committees and Commission Liaisons
 - C. Consultant Cost Savings Analysis and Possible Position Creation in the Utility District
9. **Report from Village Administrator**
10. **Adjournment**

Board Present: Trustee Wanggaard, Trustee Wishau, and Trustee Weatherston, Trustee Stillman, Trustee Martin and President Dobbs.

Absent Trustee Prott was excused.

Staff/Others: Village Administrator Tom Christensen, Public Works Director Tom Lazcano and Finance Director Kathy Kasper.

1. Call the meeting to order

President Dobbs called the meeting to order at 5:00 p.m., at the Caledonia Village Hall.

2. The VILLAGE BOARD will take up motions to go into CLOSED SESSION, for the following purpose(s): pursuant to s. 19.85(1)(e), Wis. Stat., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: specifically, to meet with Racine County officials to deliberate and develop negotiation strategy for the purchase of public property in the Village of Caledonia.

Motion by Trustee Wanggaard to go into Closed Session. Seconded by Trustee Weatherston.

| | |
|---------------------------|------------------------|
| Trustee Weatherston – aye | Trustee Stillman – aye |
| Trustee Wanggaard – aye | Trustee Wishau – aye |
| President Dobbs – aye | Trustee Martin – aye |

Motion carried unanimously.

3. The VILLAGE BOARD reserves the right to go back into OPEN SESSION, and possibly take action on the items discussed during the closed session.

Motion by Trustee Wanggaard to go back into Open Session. Seconded by Trustee Weatherston.
Motion carried unanimously.

4. Adjournment.

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Wishau. Motion carried unanimously.
Adjourned at 5:40 p.m.

Respectfully submitted,

Joslyn Hoeffert
Village Clerk

**Village Board Meeting
April 5, 2021**

1 - Order

President Dobbs called the Village Board meeting to order at 6:01 p.m., at the Caledonia Village Hall and via Zoom.

2 - Pledge of Allegiance

3 - Roll Call

Board: President Dobbs, Trustee Wanggaard, Trustee Weatherston, Trustee Stillman, Trustee Martin and Trustee Wishau.

Absent: Trustee Prott was excused.

Staff: Administrator Tom Christensen, Finance Director Kathy Kasper, Development Director Peter Wagner, Interim Fire Chief Jeff Henningfeld and Public Works Director Tom Lazcano.

4 - Communications and Announcements

President Dobbs wanted to thank staff: Utility Director Anthony Bunkelman, Public Works Director Tom Lazcano and Attorney Elaine Ekes for their hard work regarding the Chapter 980 Offenders.

5 - Approval of minutes

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Weatherston. Motion carried, unanimously.

Village Board – March 15, 2021
Special Village Board – March 15, 2021; March 29, 2021.

6. Citizens Reports

None.

7 - Committee Report

7A(1 Approval of A/P checks) -

Trustee Wishau spoke about the AP checks approving the second purchase of 'Back the Blue' signs. The first purchase of these signs the Police Department not only made a profit but also received a donation of \$100,000. Trustee Wishau was concerned that this

expenditure is not appropriate to spend taxpayer dollars on what would be considered a politized sign. He speculated that perhaps association should be purchasing and selling these signs, and not the Village. Trustee Martin agreed and thought politized signs are not appropriate for the Village to purchase, although she does support the safety services. The majority of the Board fully supported this purchase.

Motion by Trustee Wishau to approve the A/P checks as presented. Seconded by Trustee Wanggaard. Motion carried; 5/1.

Village - \$ 971,308.35

8 - Ordinances and Resolutions

8A - Resolution 2021-45 – A Resolution Adopting The Caledonia 2021 Revised Salary Compensation Schedule Eliminating Human Resources Director And Creating Human Resources Manager

Motion by Trustee Martin to approve Resolution 2021-45. Seconded by Trustee Weatherston. Motion carried unanimously.

8B - Resolution 2021-46 – Resolution Approving Employment Contract For Position Of Village Administrator Between The Village Of Caledonia And Kathryn Kasper

Motion by Trustee Martin to approve Resolution 2021-46. Seconded by Trustee Weatherston. Motion carried unanimously.

8C - Resolution 2021-47 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Village To Enter Into An Engagement Agreement With The Law Firm Of Terry & Nudo, LLC

Terry was retained for the Chapter 980 offenders for litigation as they have had experience in these cases.

Motion by Trustee Wanggaard to approve Resolution 2021-47. Seconded by Trustee Weatherston. Motion carried unanimously.

8D - Resolution 2021-48 – A Resolution Of The Board Of Trustees Of The Village Of Caledonia Approving A Park Use Agreement For Caledonia Baseball/Softball League, Inc. For Use Of The Crawford Park

The Board recently passed the rental fees for the park facilities. Caledonia Baseball/Softball league park use agreement has been modified to include some cost savings to the youth league. Wagner explained the various key changes to the agreement. Both parties were happy with the agreement.

Motion by Trustee Wishau to approve Resolution 2021-48. Seconded by Trustee Martin. Motion carried unanimously.

8E - Resolution 2021-49 – Resolution Authorizing The Village Of Caledonia To Purchase A Surplus 102' KME Ladder Truck From Tess Corners Fire Department

This quote included funding for decals to be changed.

Motion by Trustee Wishau to approve Resolution 2021-49. Seconded by Trustee Martin.
Motion carried unanimously.

8F - Resolution 2021-50 – Resolution Authorizing The Village Of Caledonia To Procure miTime Timekeeping Module From Civic Systems, LLC

A timekeeping software, miTime would be integrated to our current payroll software.
This purchase would result in a \$4,000 cost savings annually.

Motion by Trustee Wishau to approve Resolution 2021-50. Seconded by Trustee Martin.
Motion carried unanimously.

8G - Resolution 2021-51 – Resolution Amending Various Accounts In The 2020 Village Of Caledonia Budget To Reflect Actual Revenue And Expenses More Accurately

2020 surplus funds have been moved over to capital projects. The 4 Mile Overpass funds have been moved into debt service.

Motion by Trustee Wishau to approve Resolution 2021-51. Seconded by Trustee Martin.
Trustee Weatherston – aye Trustee Stillman – aye
Trustee Wanggaard – aye Trustee Wishau – aye
President Dobbs – aye Trustee Martin – aye
Motion carried unanimously.

8H - Resolution 2021-52 – Resolution approving an agreement with FMLA Source for Leave Management Services

Motion by Trustee Martin to approve Resolution 2021-52 including the optional ADA coaching and include annual renewal. Seconded by Trustee Martin. Motion carried unanimously.

9 – New Business

9A - Variance Request for Detached Oversized Structure/Garage at 6460 Running Horse Road

This variance was previously denied at the last Board meeting, and after some modifications was resubmitted for consideration. There was some opposition from the neighbors, and they have since modified where it would be placed. There was an issue with moving north as the property owner would need to bring in additional fill, but would also be too far from the owner's home. There was opposition from Joe and Jill Buchman with the new proposal. There are no engineering objections. The Board discussed reconsidering the request. Wagner explained what the applicant could do from a zoning standpoint. The Board felt the modifications discussed at the last meeting were not made and would not reconsider this request at this time.

10 – Report from Village Administrator

Spoke of a working on NeoGov software where job openings will be posted and integrated with our website.

11 – Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Martin. Motion carried unanimously.

Meeting adjourned at 6:36 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|--|---------------------------|----------------|-------------------------------|--------------|-----------------------|-------------|-----------|---|
| 3 RIVERS BILLING, INC. | | | | | | | | |
| 3 | 3 RIVERS BILLING, INC. | 5585 | MARCH EMS BILLING | 04/02/2021 | 4,710.53 | .00 | | 100-00-46230 Ambulance/EMS Fees |
| Total 3 RIVERS BILLING, INC.: | | | | | 4,710.53 | .00 | | |
| ACH - WE ENERGIES | | | | | | | | |
| 380 | ACH - WE ENERGIES | 33121 | MARCH 2021 | 03/24/2021 | 693.44 | .00 | | 222-00-64140 Utilities |
| 380 | ACH - WE ENERGIES | 33121 | MARCH 2021 | 03/24/2021 | 4,293.40 | .00 | | 100-43-64140 Utilities |
| 380 | ACH - WE ENERGIES | 33121 | MARCH 2021 | 03/24/2021 | 662.74 | .00 | | 221-00-64140 Utilities |
| 380 | ACH - WE ENERGIES | 33121 | MARCH 2021 | 03/24/2021 | 2,791.87 | .00 | | 100-35-64140 Utilities |
| 380 | ACH - WE ENERGIES | 33121 | MARCH 2021 | 03/24/2021 | 1,373.67 | .00 | | 100-30-64140 Utilities |
| 380 | ACH - WE ENERGIES | 33121 | MARCH 2021 | 03/24/2021 | 1,701.93 | .00 | | 100-41-64140 Utilities |
| 380 | ACH - WE ENERGIES | 33121 | MARCH 2021 | 03/24/2021 | 12,445.46 | .00 | | 100-90-64290 Street Lighting |
| Total ACH - WE ENERGIES: | | | | | 23,962.51 | .00 | | |
| ACH - WEX BANK / SPEEDWAY FLEET | | | | | | | | |
| 925 | ACH - WEX BANK / SPEEDWAY | 70848430 | FUEL FOR SQUADS | 03/31/2021 | 626.83 | .00 | | 100-30-63200 Fuel, Oil, Fluids |
| Total ACH - WEX BANK / SPEEDWAY FLEET: | | | | | 626.83 | .00 | | |
| AERO COMPRESSED GASES | | | | | | | | |
| 29 | AERO COMPRESSED GASES | 436846 | OXYGEN | 04/07/2021 | 34.00 | .00 | | 100-35-64280 Medical Supplies |
| Total AERO COMPRESSED GASES: | | | | | 34.00 | .00 | | |
| AFC INTERNATIONAL INC. | | | | | | | | |
| 32 | AFC INTERNATIONAL INC. | 61849 | CALIBRATION GAS STATION 12 | 04/07/2021 | 177.50 | .00 | | 100-35-64110 Small Equipment |
| Total AFC INTERNATIONAL INC.: | | | | | 177.50 | .00 | | |
| ASCENSION MEDICAL GROUP | | | | | | | | |
| 135 | ASCENSION MEDICAL GROUP | W033121-20 | 1ST QUARTER MED RESTOCKI | 04/13/2021 | 1,179.02 | .00 | | 100-35-64280 Medical Supplies |
| Total ASCENSION MEDICAL GROUP: | | | | | 1,179.02 | .00 | | |
| AURORA HEALTH CARE | | | | | | | | |
| 155 | AURORA HEALTH CARE | 960280 | RAPID TEST DRUG KIT & COLL | 04/04/2021 | 50.00 | .00 | | 100-13-51100 Personnel Medical Exams |
| Total AURORA HEALTH CARE: | | | | | 50.00 | .00 | | |
| BELLE CITY FIRE & SAFETY | | | | | | | | |
| 196 | BELLE CITY FIRE & SAFETY | 57046 | FIRST AID KIT SUPPLIES - VILL | 03/22/2021 | 26.95 | .00 | | 100-43-64070 Work Supplies |
| 196 | BELLE CITY FIRE & SAFETY | 8962158 | FIRE EXTINGUISHER INSPECTI | 03/22/2021 | 70.45 | .00 | | 100-35-64240 Building Repairs & Maintenance |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|-------------------------------------|--------------------------|----------------|----------------------------|--------------|-----------------------|-------------|-----------|---|
| Total BELLE CITY FIRE & SAFETY: | | | | | 97.40 | .00 | | |
| BUY RIGHT, INC. | | | | | | | | |
| 273 | BUY RIGHT, INC. | 317737 | DEF | 04/07/2021 | 34.16 | .00 | | 100-35-63200 Fuel, Oil, Fluids |
| Total BUY RIGHT, INC.: | | | | | 34.16 | .00 | | |
| CARLOS CLEANING | | | | | | | | |
| 2257 | CARLOS CLEANING | 2021-3 | MAR-21; MONTHLY CLEANING | 03/31/2020 | 164.82 | .00 | | 200-10-64100 Janitorial Supplies |
| 2257 | CARLOS CLEANING | 2021-3 | MAR-21; MONTHLY CLEANING | 03/31/2020 | 12.55 | .00 | | 200-27-64100 Janitorial Supplies |
| 2257 | CARLOS CLEANING | 2021-3 | MAR-21; MONTHLY CLEANING | 03/31/2020 | 46.00 | .00 | | 200-28-64100 Janitorial Supplies |
| 2257 | CARLOS CLEANING | 2021-3 | MAR-21; MONTHLY CLEANING | 03/31/2020 | 10.09 | .00 | | 200-29-64100 Janitorial Supplies |
| 2257 | CARLOS CLEANING | 2021-3 | MAR-21; MONTHLY CLEANING | 03/31/2020 | 154.86 | .00 | | 200-72-64100 Janitorial Supplies |
| Total CARLOS CLEANING: | | | | | 388.32 | .00 | | |
| CLEANCO | | | | | | | | |
| 9021 | CLEANCO | 3386 | CLEANING SERVICES APRIL 20 | 04/15/2021 | 869.00 | .00 | | 100-43-62100 Contracted Services |
| Total CLEANCO: | | | | | 869.00 | .00 | | |
| CLIFTON LARSON ALLEN LLP | | | | | | | | |
| 378 | CLIFTON LARSON ALLEN LLP | 2789457 | PROGRESS INVOICE NO. 3 FO | 03/28/2021 | 2,887.50 | .00 | | 100-90-61300 Audit Services |
| Total CLIFTON LARSON ALLEN LLP: | | | | | 2,887.50 | .00 | | |
| COMPLETE OFFICE OF WISCONSIN | | | | | | | | |
| 392 | COMPLETE OFFICE OF WISCO | 866642 | CLOROX WIPES | 04/13/2021 | 45.00 | .00 | | 100-35-64100 Janitorial Supplies |
| 392 | COMPLETE OFFICE OF WISCO | 908579 | FOLDERS | 03/29/2021 | 27.42 | .00 | | 100-32-64030 Office Supplies |
| 392 | COMPLETE OFFICE OF WISCO | 909783 | RULER | 04/07/2021 | 1.04 | .00 | | 100-35-64030 Office Supplies |
| 392 | COMPLETE OFFICE OF WISCO | 909783 | 30 GALLON TRASH BAGS | 04/07/2021 | 14.57 | .00 | | 100-35-64100 Janitorial Supplies |
| 392 | COMPLETE OFFICE OF WISCO | 912305 | GARBAGE BAGS AND DAWN DI | 04/07/2021 | 75.45 | .00 | | 100-35-64100 Janitorial Supplies |
| 392 | COMPLETE OFFICE OF WISCO | 912922 | GARBAGE BAGS | 04/07/2021 | 14.57 | .00 | | 100-35-64100 Janitorial Supplies |
| 392 | COMPLETE OFFICE OF WISCO | 913126 | DEODORIZING SPRAY | 04/07/2021 | 11.90 | .00 | | 100-35-64100 Janitorial Supplies |
| Total COMPLETE OFFICE OF WISCONSIN: | | | | | 189.95 | .00 | | |
| CORPORATE SYSTEMS | | | | | | | | |
| 9083 | CORPORATE SYSTEMS | 00013081 | ENTRANCE DOOR READER RE | 04/05/2021 | 280.00 | .00 | | 100-43-64240 Building Repairs & Maintenance |
| Total CORPORATE SYSTEMS: | | | | | 280.00 | .00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|--|---------------------------|----------------|------------------------------|--------------|-----------------------|-------------|-----------|--|
| FOTH INFRASTRUCTURE & ENVIRO, LLC | | | | | | | | |
| 666 | FOTH INFRASTRUCTURE & EN | 71572 | AUBURN HILLS PHASE III | 03/23/2021 | 2,374.50 | .00 | | 100-23163-015 Auburn Hills Deposit |
| Total FOTH INFRASTRUCTURE & ENVIRO, LLC: | | | | | 2,374.50 | .00 | | |
| FRANKLIN AGGREGATE | | | | | | | | |
| 677 | FRANKLIN AGGREGATE | 1729991 | TB STONE 51.96 TN | 04/09/2021 | 602.73 | .00 | | 100-41-64090 Road Maintenance Materials |
| Total FRANKLIN AGGREGATE: | | | | | 602.73 | .00 | | |
| FRANKSVILLE AUTOMOTIVE LLC | | | | | | | | |
| 679 | FRANKSVILLE AUTOMOTIVE LL | 14897 | #208 OIL CHANGE | 04/08/2021 | 62.93 | .00 | | 100-30-63300 Vehicle Repairs & Maintenance |
| 679 | FRANKSVILLE AUTOMOTIVE LL | 14898 | #205 OIL CHANGE | 04/08/2021 | 80.96 | .00 | | 100-30-63300 Vehicle Repairs & Maintenance |
| 679 | FRANKSVILLE AUTOMOTIVE LL | 14899 | #209 OIL CHANGE | 04/08/2021 | 80.96 | .00 | | 100-30-63300 Vehicle Repairs & Maintenance |
| 679 | FRANKSVILLE AUTOMOTIVE LL | 14910 | #214 OIL CHANGE | 04/12/2021 | 80.96 | .00 | | 100-30-63300 Vehicle Repairs & Maintenance |
| 679 | FRANKSVILLE AUTOMOTIVE LL | 14911 | #206 OIL CHANGE | 04/12/2021 | 80.96 | .00 | | 100-30-63300 Vehicle Repairs & Maintenance |
| Total FRANKSVILLE AUTOMOTIVE LLC: | | | | | 386.77 | .00 | | |
| FRANKSVILLE OIL | | | | | | | | |
| 680 | FRANKSVILLE OIL | 367605 | DIESEL FUEL FOR VEHICLES ST | 04/07/2021 | 549.66 | .00 | | 100-35-63200 Fuel, Oil, Fluids |
| 680 | FRANKSVILLE OIL | 367887 | 3997 GAL NLGAS | 03/26/2021 | 9,093.17 | .00 | | 100-41-63200 Fuel, Oil, Fluids |
| 680 | FRANKSVILLE OIL | 367889 | 3499 GAL DIESEL | 03/26/2021 | 7,820.26 | .00 | | 100-41-63200 Fuel, Oil, Fluids |
| Total FRANKSVILLE OIL: | | | | | 17,463.09 | .00 | | |
| HWY 31/60 REAL ESTATE LL | | | | | | | | |
| 825 | HWY 31/60 REAL ESTATE LL | MAY-21 BUILDI | MAY-21; BUILDING RENT | 04/06/2021 | 3,530.11 | .00 | | 200-10-61700 Property Rental |
| 825 | HWY 31/60 REAL ESTATE LL | MAY-21 BUILDI | MAY-21; BUILDING RENT | 04/06/2021 | 985.27 | .00 | | 200-28-61700 Property Rental |
| 825 | HWY 31/60 REAL ESTATE LL | MAY-21 BUILDI | MAY-21; BUILDING RENT | 04/06/2021 | 216.02 | .00 | | 200-29-61700 Property Rental |
| 825 | HWY 31/60 REAL ESTATE LL | MAY-21 BUILDI | MAY-21; BUILDING RENT | 04/06/2021 | 268.71 | .00 | | 200-72-61700 Property Rental |
| 825 | HWY 31/60 REAL ESTATE LL | MAY-21 BUILDI | MAY-21; BUILDING RENT - COVI | 04/06/2021 | 6,284.59 | .00 | | 200-72-61700 Property Rental |
| 825 | HWY 31/60 REAL ESTATE LL | MAY-21 BUILDI | MAY-21; BUILDING RENT | 04/06/2021 | 268.71 | .00 | | 200-27-61700 Property Rental |
| Total HWY 31/60 REAL ESTATE LL: | | | | | 11,553.41 | .00 | | |
| IBD LLC | | | | | | | | |
| 828 | IBD LLC | 100685915 | CREDIT FOR BATTERY CORE | 04/13/2021 | 20.00- | .00 | | 100-35-64250 Equipment Repairs & Maintenance |
| Total IBD LLC: | | | | | 20.00- | .00 | | |
| JIMS GARAGE DOOR SERVICE, INC. | | | | | | | | |
| 943 | JIMS GARAGE DOOR SERVICE, | 204254 | SERVICE AT STATION 12 | 04/07/2021 | 181.00 | .00 | | 100-35-64240 Building Repairs & Maintenance |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|--|-------------------------|----------------|-----------------------------|--------------|-----------------------|-------------|-----------|---|
| Total JIMS GARAGE DOOR SERVICE, INC.: | | | | | 181.00 | .00 | | |
| JOHNSON CONTROLS SECURITY SOLUTIONS | | | | | | | | |
| 969 | JOHNSON CONTROLS SECURI | 35652866 | FIRE ALARM FOR PD | 03/19/2021 | 30.00 | .00 | | 100-30-62100 Contracted Services |
| Total JOHNSON CONTROLS SECURITY SOLUTIONS: | | | | | 30.00 | .00 | | |
| KONICA MINOLTA | | | | | | | | |
| 1090 | KONICA MINOLTA | 9007645951 | MAR-21; HV COPIER USE | 03/31/2021 | 92.88 | .00 | | 200-28-64060 Copying & Printing |
| 1090 | KONICA MINOLTA | 9007645951 | MAR-21; HV COPIER USE | 03/31/2021 | 23.22 | .00 | | 200-29-64060 Copying & Printing |
| 1090 | KONICA MINOLTA | 9007661569 | MAR-21; ADMIN COPIER USE | 04/04/2021 | 31.63 | .00 | | 200-10-64060 Copying & Printing |
| 1090 | KONICA MINOLTA | 9007661569 | MAR-21; ADMIN COPIER USE | 04/04/2021 | 179.27 | .00 | | 200-72-64060 Copying & Printing |
| Total KONICA MINOLTA: | | | | | 327.00 | .00 | | |
| KORTENDICK HARDWARE | | | | | | | | |
| 1096 | KORTENDICK HARDWARE | 140621 | GRAFFITI REMOVER | 03/11/2021 | 8.99 | .00 | | 221-00-64070 Work Supplies |
| 1096 | KORTENDICK HARDWARE | 140834 | DRUM LINERS | 03/22/2021 | 44.99 | .00 | | 221-00-64100 Janitorial Supplies |
| 1096 | KORTENDICK HARDWARE | 141123 | TAPE, CUTTER TUBING, 2" CAP | 04/06/2021 | 19.22 | .00 | | 222-00-64070 Work Supplies |
| 1096 | KORTENDICK HARDWARE | 141226 | SUPPLIES AND PAINT FOR REP | 04/13/2021 | 35.37 | .00 | | 100-35-64250 Equipment Repairs & Maintenanc |
| 1096 | KORTENDICK HARDWARE | 141288 | PUSHBROOM & DUSTPAN - PA | 04/14/2021 | 26.08 | .00 | | 221-00-64070 Work Supplies |
| Total KORTENDICK HARDWARE: | | | | | 134.65 | .00 | | |
| MALEK & ASSOCIATES | | | | | | | | |
| 1212 | MALEK & ASSOCIATES | 6206 | PLAN REVIEW FOR BARK PRO | 04/13/2021 | 235.00 | .00 | | 100-23162-000 Developer Deposits-Fire Dept |
| Total MALEK & ASSOCIATES: | | | | | 235.00 | .00 | | |
| MEDPRO MIDWEST GROUP | | | | | | | | |
| 1268 | MEDPRO MIDWEST GROUP | 00019752 | QUARTERLY BILLING COT MAIN | 04/07/2021 | 626.50 | .00 | | 100-35-64250 Equipment Repairs & Maintenanc |
| Total MEDPRO MIDWEST GROUP: | | | | | 626.50 | .00 | | |
| MENARDS RACINE | | | | | | | | |
| 1281 | MENARDS RACINE | 18137 | JOINT PARK CHARGES SHELVI | 02/17/2021 | 131.14 | .00 | | 222-00-64240 Building Repairs & Maintenance |
| 1281 | MENARDS RACINE | 20331 | MAILBOX SUPPLIES | 03/31/2021 | 243.94 | .00 | | 100-41-64090 Road Maintenance Materials |
| Total MENARDS RACINE: | | | | | 375.08 | .00 | | |
| MICHELS GARAGE, INC. | | | | | | | | |
| 1321 | MICHELS GARAGE, INC. | 13605 | MAR-21; OIL CHANGE 91883 | 03/22/2021 | 66.00 | .00 | | 200-10-63300 Vehicle Repairs & Maintenance |
| 1321 | MICHELS GARAGE, INC. | 13606 | MAR-21; OIL CHANGE 89323 | 03/22/2021 | 56.00 | .00 | | 200-10-63300 Vehicle Repairs & Maintenance |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|---|---------------------------|----------------|-------------------------------|--------------|-----------------------|-------------|-----------|---|
| 1321 | MICHELS GARAGE, INC. | 13607 | MAR-21; BATTERY REPLACE 98 | 03/22/2021 | 204.79 | .00 | | 200-10-63300 Vehicle Repairs & Maintenance |
| 1321 | MICHELS GARAGE, INC. | 13608 | MAR-21; OIL CHANGE 85537 | 03/22/2021 | 56.00 | .00 | | 200-10-63300 Vehicle Repairs & Maintenance |
| Total MICHELS GARAGE, INC.: | | | | | 382.79 | .00 | | |
| MILWAUKEE POLICE REG TRAINING CENTER | | | | | | | | |
| 1339 | MILWAUKEE POLICE REG TRAI | 2021-05 | BARRY/COURSE FEE | 03/31/2021 | 325.00 | .00 | | 100-30-51300 Education/Training/Conferences |
| Total MILWAUKEE POLICE REG TRAINING CENTER: | | | | | 325.00 | .00 | | |
| MOBILE REDUCTION SPECIALISTS | | | | | | | | |
| 1345 | MOBILE REDUCTION SPECIALI | 65649 | 4 - 30 CU YD CONTAINERS -- JT | 04/06/2021 | 2,217.75 | .00 | | 222-00-64240 Building Repairs & Maintenance |
| 1345 | MOBILE REDUCTION SPECIALI | 65682 | 3 - 30 CU YD CONTAINERS 4/9/ | 04/12/2021 | 1,275.00 | .00 | | 241-00-62800 Waste Disposal |
| Total MOBILE REDUCTION SPECIALISTS: | | | | | 3,492.75 | .00 | | |
| MUNICIPAL COURT REFUNDS | | | | | | | | |
| 8998 | MUNICIPAL COURT REFUNDS | BF822172-1 | BF822172-1 REFUND | 04/13/2021 | 861.00 | .00 | | 100-00-45110 Muni Court Fines |
| Total MUNICIPAL COURT REFUNDS: | | | | | 861.00 | .00 | | |
| NASSCO, INC. | | | | | | | | |
| 1371 | NASSCO, INC. | S2745790 | FILTER BAGS, CANLINERS (40 | 04/12/2021 | 284.09 | .00 | | 100-43-64100 Janitorial Supplies |
| 1371 | NASSCO, INC. | S2745795 | 2 CASES - HAND SOAP & 3 CAS | 04/12/2021 | 213.55 | .00 | | 222-00-64100 Janitorial Supplies |
| 1371 | NASSCO, INC. | S2745797 | 1 CASE HAND SOAP, 1 CASE P | 04/12/2021 | 182.64 | .00 | | 221-00-64100 Janitorial Supplies |
| Total NASSCO, INC.: | | | | | 680.28 | .00 | | |
| PALMEN DODGE | | | | | | | | |
| 1441 | PALMEN DODGE | 189919 | #217 REPLACE WATER PUMP | 04/12/2021 | 663.78 | .00 | | 100-30-63300 Vehicle Repairs & Maintenance |
| Total PALMEN DODGE: | | | | | 663.78 | .00 | | |
| PAUL CONWAY SHIELDS | | | | | | | | |
| 1466 | PAUL CONWAY SHIELDS | 0472813-IN | BOOTS FOR HALL & WEIHER | 04/07/2021 | 860.00 | .00 | | 100-35-64070 Work Supplies |
| Total PAUL CONWAY SHIELDS: | | | | | 860.00 | .00 | | |
| PROFESSIONAL SERVICES GROUP, INC. | | | | | | | | |
| 4723 | PROFESSIONAL SERVICES GR | CRCHD032021 | MAR-21; CONTACT TRACING S | 04/12/2021 | 39,170.53 | .00 | | 200-72-62100 Contracted Services |
| Total PROFESSIONAL SERVICES GROUP, INC.: | | | | | 39,170.53 | .00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|-------------------------------------|--------------------------|----------------|-----------------------------|--------------|-----------------------|-------------|-----------|--|
| PRUITT, EKES & GEARY, SC | | | | | | | | |
| 1534 | PRUITT, EKES & GEARY, SC | 2654 | MAR-21; ATTORNEY CONSULT; | 04/01/2021 | 31.60 | .00 | | 200-10-61100 Attorney Fees |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | MUNICIPAL PROSECUTION | 04/07/2021 | 7,638.12 | .00 | | 100-90-61110 Attorney - Municipal Court |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | BRIARWOOD CONDOMINIUM | 04/07/2021 | 142.20 | .00 | | 100-23163-001 Briarwood |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | TID #4 DEBACK FARMS PAD F D | 04/07/2021 | 8,263.40 | .00 | | 414-00-61000 Professional Services |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | TID #5 GENERAL | 04/07/2021 | 1,295.60 | .00 | | 415-00-61000 Professional Services |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | TID #5 CCM/CARDINAL WATER' | 04/07/2021 | 363.40 | .00 | | 100-23163-033 CCM-CALEDONIA, LLC/D. LYON |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | TID #5 DEV. OF RYDER PARCEL | 04/07/2021 | 331.80 | .00 | | 100-23163-039 Ryder Stormwater Pond |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | 4959 & 4917 DOUGLAS AVE. | 04/07/2021 | 568.80 | .00 | | 100-23163-023 Northterra Management, LLC-Lee |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | 4542 DOUGLAS AVE. CULVERS | 04/07/2021 | 790.00 | .00 | | 100-23163-018 Haman Assoc. Inc. (Gigi North) |
| 1534 | PRUITT, EKES & GEARY, SC | 2667 | ORDINANCES. RESOLUSTIONS | 04/07/2021 | 6,407.30 | .00 | | 100-90-61100 Attorney Fees |
| Total PRUITT, EKES & GEARY, SC: | | | | | 25,832.22 | .00 | | |
| RACINE COUNTY | | | | | | | | |
| 1548 | RACINE COUNTY | 33121 | FEBRUARY 2021 IT SERVICES | 03/31/2021 | 1,611.23 | .00 | | 100-90-64310 IT Contracted Services |
| Total RACINE COUNTY: | | | | | 1,611.23 | .00 | | |
| RACINE RECOVERY | | | | | | | | |
| 1568 | RACINE RECOVERY | 9237 | JUNK CAR USED FOR TRAININ | 04/07/2021 | 100.00 | .00 | | 100-35-51300 Education/Training/Conferences |
| 1568 | RACINE RECOVERY | 9238 | JUNK CAR USED FOR TRAININ | 04/13/2021 | 100.00 | .00 | | 100-35-51300 Education/Training/Conferences |
| Total RACINE RECOVERY: | | | | | 200.00 | .00 | | |
| ROYAL CAR CARE INC. | | | | | | | | |
| 1708 | ROYAL CAR CARE INC. | 24004142021 | MARCH CAR WASHES | 03/31/2021 | 102.00 | .00 | | 100-30-62100 Contracted Services |
| Total ROYAL CAR CARE INC.: | | | | | 102.00 | .00 | | |
| SAFEbuilt LLC | | | | | | | | |
| 1733 | SAFEbuilt LLC | 0076646-IN | SAFEBUILT PLMB PLAN REVIE | 03/31/2021 | 405.00 | .00 | | 100-23165-000 Commercial Plan Review |
| Total SAFEbuilt LLC: | | | | | 405.00 | .00 | | |
| SHRED-IT USA | | | | | | | | |
| 1800 | SHRED-IT USA | 8181698603 | MARCH SHREDDING SERVICE | 03/22/2021 | 17.90 | .00 | | 100-30-62100 Contracted Services |
| Total SHRED-IT USA: | | | | | 17.90 | .00 | | |
| SMARSH, INC. | | | | | | | | |
| 1812 | SMARSH, INC. | INV00653780 | 2ND PAYMENT CELL PHONE TE | 03/31/2021 | 2,415.50 | .00 | | 200-10-64320 IT Infrastructure |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|--|---------------------------|----------------|-----------------------------|--------------|-----------------------|-------------|-----------|---|
| Total SMARSH, INC.: | | | | | 2,415.50 | .00 | | |
| STERICYCLE, INC. | | | | | | | | |
| 1874 | STERICYCLE, INC. | 4010034438 | MAR-21; COVID CLINIC MEDICA | 03/31/2021 | 120.00 | .00 | | 200-72-61000 Professional Services |
| 1874 | STERICYCLE, INC. | 4010063153 | COVID CLINIC; MEDICAL WAST | 04/12/2021 | 120.00 | .00 | | 200-72-61000 Professional Services |
| Total STERICYCLE, INC.: | | | | | 240.00 | .00 | | |
| SUCCESS PLUMBING, INC. | | | | | | | | |
| 1904 | SUCCESS PLUMBING, INC. | 34034 | URINAL & TOILET REPAIR (LAB | 04/08/2021 | 529.85 | .00 | | 222-00-64240 Building Repairs & Maintenance |
| Total SUCCESS PLUMBING, INC.: | | | | | 529.85 | .00 | | |
| TAX REFUND VENDORS | | | | | | | | |
| 8997 | TAX REFUND VENDORS | 042204053000 | PROPERTY TAX REFUND PARC | 04/14/2021 | 205.57 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042204285000 | PROPERTY TAX REFUND PARC | 04/14/2021 | 428.86 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042206001010 | PROPERTY TAX REFUND FOR | 04/14/2021 | 303.99 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042233310010 | PROPERTY TAX REFUND FOR | 04/14/2021 | 400.52 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042316024030 | PROPERTY TAX REFUND PARC | 04/14/2021 | 165.18 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042320131001 | PROPERTY TAX OVERPAYMEN | 04/14/2021 | 34.38 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042321466521 | PROPERTY TAX REFUND FOR | 04/14/2021 | 165.18 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042329354000 | PROPERTY TAX REFUND PARC | 04/14/2021 | 4,026.58 | .00 | | 290-12100-000 Taxes Receivable |
| 8997 | TAX REFUND VENDORS | 042330146000 | PROPERTY TAX REFUND FOR | 04/14/2021 | 240.30 | .00 | | 290-12100-000 Taxes Receivable |
| Total TAX REFUND VENDORS: | | | | | 5,970.56 | .00 | | |
| UPS | | | | | | | | |
| 2047 | UPS | 0000F5A53614 | POSTAGE | 04/13/2021 | 4.45 | .00 | | 100-35-64040 Postage & Shipping |
| Total UPS: | | | | | 4.45 | .00 | | |
| WAUKESHA COUNTY TECHNICAL COLLEGE | | | | | | | | |
| 2106 | WAUKESHA COUNTY TECHNIC | S0739238 | SEMINAR FEES | 03/29/2021 | 340.00 | .00 | | 100-30-51300 Education/Training/Conferences |
| Total WAUKESHA COUNTY TECHNICAL COLLEGE: | | | | | 340.00 | .00 | | |
| WIS DEPT OF JUSTICE - CIB | | | | | | | | |
| 2162 | WIS DEPT OF JUSTICE - CIB | L5203T040620 | MARCH TIME CHARGES | 04/06/2021 | 14.00 | .00 | | 100-30-62100 Contracted Services |
| Total WIS DEPT OF JUSTICE - CIB: | | | | | 14.00 | .00 | | |
| WISCONSIN HUMANE SOCIETY | | | | | | | | |
| 2180 | WISCONSIN HUMANE SOCIETY | 1984 | ANIMAL SHELTER CONTRACT - | 04/01/2021 | 1,092.50 | .00 | | 100-90-62500 Animal Control Contract |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | GL Account and Title |
|--------|-------------|----------------|-------------|--------------|-----------------------|-------------|-----------|----------------------|
| | | | | | 1,092.50 | .00 | | |
| | | | | | 154,967.79 | .00 | | |

Dated: _____

Village President: _____

Village Board: _____

Village Clerk: _____

| Vendor | Vendor Name | Merchant Name | Invoice Number | Description | GL Account and Title | Net Invoice Amount |
|-------------------------------|------------------------|---------------------------|----------------|-----------------------------|---|--------------------|
| US BANK CORPORATE CARD | | | | | | |
| 2434 | US BANK CORPORATE CARD | AMAZON | 331900083520 | PHONE RETURN | 100-43-64070 Work Supplies | 225.56- |
| 2434 | US BANK CORPORATE CARD | ZOOM | 331900084020 | ZOOM VIDEOCONFERENCE SE | 100-60-64030 Office Supplies | 1.65- |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | 351899107520 | TVRP MARCH 2021 | 100-32-64070 Work Supplies | .06 |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | 351899107520 | TVRP MARCH 2021 | 100-32-64070 Work Supplies | .06 |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | 351899107520 | TVRP MARCH 2021 | 100-32-64070 Work Supplies | .18 |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | WISTVR03284 | CONVENIENCE FEE SQUAD 20 | 100-30-63300 Vehicle Repairs & Maintenance | 1.70 |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | WISTVR03284 | CONVENIENCE FEE FOR 202 P | 100-30-63300 Vehicle Repairs & Maintenance | 1.70 |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | 351899107520 | TVRP MARCH 2021 | 100-32-64070 Work Supplies | 3.00 |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | 351899107520 | TVRP MARCH 2021 | 100-32-64070 Work Supplies | 3.00 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230144 | FEB-21; ONLINE DATA STORAG | 200-29-64300 IT Maintenance & Subscriptions | 3.29 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 112-6415049-1 | INK PAD FOR PE STAMP | 100-42-64030 Office Supplies | 3.58 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230144 | FEB-21; ONLINE DATA STORAG | 200-10-64300 IT Maintenance & Subscriptions | 3.96 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-9474036-4 | ENVELOPE SEALER/GLUE STIC | 100-30-64030 Office Supplies | 3.98 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230144 | FEB-21; ONLINE DATA STORAG | 200-27-64300 IT Maintenance & Subscriptions | 5.27 |
| 2434 | US BANK CORPORATE CARD | US BANK CORPORATE CARD | 230144 | FEB-21; ONLINE DATA STORAG | 200-50-64300 IT Maintenance & Subscriptions | 5.27 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 113-7102665-9 | OFFICE SUPPLIES; ADDING MA | 200-10-64030 Office Supplies | 7.15 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-4274606-2 | ETHERNET CABLE FOR BUREA | 100-30-64030 Office Supplies | 7.25 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230144 | FEB-21; ONLINE DATA STORAG | 200-20-64300 IT Maintenance & Subscriptions | 7.91 |
| 2434 | US BANK CORPORATE CARD | DOT DMV WIN TVP EPAY SALE | 351899107520 | TVRP MARCH 2021 | 100-32-64070 Work Supplies | 9.00 |
| 2434 | US BANK CORPORATE CARD | COUSINS SUBS | 721844371420 | MEETING FOOD FOR ADMIN IN | 100-13-64070 Work Supplies | 9.43 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 111-1355929-7 | LAPTOP SLEEVE | 100-14-64070 Work Supplies | 10.99 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 113-2774892-9 | PRINTER CABLE | 100-13-64030 Office Supplies | 10.99 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230144 | FEB-21; ONLINE DATA STORAG | 200-28-64300 IT Maintenance & Subscriptions | 11.20 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-3979196-3 | NAME PLATE FOR HENNINGFE | 100-35-64030 Office Supplies | 11.79 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-7543701-1 | WHIT OUT PSS SUPPLIES | 100-30-64030 Office Supplies | 12.63 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 622000389120 | PRIME | 100-35-64070 Work Supplies | 13.04 |
| 2434 | US BANK CORPORATE CARD | SAMS CLUB | 6446411283 | FEB-21; GENERAL SUPPLIES; G | 200-10-64100 Janitorial Supplies | 15.78 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 111-1984564-8 | LAPTOP SLEEVE | 100-14-64070 Work Supplies | 15.99 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230144 | FEB-21; ONLINE DATA STORAG | 200-72-64300 IT Maintenance & Subscriptions | 18.45 |
| 2434 | US BANK CORPORATE CARD | BATTERIES PLUS | P37674053 | LIGHT BULBS FOR CONFEREN | 100-35-64240 Building Repairs & Maintenance | 19.98 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 112-3898689-4 | COVID CLINIC; LABELS | 200-72-64030 Office Supplies | 20.11 |
| 2434 | US BANK CORPORATE CARD | HOME DEPOT | 050143 | FOAMULAR FOR TRAINING | 100-30-51300 Education/Training/Conferences | 22.05 |
| 2434 | US BANK CORPORATE CARD | EBAY | 13-06714-4248 | E-32 LIGHTS | 100-35-63300 Vehicle Repairs & Maintenance | 24.98 |
| 2434 | US BANK CORPORATE CARD | SAMS CLUB | 6446411283 | GENERAL OFFICE SUPPLIES | 200-10-64030 Office Supplies | 25.96 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 112-8443230-1 | SPEAKERS FOR BACKHOE | 100-41-64250 Equipment Repairs & Maintenanc | 26.00 |
| 2434 | US BANK CORPORATE CARD | US POSTAL SERVICE | USPS 2-25-21 | DNR TNC WELL WATER SAMPL | 200-50-64040 Postage & Shipping | 27.55 |
| 2434 | US BANK CORPORATE CARD | US POSTAL SERVICE | USPS 03-18-21 | DNR TNC WELL TEST SAMPLE | 200-50-64040 Postage & Shipping | 27.55 |
| 2434 | US BANK CORPORATE CARD | US POSTAL SERVICE | USPS 3-11-21 | DNR TNC TESTING SAMPLE SH | 200-50-64040 Postage & Shipping | 27.55 |
| 2434 | US BANK CORPORATE CARD | DOJ EPAY RECORDS CHECK | 202102 | BACKGROUND CHECKS (2-1-20 | 100-11-61000 Professional Services | 28.00 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 113-1133754-2 | COVID-19 CLINIC; LAPTOP PO | 200-72-64030 Office Supplies | 28.95 |

| Vendor | Vendor Name | Merchant Name | Invoice Number | Description | GL Account and Title | Net Invoice Amount |
|--------|------------------------|---------------------------|----------------|------------------------------|---|--------------------|
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-5569506-6 | POSIT IT NOTES | 100-30-64030 Office Supplies | 29.46 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 112-6859775-5 | OFFICE SUPPLIES - PENS AND | 100-42-64030 Office Supplies | 29.48 |
| 2434 | US BANK CORPORATE CARD | ZOOM | INV76257718 | ZOOM VIDEOCONFERENCE SE | 100-60-61000 Professional Services | 29.98 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 111-6826401-3 | LAPTOP BACKPACK | 100-14-64070 Work Supplies | 29.99 |
| 2434 | US BANK CORPORATE CARD | KORTENDICK HARDWARE | A84826 | NEW LOCK SANDY'S SHED | 100-41-64240 Building Repairs & Maintenance | 31.47 |
| 2434 | US BANK CORPORATE CARD | SAMS CLUB | 6446411283 | FEB-21; CLINIC SUPPLIES; GAR | 200-72-64100 Janitorial Supplies | 31.56 |
| 2434 | US BANK CORPORATE CARD | SAMS CLUB | 6446411283 | EH 2021-2022 LICENSE PAPER | 200-50-64030 Office Supplies | 31.92 |
| 2434 | US BANK CORPORATE CARD | UNITY SCHOOL BUS PARTS | 048790-IN | RED LENS FOR E-12 | 100-35-63300 Vehicle Repairs & Maintenance | 38.05 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114653198810 | TRASH CANS FOR STATION 11 | 100-35-64100 Janitorial Supplies | 39.98 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 112-3898689-4 | COVID CLINIC: PROGRAM SUP | 200-72-64070 Work Supplies | 40.74 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114463407735 | TRASH CAN LINERS | 100-35-64100 Janitorial Supplies | 41.87 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230191 | FEB-21; TREND MICRO-CT | 200-72-64300 IT Maintenance & Subscriptions | 42.00 |
| 2434 | US BANK CORPORATE CARD | PICK N SAVE | 050272 | SUPPLIES FOR CHIEF RETIRE | 100-13-64070 Work Supplies | 43.30 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 229893 | PD SERVER | 400-30-65160 IT Infrastructure | 43.75 |
| 2434 | US BANK CORPORATE CARD | KORTENDICK HARDWARE | A93202 | MISC PARTS AND TOOLS | 100-41-64070 Work Supplies | 44.13 |
| 2434 | US BANK CORPORATE CARD | ZERO9 SOLUTIONS LLC | 47142 | DOUBLE MAG POUCH FOR RA | 100-30-50280 Clothing Allowance | 44.95 |
| 2434 | US BANK CORPORATE CARD | O & H DANISH BAKERY | 250720 | CAKE FOR CHIEF ROEDER RET | 100-13-64070 Work Supplies | 46.00 |
| 2434 | US BANK CORPORATE CARD | EMERGENCY MEDICAL PRODU | 2236243 | DISINFECTANT WIPES | 100-35-64280 Medical Supplies | 48.55 |
| 2434 | US BANK CORPORATE CARD | ACUITY SCHEDULING | 24163858 | MAR-21; COVID-19 CLINIC SCH | 200-72-64310 IT Contracted Services | 50.00 |
| 2434 | US BANK CORPORATE CARD | FBI LEEDA INC | 300046627 | LEEDA MEMBERSHIP FEE | 100-30-51320 Memberships/Dues | 50.00 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 112-3898689-4 | GENERAL OFFICE SUPPLIES | 200-10-64030 Office Supplies | 53.20 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 711154201022 | FEB-MAR 2021; INTERNET SER | 200-72-64300 IT Maintenance & Subscriptions | 60.60 |
| 2434 | US BANK CORPORATE CARD | RACINE ZOOLOGICAL SOCIETY | 2021 ZOO PAS | RCHVN CLIENT INCENTIVE; ZO | 200-28-64191 Client Related Expenses | 62.50 |
| 2434 | US BANK CORPORATE CARD | HUMPHREY SERVICE PARTS | 1234505 | HUB CLEANING TOOL | 100-41-64250 Equipment Repairs & Maintenanc | 62.95 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230116 | FEB-21; MANAGED IT SERVICE | 200-29-64300 IT Maintenance & Subscriptions | 68.75 |
| 2434 | US BANK CORPORATE CARD | COUSINS SUBS | 721844371420 | MEETING FOOD FOR ADMIN IN | 100-13-64070 Work Supplies | 69.59 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-1949887-8 | OUTDOOR ASHTRAY FOR STAT | 100-35-64100 Janitorial Supplies | 74.00 |
| 2434 | US BANK CORPORATE CARD | WISCONSIN PUBLIC HEALTH A | 300004426 | 2021 MEMBERSHIP DUES; MG | 200-10-51320 Memberships/Dues | 75.00 |
| 2434 | US BANK CORPORATE CARD | TRANSUNION RISK AND ALTER | 781849-20210 | TLO | 100-30-62100 Contracted Services | 75.00 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 711154201022 | FEB-MAR 2021; INTERNET SER | 200-29-64300 IT Maintenance & Subscriptions | 75.75 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 112-6855883-2 | SPECIAL WRENCH | 100-41-64070 Work Supplies | 78.99 |
| 2434 | US BANK CORPORATE CARD | RING CENTRAL INC. | 2231119001 | FEB-MAR 21; TELEPHONE SER | 200-29-64150 Communication Services | 79.12 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230116 | FEB-21; MANAGED IT SERVICE | 200-10-64300 IT Maintenance & Subscriptions | 82.50 |
| 2434 | US BANK CORPORATE CARD | US BANK CORPORATE CARD | 5663710244 | 300 OFFICE USE STAMPS | 500-00-64040 Postage & Shipping | 82.50 |
| 2434 | US BANK CORPORATE CARD | US BANK CORPORATE CARD | 5663710244 | 300 OFFICE USE STAMPS | 501-00-64040 Postage & Shipping | 82.50 |
| 2434 | US BANK CORPORATE CARD | WIS TVR DMV REG RENEWAL | WISTVR03284 | PLATE RENEWAL SQUAD 203 | 100-30-63300 Vehicle Repairs & Maintenance | 85.00 |
| 2434 | US BANK CORPORATE CARD | WIS TVR DMV REG RENEWAL | WISTVR03284 | SQUAD 202 PLATE RENEWAL | 100-30-63300 Vehicle Repairs & Maintenance | 85.00 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 229892 | PD SERVER PROJECT | 400-30-65160 IT Infrastructure | 87.50 |
| 2434 | US BANK CORPORATE CARD | KORTENDICK HARDWARE | A90039 | LIGHT BULBS CRESTVIEW BUIL | 100-41-64240 Building Repairs & Maintenance | 89.91 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 711154201022 | FEB-MAR 2021; INTERNET SER | 200-10-64300 IT Maintenance & Subscriptions | 90.90 |
| 2434 | US BANK CORPORATE CARD | TIM GERLACH - MATCO | 2036 | SHOP LIGHT | 100-41-64070 Work Supplies | 94.95 |

| Vendor | Vendor Name | Merchant Name | Invoice Number | Description | GL Account and Title | Net Invoice Amount |
|--------|------------------------|---------------------------|----------------|-------------------------------|---|--------------------|
| 2434 | US BANK CORPORATE CARD | WI STATE FIRE CHIEFS | 030921 | DUES FOR CHIEF ASSOC. | 100-35-51320 Memberships/Dues | 95.00 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230116 | FEB-21; MANAGED IT SERVICE | 200-27-64300 IT Maintenance & Subscriptions | 110.00 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230116 | FEB-21; MANAGED IT SERVICE | 200-50-64300 IT Maintenance & Subscriptions | 110.00 |
| 2434 | US BANK CORPORATE CARD | SHERWIN INDUSTRIES | SC046381 | .95 TON COLD PATCH | 100-41-64090 Road Maintenance Materials | 111.15 |
| 2434 | US BANK CORPORATE CARD | SHRED-IT USA | 9443082303 | MAR-21; DOCUMENT MANAGE | 200-10-61000 Professional Services | 114.01 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-3430337-4 | FLASH DRIVES FOR PSS | 100-30-64030 Office Supplies | 118.95 |
| 2434 | US BANK CORPORATE CARD | ULINE | 48217043 | COVID-19 CLINIC SUPPLIES; H | 200-72-64070 Work Supplies | 119.66 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 711154201022 | FEB-MAR 2021; INTERNET SER | 200-27-64300 IT Maintenance & Subscriptions | 121.20 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 711154201022 | FEB-MAR 2021; INTERNET SER | 200-50-64300 IT Maintenance & Subscriptions | 121.20 |
| 2434 | US BANK CORPORATE CARD | RING CENTRAL INC. | 2231119001 | FEB-MAR 21; TELEPHONE SER | 200-27-64150 Communication Services | 126.59 |
| 2434 | US BANK CORPORATE CARD | RING CENTRAL INC. | 2231119001 | FEB-MAR 21; TELEPHONE SER | 200-50-64150 Communication Services | 126.59 |
| 2434 | US BANK CORPORATE CARD | RECREATION SUPPLY CO. | W813236 | POOL TESTING SUPPLIES | 200-50-64070 Work Supplies | 137.12 |
| 2434 | US BANK CORPORATE CARD | ELITE K-9, INC. | 232632A | 12-BALLS W/ROPE FOR LOUIE | 250-30-64192 Police K9 | 153.88 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-0733675-9 | FLASH DRIVES FOR PSS | 100-30-64030 Office Supplies | 163.04 |
| 2434 | US BANK CORPORATE CARD | SHERWIN INDUSTRIES | SC046262 | 1.40 TONS COLD PATCH | 100-41-64090 Road Maintenance Materials | 163.80 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230116 | FEB-21; MANAGED IT SERVICE | 200-20-64300 IT Maintenance & Subscriptions | 165.00 |
| 2434 | US BANK CORPORATE CARD | JIMS GARAGE DOOR SERVICE, | 203848 | REPLACE BEARING IN DOOR | 100-41-64240 Building Repairs & Maintenance | 169.00 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-0989934-0 | AIR HOSE REEL FOR STATION | 100-35-64250 Equipment Repairs & Maintenanc | 179.00 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 711154201022 | FEB-MAR 2021; INTERNET SER | 200-20-64300 IT Maintenance & Subscriptions | 181.80 |
| 2434 | US BANK CORPORATE CARD | SHERWIN INDUSTRIES | SC046332 | COLD PATCH 1.57 TON | 100-41-64090 Road Maintenance Materials | 183.69 |
| 2434 | US BANK CORPORATE CARD | RING CENTRAL INC. | 2231119001 | FEB-MAR 21; TELEPHONE SER | 200-20-64150 Communication Services | 189.89 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 229891 | PD SERVER | 400-30-65160 IT Infrastructure | 218.75 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230116 | FEB-21; MANAGED IT SERVICE | 200-28-64300 IT Maintenance & Subscriptions | 233.75 |
| 2434 | US BANK CORPORATE CARD | AMAZON | 114-6918685-6 | PRINTER LABELS EVIDENCE P | 100-30-64030 Office Supplies | 239.20 |
| 2434 | US BANK CORPORATE CARD | EMERGENCY MEDICAL PRODU | 2236242 | MEDICAL SUPPLIES | 100-35-64280 Medical Supplies | 241.12 |
| 2434 | US BANK CORPORATE CARD | RING CENTRAL INC. | 2231119001 | FEB-MAR 21; TELEPHONE SER | 200-10-64150 Communication Services | 253.18 |
| 2434 | US BANK CORPORATE CARD | SHERWIN INDUSTRIES | SC046292 | 2.18 TONS COLD PATCH | 100-41-64090 Road Maintenance Materials | 255.06 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 711154201022 | FEB-MAR 2021; INTERNET SER | 200-28-64300 IT Maintenance & Subscriptions | 257.55 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 229894 | PD SERVER | 400-30-65160 IT Infrastructure | 262.50 |
| 2434 | US BANK CORPORATE CARD | RING CENTRAL INC. | 2231119001 | FEB-MAR 21; TELEPHONE SER | 200-28-64150 Communication Services | 269.01 |
| 2434 | US BANK CORPORATE CARD | AQUATIC COUNCIL LLC | 370434315 | CPO CERTIFICATION; KP | 200-50-51300 Education/Training/Conferences | 315.00 |
| 2434 | US BANK CORPORATE CARD | AMERICAN PLANNING ASSOCI | 190993 | NATIONAL PLANNING CONFER | 100-60-51300 Education/Training/Conferences | 325.00 |
| 2434 | US BANK CORPORATE CARD | TDS METROCOM | 331900083520 | UTILITIES TELEPHONE CHARG | 500-00-64150 Communication Services | 330.59 |
| 2434 | US BANK CORPORATE CARD | TDS METROCOM | 331900083520 | UTILITIES TELEPHONE CHARG | 501-00-64150 Communication Services | 330.59 |
| 2434 | US BANK CORPORATE CARD | UNIFIRST CORPORATION | 961168216 | FEB 2020 COVERALLS AND RA | 100-41-62100 Contracted Services | 367.20 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 229991 | FEB-21; ELC-CT OFFICE 365 LIC | 200-72-64300 IT Maintenance & Subscriptions | 370.00 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 230116 | FEB-21; MANAGED IT SERVICE | 200-72-64300 IT Maintenance & Subscriptions | 385.00 |
| 2434 | US BANK CORPORATE CARD | AT & T | 414R05002102 | COMMUNICATION LINE T-1 | 100-43-64150 Communication Services | 395.02 |
| 2434 | US BANK CORPORATE CARD | SHERWIN INDUSTRIES | SC046358 | BULK COLD PATCH 1.68 TON | 100-41-64090 Road Maintenance Materials | 409.92 |
| 2434 | US BANK CORPORATE CARD | VERMEER WISCONSIN INC | 516002 | NEW BELT AND BLADES FOR C | 100-41-63300 Vehicle Repairs & Maintenance | 417.06 |
| 2434 | US BANK CORPORATE CARD | BUY RIGHT, INC. | ID-310869 | MISC. PARTS AND TOOLS (FEB) | 100-41-64070 Work Supplies | 457.15 |

| Vendor | Vendor Name | Merchant Name | Invoice Number | Description | GL Account and Title | Net Invoice Amount |
|-------------------------------|------------------------|-------------------------|----------------|------------------------------|---|--------------------|
| 2434 | US BANK CORPORATE CARD | EMERGENCY MEDICAL PRODU | 2240249 | EMS SUPPLIES | 100-35-64280 Medical Supplies | 476.41 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 716645010302 | INTERNET/ETHERNET | 100-43-64150 Communication Services | 622.68 |
| 2434 | US BANK CORPORATE CARD | EMC INSURANCE COMPANIES | D-15400788 | INLAND MARINE INSURANCE | 100-90-60100 General Liability Insurance | 655.96 |
| 2434 | US BANK CORPORATE CARD | BROSSMANS MEAT MARKET | 721844371420 | CHIEF RETIREMENT PARTY FO | 100-13-64070 Work Supplies | 675.00 |
| 2434 | US BANK CORPORATE CARD | RING CENTRAL INC. | 2231119001 | FEB-MAR 21; TELEPHONE SER | 200-72-64150 Communication Services | 696.25 |
| 2434 | US BANK CORPORATE CARD | AT & T | 287299115248 | COMMUNICATION AND TELEPH | 100-43-64150 Communication Services | 734.61 |
| 2434 | US BANK CORPORATE CARD | ARAMARK | 001641249349 | FEB 2020 UNIFORMS | 100-35-62100 Contracted Services | 736.01 |
| 2434 | US BANK CORPORATE CARD | CONSERV FS INC. | 65111690.6003 | DEF AND ANTIFREEZE | 100-41-63200 Fuel, Oil, Fluids | 805.98 |
| 2434 | US BANK CORPORATE CARD | HENRY SCHEIN | 942666,000288 | EMS SUPPLIES | 100-35-64280 Medical Supplies | 815.18 |
| 2434 | US BANK CORPORATE CARD | GRAY'S INC | 36849 | PLOW BLADES | 100-41-64080 Snow & Ice Materials | 900.00 |
| 2434 | US BANK CORPORATE CARD | ARAMARK | 860112340 022 | UNIFORMS | 100-35-50280 Clothing Allowance | 927.80 |
| 2434 | US BANK CORPORATE CARD | BADGER OIL EQUIPMENT | 6380-1A | GAS PUMP REPAIR | 100-41-63200 Fuel, Oil, Fluids | 935.63 |
| 2434 | US BANK CORPORATE CARD | AT & T | 287299115248 | COMMUNICATION AND TELEPH | 100-35-64150 Telephone | 990.12 |
| 2434 | US BANK CORPORATE CARD | ULINE | 48217043 | COVID-19 CLINIC SUPPLIES; ST | 200-72-64070 Work Supplies | 1,170.00 |
| 2434 | US BANK CORPORATE CARD | AT & T | 287299115248 | COMMUNICATION AND TELEPH | 100-30-64150 Communication Services | 1,469.21 |
| 2434 | US BANK CORPORATE CARD | GRAY'S INC | 36828 | PLOW BLADES | 100-41-64080 Snow & Ice Materials | 1,500.00 |
| 2434 | US BANK CORPORATE CARD | GRAY'S INC | 36904 | PLOW BLADES | 100-41-64080 Snow & Ice Materials | 1,600.00 |
| 2434 | US BANK CORPORATE CARD | BLIFFERT LUMBER | 2103-894018 | WOOD POSTS FOR MAILBOXE | 100-41-64090 Road Maintenance Materials | 1,710.00 |
| 2434 | US BANK CORPORATE CARD | HENRY SCHEIN | 907211,850343 | EMS SUPPLIES | 100-35-64280 Medical Supplies | 1,739.29 |
| 2434 | US BANK CORPORATE CARD | SPECTRUM ENTERPRISE | 725420601030 | TELEPHONE CHARGES | 100-43-64150 Communication Services | 1,763.93 |
| 2434 | US BANK CORPORATE CARD | CCB TECHNOLOGY | 229944 | FEB-21; IT OUT OF SCOPE PRO | 200-28-64310 IT Contracted Services | 1,793.75 |
| 2434 | US BANK CORPORATE CARD | HHH & REPAIRL LLC | 2599 | REBUILD INJECTION PUMP | 100-41-64250 Equipment Repairs & Maintenanc | 1,867.13 |
| 2434 | US BANK CORPORATE CARD | HHH & REPAIRL LLC | 2598 | ENGINE PARTS #21 | 100-41-62300 Equipment Rental & Maintenance | 2,015.21 |
| 2434 | US BANK CORPORATE CARD | EMC INSURANCE COMPANIES | D-15400788 | PROPERTY INSURANCE MARC | 100-90-60100 General Liability Insurance | 3,024.39 |
| 2434 | US BANK CORPORATE CARD | EMC INSURANCE COMPANIES | D-15690781 | INLAND MARINE INSURANCE - | 100-90-60100 General Liability Insurance | 5,883.59 |
| 2434 | US BANK CORPORATE CARD | CDW GOVERNMENT | 9047710 | VMWARE LICENSE & SUPPORT | 100-90-64300 IT Maintenance & Subscriptions | 9,303.42 |
| 2434 | US BANK CORPORATE CARD | EMC INSURANCE COMPANIES | D-15690781 | PROPERTY INSURANCE - BALN | 100-90-60100 General Liability Insurance | 27,199.52 |
| Total US BANK CORPORATE CARD: | | | | | | 83,955.80 |
| Grand Totals: | | | | | | 83,955.80 |

| Vendor | Vendor Name | Merchant Name | Invoice Number | Description | GL Account and Title | Net Invoice Amount |
|--------|-------------|---------------|----------------|-------------|----------------------|--------------------|
|--------|-------------|---------------|----------------|-------------|----------------------|--------------------|

Dated: _____

Village President: _____

Village Board: _____

Village Clerk: _____

Committee and Commission 2021 term expirations

CALEDONIA POLICE & FIRE COMMISSION – 1 opening

*John Becker

Ed Pestka

Gene Pagel

SEXUAL OFFENDERS APPEAL BOARD – 1 opening


*Ted Schlitz

WEED COMMISSIONER – 1 opening

SME Seasonal Services, LLC (Scott Morton)

CLL Services Inc. (Joyce Brainard)

* Recommended for appointment by the Ad Hoc Committee



CONSULTANT COST SAVINGS ANALYSIS & POSSIBLE POSITION CREATION IN THE UTILITY DISTRICT

CALEDONIA UTILITY DISTRICT ANALYSIS FOR THE VILLAGE BOARD

April 19, 2021

CONSULTANT COST SAVING ANALYSIS

- Caledonia Utility District was asked to review the fees spent on Consultants for Engineering, Design, Inspection etc.
- Foth Infrastructure & Environment LLC (Foth) provides the Village & Utility a wide variety of Engineering Services and performs numerous projects from Design through Completion.
- Foth has done a good job for the Village and Utility.

CONSULTANT COST SAVING ANALYSIS

- Annually, the Village of Caledonia has spent the following on Consultant fees.
 - 2019 - \$1,599,037.34
 - 2020 - \$1,723,524.56
 - 2021 - \$603,314.69 (January – March)

These fees include, but are not limited to all TID's, Plan Commission Review/Support, & all Utility District capital projects.

Due to the high volume of work done by Foth, the Village and Utility receive a 10% to 20% reduction off Foth's billable rates.

CONSULTANT COST SAVING ANALYSIS

- Caledonia Utility District reviewed the fees spent on Capital Projects for the Sanitary Sewer Utility & Storm Water Utility to see if there was potential to reduce costs.
 - Sanitary Sewer Utility
 - 2019 - \$1,028,897.88
 - 2020 - \$550,043.28
 - Storm Water Utility
 - 2019 - \$105,830.85
 - 2020 - \$217,530.81

*The Water Utility fees were not reviewed (due to there being no potential for cost savings at this time)

CONSULTANT COST SAVING ANALYSIS

- Caledonia Utility District (after review of invoices) identified the following potential savings on past construction projects. These savings are net savings and are strictly based on billed hours that could be performed by Village staff.
 - Sanitary Sewer Utility
 - 2019 - \$256,422.00 (approximately 24.9%)
 - 2020 - \$69,575.33 (approximately 12.7%)
 - Storm Water Utility
 - 2019 - \$0.00
 - 2020 - \$56,503.00 (approximately 21.4%)*
 - *The Storm Water Utility District did save approximately \$46,786.50 (17.7%), which is included in the \$56,503.00, by having Village staff perform construction inspection on the Wind Dale & Wind Point West Storm Sewer Project.

CONSULTANT COST SAVING ANALYSIS

- Identified Areas that Consultant Fees potentially could be saved
 - Construction Inspection Services
 - Sanitary Sewer Mainline installation (No Lift Stations, No Attenuation Basins)
 - Storm Water Utility Projects
 - GIS Updating

CONSULTANT COST SAVING ANALYSIS

- **Construction Inspection Services**

- Approximately 4.3% to 12.2% of the overall project costs are Construction Inspection Services (based on recent projects performed by the Caledonia Utility District)

- **GIS Updating**

- 2020 – Spent \$73,021.02
- 2021 – Spent \$24,693.46 (January – March)
- Budget for each District is \$50,000 per year (currently 100% Foth)

CONSULTANT COST SAVING ANALYSIS

- In order to potentially save on Consultant Fees there would need to be additional staff.
- Looking to add an Engineering Technician with possible construction background and preferred ArcGIS background.

CONSULTANT COST SAVING ANALYSIS

- This newly created position would be responsible for construction inspection and construction administration of all Storm Water Utility Projects and some portion of Sanitary Sewer Utility Projects.
- This position would be responsible for the updating of the GIS system for all Utility District records. This is an ongoing process.
- This position would also be responsible for Road Culvert Replacement and Small Maintenance Projects ahead of the Highway Department Paving Program.

CONSULTANT COST SAVING ANALYSIS

- Projects in 2021 & 2022 that this new position would be responsible for
 - STH 32 Stream Restoration (Inspection & Administration)
 - GIS Updating for Sanitary Sewer, Water, & Storm Water (ongoing project)
 - Inputting all recently constructed Utility projects
 - Hyperlinking of files
 - Easement Documents, Final Plats, Storm Sewer Plan Sheets, Subdivision Plan Sheets, Curb Stop locations, manholes
 - QA/QC of existing Geodatabases
 - Hoods Creek Brushing Project
 - Culvert Replacement for Paving Projects
 - Catch Basin Rehabilitation for Paving Projects

April 19, 2021

CONSULTANT COST SAVING ANALYSIS

- 2021 Budget for Projects

| | |
|--|-----------|
| • STH 32 Stream Restoration | \$525,000 |
| • GIS Updating | \$150,000 |
| • Hoods Creek Brushing Project | \$25,000 |
| • Culvert Replacement for Paving Projects | \$60,000 |
| • Catch Basin Rehabilitation for Paving Projects | \$65,000 |

CONSULTANT COST SAVING ANALYSIS

- Estimated Net Savings by Project

- STH 32 Stream Restoration \$27,783

- Estimate 8.25% of cost (343 hours)

- GIS Updating \$40,500

- Estimate 500 hours

- Culvert Replacements & Catch Basin Rehab (not done by consultants)

- Estimate 237 hours

- Anticipated Savings for 2021 (July-Dec) \$68,283

CONSULTANT COST SAVING ANALYSIS

- Cost Savings would be measured and verified on a project by project basis.
- Time spent on projects would be recorded in the new mi Time timekeeping software when implemented.

CONSULTANT COST SAVING ANALYSIS

- Trustee Wishau and Utility District President Stacey met with Tom Ludwig of Foth to review the analysis and the potential of the Village hiring additional staff.
- Key Points from that meeting
 - Foth is okay with the Village performing more of this work.
 - Will need to have strong communication and determine specific handoff points to ensure that projects continue to progress smoothly.
 - Village will assume liability by performing construction inspection on projects.
 - Billable rate discount will not change.

CONSULTANT COST SAVING ANALYSIS

- Items that were also considered in the Analysis
 - The Utility District would be assuming a fixed cost going forward.
 - There is potential that this position would require training to utilize GIS products effectively and efficiently.
 - There is Training/Mentoring that would need to be done for this position to succeed in construction inspection and administration.

RECOMMENDATION

- After reviewing the Cost Analysis and various Considerations, it is recommended that the Village Board add an Engineering Technician position in the Utility District, perform a Utility District Budget Modification to fund this position with the Anticipated Savings of \$68,283 from the Utility District budgets in 2021 and utilize identified consultant cost savings moving forward.