

**Village Board Meeting
February 1, 2021**

1 - Order

President Dobbs called the Village Board meeting to order at 6:00 p.m., via Zoom.

2 - Pledge of Allegiance

3 - Roll Call

Board: Trustee Stillman, Trustee Wanggaard, Trustee Weatherston, Trustee Prott, Trustee Martin, Trustee Wishau and President Dobbs.

Absent: None.

Staff: Administrator Tom Christensen, HR Director Toni Muise, Development Director Peter Wagner, Public Works Director Tom Lazcano, Finance Director Kathy Kasper, Interim Fire Chief Jeff Henningfeld, Police Chief Chris Botsch, and Deputy Police Chief Shawn Engleman.

4 - Communications and Announcements

President Dobbs attended a 50th anniversary celebration at St. Monica's.

Trustee Prott announced that the first round of interviews for the Village Clerk will be held this week Tuesday at 1:30 p.m. He further announced that the Personnel Committee will be reviewing the Administrator's applications now that the deadline for submittal has been met. He asked for the continued confidentiality for applicants.

5 - Approval of minutes

Motion by Trustee Stillman to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Wanggaard. Motion carried, unanimously.

Village Board – January 18, 2021
Special Village Board –January 21, 2021

6. Citizens Reports

None.

7 - Committee Report

7A(1) - Approval of A/P checks

Motion by Trustee Wishau to approve the A/P checks as presented. Seconded by Trustee Martin. Motion carried unanimously.

Village - \$ 236,159.65

8 - Ordinances and Resolutions

8A - Resolution 2021-04 – Resolution Authorizing A Police Vehicle Sharing Agreement Between The Village Of Caledonia Police Department And The Village Of Wind Point Police Department

The Village of Wind Point has approximately one day per year where their police vehicle is serviced, which then renders them without a police vehicle; this agreement would allow them to borrow an unmarked police vehicle from Caledonia. Wind Point does plan to purchase a second vehicle in the future. The Board discussed what would happen if the vehicle is totaled in an accident.

Motion by Trustee Wanggaard to approve Resolution 2021-04. Seconded by Trustee Stillman. Motion carried unanimously.

8B - Resolution 2021-05 – Resolution Of The Village Board Of The Village Of Caledonia To Approve A Development Agreement For The Final Phase Of Auburn Hills Subdivision; Auburn Hills III, LLC, Owner / Nancy Washburn, Agent

Motion by Trustee Weatherston to approve Resolution 2021-05 with conditions. Seconded by Trustee Prott. Motion carried unanimously.

8C - Resolution 2021-06 – Resolution Authorizing The Revised Emergency Covid-19 Sick Leave Policy

This policy extends the policy that expired December 31st of last year.

Motion by Trustee Prott to approve Resolution 2021-06. Seconded by Trustee Martin. Motion carried unanimously.

8D - Resolution 2021-07 – Resolution Accepting The Proposal From FGM Architects For Architectural Services

The Public Safety Committee has been in the process of interviewing architects with the possibility of building a public safety building. There is a need for a space needs analysis, conceptual site map and drawings. The Committee would like to move forward with FGM as the architect and are recommending them to the Village Board. FGM does provide credit following the space needs analysis. There was discussion regarding repair costs, which exceeded \$150,000 for the basement damage alone and does not address any of the other issues. Trustee Wishau requested to tour the building to view the damage. FGM does understand that we would like to build a modest building that is comparable to Village Hall.

Motion by Trustee Weatherston to approve Resolution 2021-07. Seconded by Trustee Martin. Motion carried unanimously.

8E - Resolution 2021-08 – Resolution Of The Village Board Of The Village Of Caledonia To Approve A Conditional Use To Construct A 165’ Wireless Communications Tower Facility With 5’ Lighting Rod; At 8451 USH 41, Verizon Wireless, Applicant, American Transmission Company LLC, Owner

This replaces a tower that sits on top of WE Energies high tension poles.

Motion by Trustee Stillman to approve Resolution 2021-08. Seconded by Trustee Weatherston. Motion carried unanimously.

8F - Resolution 2021-09 – Resolution Of The Village Board Of The Village Of Caledonia Approving The Extension Of The Preliminary Plat Approval And Deadline To Submit A Final Plat For Audubon Arboretum

The next three items are subdivisions that had preliminary plat approval and are seeking a final extension. Nancy Washburn was present and briefly overviewed the three subdivisions. In 2018 they re-drew the plats because of the age and were also interested in building a first phase. All plans were updated in accordance to Village engineers and Newport staff engineers. The projects have been bid out to determine the cost to build.

Motion by Trustee Weatherston to approve Resolution 2021-09. Seconded by Trustee Martin. Motion carried unanimously.

8G - Resolution 2021-10 – Resolution Of The Village Board Of The Village Of Caledonia Approving The Extension Of The Preliminary Plat Approval And Deadline To Submit A Final Plat For Homestead Acres

Motion by Trustee Martin to approve Resolution 2021-10. Seconded by Trustee Weatherston. Motion carried unanimously.

8H - Resolution 2021-11 – Resolution Of The Village Board Of The Village Of Caledonia Approving The Extension Of The Preliminary Plat Approval And Deadline To Submit A Final Plat For Catlyn Woods

Motion by Trustee Stillman to approve Resolution 2021-11. Seconded by Trustee Weatherston. Motion carried unanimously.

9 – New Business

9A - Discussion of Potential 2021 General Obligation Borrowings, Including the Refinancing of Existing Debt for Savings

The Village is working with consultants on planning for several projects which would likely need financing later in 2021, as well as other upcoming projects within the next 4 years. These projects include the Police Department Building, TID 5 Street Work and Sanitary Sewer work. She expected to provide the Board with updates on estimates together with projected tax and utility rate impact by the next Village Board meeting. There was discussion regarding purchasing a new fire truck.

10 – Report from Village Administrator

None.

11 – Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 6:43 p.m.

Respectfully submitted,

Joslyn Hoeffert, Deputy Village Clerk