

**Village of Caledonia Utility District Meeting  
December 1, 2021**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, December 1, 2021. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, Dave Ruffalo, and Trustee Lee Wishau. Commissioners John Strack and Nick Sullivan were excused. Also, present were Utility Manager Robert Lui, and Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
  - a.** Upon a motion by Minto and seconded by Wishau, the Commission approved the minutes from the Utility District’s previous regular meeting held November 3, 2021. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**
- 4. Citizen Comments – None**
- 5. Communications and Announcements**
  - a. Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the November 16<sup>th</sup> meeting of the Racine Water Utility.
  - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda from the November 16<sup>th</sup> meeting and minutes from the October 26<sup>th</sup> and November 16<sup>th</sup> meetings of the Racine Wastewater Utility.
  - c. Operator, Operator Apprentice & Utility Technician Position Update**

The Operator and Operator Apprentice positions have not been filled yet. We received a few applications which are being reviewed.
- 6. Approval of O&M Bills**
  - a.** Upon a motion by Minto and seconded by Wishau, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$29,919.77. **Motion carried.**
  - b.** Upon a motion by Minto and seconded by Wishau, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$88,328.88. **Motion carried.**
  - c.** Upon a motion by Minto and seconded by Wishau, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$65,738.43. **Motion carried.**

## 7. Project Updates

### a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

### b. Riverbend Lift Station Safety Site

Working on finalizing the Facilities Plan. To be completed shortly and submitted for review. Once reviewed will be submitted to the DNR.

### c. Riverbend Lift Station & Forcemain Upgrade

Working on Facilities Plan. To be completed shortly and submitted to the DNR.

### d. DeBack Industrial Park Phase 3 Improvements

Currently in Attorney review. Once done then will be scheduling Public Hearing.

### e. Annual Televising Program – Sanitary Sewer

Continuing to perform repairs that staff can perform.

### f. Water Impact Fee / Sewer Connection Fee Update

Reached out to Mount Pleasant staff for per acre fee. Awaiting information. Received acreage for study area. Working on alternatives.

### g. EPA Risk & Resilience Assessment and Emergency Response Plan

Will work on Sewer plan as time allows. Emergency Response Plan for Water will be completed shortly and submitted.

### h. Hoods Creek Attenuation Basin Expansion

Will be attending Plan Commission with Fill Plan and to inform them of the 2 additional lots. Proposed to bid project upon obtaining DNR Permitting.

### i. Central Lift Station Safety Site & Attenuation Basin

Making minor adjustments to the Facility Plan based on comments from the DNR. Preliminary Design being worked on. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

### j. North Kremer Watermain Project

Project is progressing. PTS is installing watermain and having sections tested as installation progresses. Disturbed asphalt areas have been patched for the Winter.

### k. Dominican Lift Station Rehab Project

Lift Station Project will be bid closer to direct purchase item availability.

### l. Erie Street Sanitary Sewer Improvements

Village Board approved Award of Contract on November 15<sup>th</sup>. Have been in discussions with Reesman's, they plan to perform project in Spring. Will be coordinating a Preconstruction Meeting at that time.

**m. Concord Apartments Meter Vault**

Southern Wisconsin Appraisal working on appraisal and obtaining easement from Concord Apartments.

**n. Hoods Creek – Aldebaran Brushing Project**

Working with contractor to have log jams removed.

**o. GIS Updates**

Utility Technician is compiling information that we have for GIS and creating a map.

**p. Alcyn Drive – Drainage Complaint**

Waiting for contractor pricing. Then will respond to owners.

**q. Douglas Avenue – OMG Ditch Project**

Awaiting redesign per DNR recommendations. Once completed will be permitting and bidding out. Potentially will be performing as Winter work.

**r. Turtle Creek Restoration**

Working toward having Southern Wisconsin Appraisal begin the appraisals on the properties.

**s. Westview Village Storm Improvements**

Received preliminary plans and reviewing plans for project.

**8. Action Items**

**a. Sewer Mitigation Discussion**

President Stacey and the Commission discussed the future of Sanitary Sewer Service in Caledonia.

**b. Erno Storm Water Management Plan/Site Grading Plan Conditional Approval**

Upon a motion by Minto and seconded by Wishau, the Commission moved to conditionally approve the Storm Water Management Plan and Pond Grading Plan for the Erno Property on 7 Mile Road subject to the conditions in the Public Services Director's November 22, 2021 memo. **Motion carried.**

**c. MS4 Permit Information & Education Program Contract**

Upon a motion by Minto and seconded by Pirk, the Commission moved to approve the Professional Services Contract with the Root Pike Watershed Initiative Network for the Respect Our Waters Storm Water Education and Outreach Program for 2 years with the not to exceed amount of \$8,910 and authorize the Public Services Director to execute the Contract. **Motion carried.**

**d. Smoke Testing Discussion**

The Commission asked that a Plan be put together to provide the biggest bang for the buck. The plan should be prepared to be presented in January.

**9. Adjournment**

Upon a motion by Pirk and seconded by Minto, the Commission moved to adjourn the regular meeting at 6:45pm. **Motion carried.**

Respectively submitted,  
Anthony A. Bunkelman P.E.  
Public Services Director