

**Village of Caledonia Utility District Meeting
November 3, 2021**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, November 3, 2021. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, John Strack, Nick Sullivan, and Trustee Lee Wishau. Commissioner Dave Ruffalo was absent. Also, present were Utility Manager Robert Lui, and Utility Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a. Upon a motion by Minto and seconded by Pirk, the Commission approved the minutes from the Utility District's previous regular meeting held October 13, 2021. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**
- 4. Citizen Comments – None**
- 5. Communications and Announcements**
 - a. **Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda from the October 19th meeting and the minutes from the September 21st & October 19th meetings of the Racine Water Utility.
 - b. **Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the October 19th meeting and the agenda from the October 26th meeting of the Racine Wastewater Utility.
 - c. **Operator, Operator Apprentice & Utility Technician Position Update**

The Operator and Operator Apprentice positions have not been filled yet. Will be reviewing applications as they come in. The Utility Technician position has been filled. Marc Coss started on November 1st.
- 6. Approval of O&M Bills**
 - a. Upon a motion by Wishau and seconded by Minto, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$365,688.03. **Motion carried.**
 - b. Upon a motion by Wishau and seconded by Minto, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$37,060.49. **Motion carried.**

- c. Upon a motion by Wishau and seconded by Minto, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$73,563.41. **Motion carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site

Working on finalizing the Facilities Plan. To be completed shortly and submitted for review. Once reviewed will be submitted to the DNR.

c. Riverbend Lift Station & Forcemain Upgrade

Working on Facilities Plan. To be completed shortly and submitted to the DNR.

d. DeBack Industrial Park Phase 3 Improvements

Currently in Attorney review. Once done then will be scheduling Public Hearing.

e. Annual Televising Program – Sanitary Sewer

Continuing to perform repairs that staff can perform.

f. Water Impact Fee / Sewer Connection Fee Update

Reached out to Mount Pleasant staff for per acre fee. Awaiting information. Received acreage for study area. Working on alternatives.

g. EPA Risk & Resilience Assessment and Emergency Response Plan

Will work on Sewer plan as time allows. Will also complete Emergency Response Plan for Water as time allows.

h. Hoods Creek Attenuation Basin Expansion

Met with Ray Leffler on October 27 to discuss spoil laydown areas. Proposed to be bid upon obtaining DNR Permitting.

i. Central Lift Station Safety Site & Attenuation Basin

Facility Plan submitted to Racine Wastewater and the Wisconsin DNR. Received acknowledgement from Racine awaiting reply from DNR. Preliminary Design being worked on. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

j. North Kremer Watermain Project

Contractor began project on October 11th. Project is progressing. PTS is installing watermain and having sections tested as installation progresses.

k. Dominican Lift Station Rehab Project

Split project for a sanitary relay and lift station work. Lift Station Project will be bid closer to direct purchase item availability.

l. Erie Street Sanitary Sewer Improvements

Split project for a sanitary relay and lift station work. Bid opening scheduled for November 2. Received prequalification statements from 9 contractors.

m. Concord Apartments Meter Vault

Southern Wisconsin Appraisal working on appraisal and obtaining easement form Concord Apartments.

n. Hoods Creek – Aldebaran Brushing Project

Working with contractor to have log jams removed.

o. GIS Updates

Will be forwarding information to the Utility Technician for incorporation.

p. Alcyn Drive – Drainage Complaint

Waiting for contractor pricing. Then will respond to owners.

q. Douglas Avenue – OMG Ditch Project

Received and reviewed updated modeling information for the DNR. Will be pursuing a redesign for the channel for parameters from the DNR. Once completed will be permitting and bidding out. Potentially will be performing as Winter work.

r. Turtle Creek Restoration

Working toward having Southern Wisconsin Appraisal begin the appraisals on the properties.

s. Westview Village Storm Improvements

Received preliminary plans and reviewing plans for project.

8. Action Items

a. Water Impact Fee / Sewer Connection Fee Update

Director Bunkelman shared information on what the study calls for versus what the District is collecting. There is a large difference. He also shared scenarios with an acreage component for the various developments to help make up some of the difference.

The Commission would like to have this information presented to the Village Board to have them see the issues and obtain their input.

b. Erie Street Sanitary Sewer Improvements – Contract Award

Director Bunkelman stated that the bid opening was held on November 2 and 6 bids were received. The lowest responsible bidder for the project was Reesman's Excavating & Grading Inc at \$842,759.00. This was approximately 36% below the Engineer's Estimate of \$1,320,000.

Upon a motion by Wishau and seconded by Minto, the Commission moved to authorize the Caledonia Utility District to issue the Notice of Award to Reesman's Excavating & Grading Inc for the Erie Street Sanitary Sewer Improvements Project in the amount of \$842,759.00. **Motion carried.**

Upon a motion by Minto and seconded by Pirk, the Commission moved to authorize the Utility District President and Secretary to execute any contract documents as necessary. **Motion carried.**

c. ERU Fee Setting Resolution for Village Board

Director Bunkelman explained that this is the Resolution that sets the ERU fees for the year and allows the Village to place it on the tax roll.

Upon a motion by Minto and seconded by Sullivan, the Commission moved to forward the Resolution to the Village Board for final adoption. **Motion carried.**

9. Adjournment

Upon a motion by Pirk and seconded by Minto, the Commission moved to adjourn the regular meeting at 7:05pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Utility Director