

**Village of Caledonia Utility District Meeting  
October 13, 2021**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, October 13, 2021. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, and Dave Ruffalo. Trustee Lee Wishau and Commissioner John Strack were excused. Commissioner Nick Sullivan was absent. Also, present were Utility Manager Robert Lui, and Utility Director Anthony Bunkelman.
- 3. Approval of Minutes**
  - a.** Upon a motion by Pirk and seconded by Minto, the Commission approved the minutes from the Utility District’s previous regular meeting held September 8, 2021. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**
- 4. Citizen Comments – None**
- 5. Communications and Announcements**
  - a. Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda from the September 21 meeting for the Racine Water Utility.
  - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the September 21 meeting for the Racine Wastewater Utility.
  - c. Operator, Operator Apprentice & Utility Technician Position Update**

The Operator and Operator Apprentice positions have been posted and applicants have applied. Resumes will be reviewed to see if there are qualified applicants. Utility Technician interviews held September 23. Offer accepted on September 30<sup>th</sup>.
- 6. Approval of O&M Bills**
  - a.** Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$85,178.92. **Motion carried.**
  - b.** Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$826,876.61. **Motion carried.**

- c. Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$23,366.08. **Motion carried.**

## 7. **Project Updates**

### a. **Construction Contract Status**

The current contract statuses were shared with the Commissioners. Will be adding the North Kremer Watermain Project to next month.

### b. **Riverbend Lift Station Safety Site**

Working on finalizing the Facilities Plan. To be completed shortly and submitted for review. Once reviewed will be submitted to the DNR.

### c. **Riverbend Lift Station & Forcemain Upgrade**

Working on Facilities Plan. To be completed shortly and submitted to the DNR.

### d. **DeBack Industrial Park Phase 3 Improvements**

Engineer's Report was reviewed and looks good to staff. Currently in Attorney review. Once done then will be scheduling Public Hearing.

### e. **Annual Televising Program – Sanitary Sewer**

Continuing to perform repairs that staff can perform.

### f. **Water Impact Fee / Sewer Connection Fee Update**

Working on comparing to surrounding communities.

### g. **EPA Risk & Resilience Assessment and Emergency Response Plan**

Will work on Sewer plan as time allows. Will also complete Emergency Response Plan for Water as time allows.

### h. **Hoods Creek Attenuation Basin Expansion**

Ray Leffler working on locations for excavated material. Received approval from Racine Wastewater. DNR will not issue approval until the Racine Facility Plan is approved. Proposed to be bid upon obtaining DNR permitting.

### i. **Central Lift Station Safety Site & Attenuation Basin**

Reviewed Facility Plan. And had submitted to Racine Wastewater and the Wisconsin DNR. Preliminary Design being worked on. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

### j. **North Kremer Watermain Project**

Contractor looking to begin project on October 11<sup>th</sup>. Revised notices were sent out to residents on October 1.

**k. Dominican Lift Station Rehab Project**

Will be splitting the project for a sanitary relay and lift station work. Based on estimates should be able to save about \$250,000 by doing so. Going out to bid for sanitary sewer relay shortly.

**l. Concord Apartments Meter Vault**

Southern Wisconsin Appraisal working on appraisal and obtaining easement form Concord Apartments.

**m. Hoods Creek – Aldebaran Brushing Project**

Working with contractor to have log jams removed.

**n. GIS Updates**

Will be forwarding information to the Utility Technician for incorporation.

**o. Alcyn Drive – Drainage Complaint**

Waiting for contractor pricing. Then will respond to owners.

**p. Douglas Avenue – OMG Ditch Project**

Discussed with Foth on working through a DNR issue and then will bid out. Will be looking to get out to bid pending DNR approval. Potentially will be performing as Winter work.

**q. Turtle Creek Restoration**

Working toward having Southern Wisconsin Appraisal begin the appraisals on the properties.

**8. Action Items**

**a. Water Impact Fee / Sewer Connection Fee Update**

Director Bunkelman shared scenarios comparing Mount Pleasant charges to Caledonia charges. Will be looking at an acreage component to see if it is feasible and keep the fees for sewer reasonable.

**b. Caledonia Mitigation Plan Update**

Director Bunkelman submitted all of the information requested by the Racine Wastewater Commission to Racine Wastewater on September 15<sup>th</sup>. Commission president Taft would not allow item to be on the September 21<sup>st</sup> agenda. At this time, we are waiting for the October 19<sup>th</sup> meeting.

The Hoods Creek Attenuation Basin was also submitted for approval by Racine Wastewater. After discussion with Mike Gitter the plans were approved by staff. A letter of approval was received and forwarded to the DNR. The DNR has now indicated they will not approve the Hoods Creek Attenuation Basin plan until the Racine Facility Plan is approved.

**c. 2022 Draft Utility District Budget**

Director Bunkelman gave a presentation on the budget for the Utility District. There were a few changes that were made based on the presentation to the Village Board.

Upon a motion by Minto and seconded by Pirk, the Commission moved to recommend that the Village Board approve the 2022 Utility District Budget. **Motion carried.**

**d. North Kremer Watermain Improvements – Change Order #1**

Director Bunkelman explained the need for the Change Order and that the change order has no cost.

Upon a motion by Pirk and seconded by Ruffalo, the Commission moved to approve Change Order #1 for the North Kremer Watermain Improvements Project. **Motion carried.**

**9. Adjournment**

Upon a motion by Minto and seconded by Pirk, the Commission moved to adjourn the regular meeting at 7:48pm. **Motion carried.**

Respectively submitted,  
Anthony A. Bunkelman P.E. Utility Director