

**Village of Caledonia Utility District Meeting
March 3, 2021**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, March 3, 2021, via Zoom. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present on the Zoom call were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, Dave Ruffalo, Nick Sullivan, and Trustee Lee Wishau. Commissioner Brigman was excused. Also present on the call were Utility Manager Robert Lui, and Utility Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a.** Upon a motion by Wishau and seconded by Pirk, the Commission approved the minutes from the Utility District’s previous regular meeting held February 3, 2021. A copy of these minutes have been furnished to each Commissioner. **Motion carried.**
- 4. Citizen Comments – Citizens Comments are in-person only.**
- 5. Communications and Announcements**
 - a. Racine Water Utility Agenda & Minutes**

The Commission looked over the January 19th Minutes and the February 17th Agenda for the Racine Water Utility.
 - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the January 19th Minutes, and the February 17th Agenda for the Racine Wastewater Utility.
 - c. Operator Position**

Operator interviews have been scheduled for March 4th.
 - d. PWAC – PSC Public Hearing February 19, 2021**

The Public Hearing for the PWAC was held on February 19th at 10:00am. No public attended the hearing. Jon Cameron and Bob Lui attended the meeting by phone. The Public Comment period was open until February 25th. We should be receiving a Final Decision from PSC soon.
- 6. Approval of O&M Bills**
 - a.** Upon a motion by Wishau and seconded by Minto, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$120,853.76. **Motion carried.**
 - b.** Upon a motion by Wishau and seconded by Minto, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$49,024.23. **Motion carried.**

- c. Upon a motion by Wishau and seconded by Pirk, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$15,629.62. **Motion carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site

Working on Facilities Plan. To be completed by July 2021 and submitted to the DNR by September 2021. Preliminary design to be ready by June 2021. Proposed to be bid in January 2022 with Construction February 2022 – September 2022.

c. Riverbend Lift Station & Forcemain Upgrade

Working on Facilities Plan. To be completed by July 2021 and submitted to the DNR by September 2021.

d. Lighthouse Drive Lift Station Upgrade Site

Project completed. Awaiting Final Pay Request. Retainage remains on the contract.

e. South Lane Sanitary Sewer

Change Orders for additional work and miscellaneous quantities on the agenda this evening. Also, on agenda for Final Acceptance and Pay Request.

f. Rio Vista Shorewood & Stonebridge Utility Improvements

Sanitary Sewer lining portion is under way.

g. DeBack Industrial Park Phase 3 Improvements

Coordinating having the Special Assessment Information updated as necessary and looking to schedule Village Board meeting for approval.

h. Annual Televising Program – Sanitary Sewer

Will be reviewing 2020 results when received. Preparing 2021 program.

i. Water Impact Fee / Sewer Connection Fee Update

Met with Foth to discuss proposed Fees. Changes are being made prior to circulation.

j. EPA Risk & Resilience Assessment and Emergency Response Plan

Met with Foth to review each site that the Utility has for Assessment.

k. Hoods Creek Attenuation Basin Expansion

Preliminary Design to be ready by the end of January 2021. Submitted to DNR by June 2021. Proposed to be bid in August 2021 with Construction September 2021 – August 2022.

l. Central Lift Station Safety Site

Working on facilities plan. To be completed by February 2021 and submitted to the DNR by April 2021. Preliminary Design to be ready by February 2021. Proposed to be bid in September 2021 with Construction October 2021 – May 2022.

m. Central Attenuation Basin

Preliminary Design to be ready by September 2022. Submitted to DNR by March 2023. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

n. Hoods Creek – Aldebaran Brushing Project

Awaiting frozen ground and weather. Will re-assess the needs of the Hoods Creek along the Aldebaran Subdivision.

o. Tanglewood Avenue Storm Sewer Replacement Project

Project completed. Awaiting Final Pay Request. Retainage remains on contract.

p. Wind Point West Subdivision Project

Project completed. Awaiting Final Pay Request. Retainage remains on contract.

q. GIS Updates

Hyperlinking of Easement documents and Storm Sewer Projects ongoing. Will be gathering Subdivision Plats and Subdivision Plans as time allows.

r. Alcyn Drive – Drainage Complaint

Waiting for contractor pricing. Then will respond to owners.

s. Douglas Avenue – OMG Ditch Project

Only one owner to the North responded and that owner does not want to participate. Informed Foth to proceed with plans to get out for bidding and construction in 2021.

t. Turtle Creek Restoration

Reached out to Dave Giordano of Root Pike WIN for electronic files from consultant. Will use file when received for creating Easement documents and a Relocation Order.

8. Action Items

a. Auburn Hills Phase 3B – Development Agreement – Authorization of Signatures

Upon a motion by Minto and seconded by Sullivan, the Commission moved to authorize the President and Secretary of the Caledonia Utility District to execute the Development Agreement and Storm Water Management Maintenance Agreement for Auburn Hills Phase 3B. **Motion carried.**

b. South Lane Sanitary Sewer Change Order

During the project there was a need for additional restoration of the road ditches due to the repaving of the road. This change order was for \$12,180.00 or 1.78% of the project cost.

Included in this action item is a Change Order for adjusting miscellaneous items to match what was installed. There was a change in 15 bid items that account for \$26,842.90 or 3.89% of the project cost.

Upon a motion by Wishau and seconded by Pirk, the Commission moved to approve Change Order #3 in the amount of \$12,180.00 and Change Order #4 in the amount of \$26,842.90 for the South Lane Sanitary Sewer Relay. **Motion carried.**

c. South Lane Sanitary Sewer Final Pay Request and Acceptance

With the project completed it is recommended that the Project be accepted for Final Payment.

Upon a motion by Ruffalo and seconded by Minto the Commission moved to recommend Final Acceptance of the South Lane Sanitary Sewer Replacement Project. **Motion carried.**

d. Consultant Fees Review with possible position creation

Upon a motion by Wishau and seconded by Pirk, the Commission moved to lay over this item until next month to set up a meeting with Foth to ask questions and to await direction from Racine on the Sanitary Sewer. **Motion carried 4 - 2. (Sullivan & Ruffalo opposed)**

9. Adjournment

Upon a motion by Minto and seconded by Pirk, the Commission moved to adjourn the regular meeting at 6:30pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Utility Director