

1. Call to Order

Trustee Stillman called the meeting to order at 4:30 p.m. at the Caledonia Village Hall, 5043 Chester Lane

Committee Members: Trustee Stillman and Trustee Wanggaard. Trustee Wishau was also present. Trustee Martin arrived at 4:38pm.

Absent: None.

Staff present: Village Administrator Kathy Kasper and HR Manager Michelle Tucker.

2. Approval of Minutes

Motion by Trustee Wanggaard to approve the minutes as printed. Seconded by Trustee Stillman. Motion carried unanimously.

3. Discussion on Village Policy for Entertainment Expenditures

Kasper handed out proposed language for inclusion in the employee handbook at the last Legislative and Licensing Committee meeting. Kasper asked at that meeting if anyone had changes to bring back to this committee meeting. Trustee Wishau had some questions and comments regarding certain sections and language of this policy. Kasper will make revisions, include this in the Employee Handbook, and will bring the completed handbook back to a future Personnel meeting.

4. The Personnel Committee Will Take Up A Motion To Go Into Closed Session For The Following Purpose(S): To Discuss Personnel Issues As It Pertains To Specific Employees, Pursuant To Wis. Stat. 19.85(1)(C) And (F), Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Public Employees Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility And Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons Which, If Discussed In Public, Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data; Specifically An Employee Accommodation, The Public Services Director And The Highway Supervisor.

Motion by Trustee Wanggaard to go into CLOSED session. Seconded by Trustee Stillman. Motion carried unanimously.

5. The Personnel Committee Reserves The Right To RECONVENE INTO OPEN SESSION To Take Possible Action On The Items Discussed During The CLOSED SESSION And To Move To The Remaining Item(S) On This Agenda.

Motion by Trustee Wanggaard to go into OPEN session. Seconded by Trustee Stillman. Motion carried unanimously

6. Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 5:03 p.m.

Respectfully submitted,
Megan O'Brien
Deputy Village Clerk