



NOTICE OF PERSONNEL COMMITTEE MEETING
Monday May 17 at 5:00 p.m. Caledonia Village
Hall - 5043 Chester Lane

THIS WILL BE AN IN-PERSON MEETING – MAX NUMBER OF ATTENDEES 16

1. Call to Order
2. Approval of Minutes
3. **Resolution 2021-62** – Resolution Authorizing The Salary For Fire Chief Jeffrey Henningfeld
4. **Resolution 2021-64** – Resolution Appointing Village Human Resources Manager Michelle Tucker
5. Adjournment

Dated May 14, 2021

Joslyn Hoeffert
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

1. Call to Order

Trustee Stillman called the meeting to order at 1:00 p.m. at the Caledonia Village Hall, 5043 Chester Lane

Committee Members: Trustee Stillman and Trustee Wanggaard

Absent: None.

Staff present: Village Administrator Tom Christensen.

2. Approval of Minutes

Motion by Trustee Wanggaard to approve the minutes from the March 15, 2021 meeting. Seconded by Trustee Stillman. Motion carried unanimously.

3. The Personnel Committee will take up a motion to go into CLOSED SESSION pursuant to s. 19.85(1)(c) & (e), WI Stats., to interview candidates for the position of Human Resources Manager.

Motion by Trustee Wanggaard to go into closed session. Seconded by Trustee Stillman. Motion carried unanimously.

4. The Personnel Committee reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item(s) discussed during the CLOSED SESSION and to move to other remaining items on this agenda.

Motion by Trustee Wanggaard to go into open session. Seconded by Trustee Stillman. Motion carried unanimously.

5. Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 3:51p.m.

Respectfully submitted,
Joslyn Hoeffert
Village Clerk

1. Call to Order

Trustee Stillman called the meeting to order at 8:55 a.m. at the Caledonia Village Hall, 5043 Chester Lane

Committee Members: Trustee Stillman and Trustee Wanggaard

Absent: None.

Staff present: Village Administrator Tom Christensen and Finance Director Kathy Kasper.

2. The Personnel Committee will take up a motion to go into CLOSED SESSION pursuant to s. 19.85(1)(c) & (e), WI Stats., to interview candidates for the position of Human Resources Manager.

Motion by Trustee Wanggaard to go into closed session. Seconded by Trustee Stillman. Motion carried unanimously.

3. The Personnel Committee reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item(s) discussed during the CLOSED SESSION and to move to other remaining items on this agenda.

Motion by Trustee Wanggaard to go into open session. Seconded by Trustee Stillman. Motion carried unanimously.

4. Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 11:22 a.m.

Respectfully submitted,
Joslyn Hoeffert
Village Clerk

RESOLUTION NO. 2021-62

**RESOLUTION AUTHORIZING THE SALARY FOR
FIRE CHIEF JEFFREY HENNINGFELD**

WHEREAS, on April 28, 2021, the Caledonia Police and Fire Commission appointed Interim Fire Chief Jeffrey Henningfeld to the position of Fire Chief; and

WHEREAS, the effective date of Chief Henningfeld's appointment is April 29, 2021; and

WHEREAS, the Personnel Committee has reviewed the proposed starting salary and recommends approval.

NOW, THEREFORE, BE IT RESOLVED by the Caledonia Village Board that the starting annual salary for Chief Henningfeld is set at \$111,500.00.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this _____ day of May, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs, Village President

Attest: _____
Joslyn Hoeffert, Village Clerk

RESOLUTION NO. 2021-64

**RESOLUTION APPOINTING VILLAGE HUMAN RESOURCES MANAGER
MICHELLE TUCKER**

WHEREAS, the Personnel Committee of the Caledonia Village Board has met and unanimously recommends the appointment of Michelle Tucker to the position of Human Resources Manager effective May 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Caledonia Village Board that Michelle Tucker be appointed Human Resources Manager effective May 31, 2021; and

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this _____ day of May, 2021.

VILLAGE OF CALEDONIA

By: _____
James R. Dobbs
Village President

Attest: _____
Joslyn Hoeffert
Village Clerk