

PARK & RECREATION ADVISORY COMMITTEE MEETING
Monday, November 8, 2021 at 5:30 PM
Caledonia Village Hall – 5043 Chester Lane

1. Call to Order
2. Approval of Minutes
3. Public Comment (2 minutes/person)
4. Maintenance Report Update
5. Park Programming/Events Discussion
6. Caledonia-Mt. Pleasant Memorial Park Ownership Transfer to Racine County
7. Park Budget Update
8. Department Reorganization
9. Adjournment

Dated this November 5, 2021

Joslyn Hoeffert
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.



PARK AND RECREATION ADVISORY COMMITTEE REPORT

Agenda Item: Maintenance Update

Background: The following items are the remaining items that were identified by Village Staff and Trustee Wishau as maintenance matters.

	Issue	Work by	Maintenance	Capital	Status
Crawford	TENNIS COURTS NEEDED ROUNDUP, FILL CRACKS & SECURE NET ALONG BOTTOM EDGE	PARKS	X		I
Crawford	VOLLEYBALL COURTS S/B USABLE WITH NETS - OR ELIMINATE. NEED GRADING!	PARKS	X		I
Crawford	REPLACE PARTY GRILLS, SWITCH TO SURFACE MOUNT	PARKS		X	N
Ncholson	STORMWATER SUSPECTED FAILURE - DRAINAGE	UTILITY	X		N
Gorney	DEAD TREES ON EAST SIDE OF POND/BY PLAYGROUND - MEMORAL TREE NEED REMOVAL AND MEMORIAL TREE REPLACED	HWY	X		I
Gorney	REPLACE PARTY GRILLS, SWITCH TO SURFACE MOUNT	PARKS		X	N
Gorney	MAKE LEVEL AND STRAIGHTEN INFORMATION SIGN	HWY	X		I
Gorney	FIND SOLUTION FOR AGED COVERING ON STAIRS	PARKS	X		I
Linwood	REPLACE PARTY GRILLS, SWITCH TO SURFACE MOUNT	HWY		X	N
Joint	Dispose of jet ski	PARKS			I
Joint	Pressure wash & seal inside roof of the Ocatogon	PARKS	X		N
Joint	Repair or remove fencing	PARKS	X		N
Joint	Paint Shelters	PARKS	X		N
Joint	Restrain Kids Connection	PARKS	X		N

I – In Progress N – Not Started C- Completed

Joint Park: Perennial vegetation around Kids Connection has been cut back and area prepped for next year. Staff continues facility maintenance of shelters, hall, and bathrooms. The Park System closes at the end of October, staff will begin the winterization of the restrooms and other outdoor facilities this month. The Beer Garden continues to do well and has won multiple awards for best event in Racine. As a result of their awards, the Beer Garden requested and was granted an extra weekend November 5th - 7th to celebrate their awards with their customers. The County recently approved acquiring the park in 2022. Staff will share the next steps in the transfer at the Committee’s next meeting. At this time, staff is preparing the park for the winter and no new improvement projects will be started.

Crawford Park: This month staff will be winterizing the facilities and no more rentals for 2021.

Gorney Park: Staff installed playground mulch for the playground areas in the park. The surfaces around the playground equipment were compacted sand that no longer met safety standards for parks. The first step is to remove some of the sand and dirt to make room for the mulch. Approximately 60 cubic yards of playground mulch was delivered the week of October 11th. Once complete, the playground areas will be in safety compliance. In addition, staff has been removing

dead trees and brush along the north end of the park. Currently, staff has begun prepping the area at "Lower Gorney", for a new playground that will be installed in the area near the shelter and pit house. The playground equipment for this site has been transported from the Joint Park garage to Gorney Park.

Linwood Park: Staff completed the final installation of the playground. Early next year, staff will be meeting with the Historical Society to discuss maintenance roles and what, if anything, the Village can do to assist the Historical Society.

Nicholson Wildlife Refuge: Staff removed five truckloads of dead branches and brush from the boardwalk, helping maintain safe access to the park.

General Park System:

Staff continues general maintenance duties at Maple Park and Chapla Park. Starting in December, Randall will be taking back janitorial duties at Village Hall. Park staff was requested to trim vegetation around Village Hall as there is no designated department or contractor to maintain the landscaping at Village Hall.

Respectfully submitted:



Peter Wagner, AICP
Development Director



Meeting Date: November 8, 2021

Item No. 5

PARK AND RECREATION ADVISORY COMMITTEE REPORT

Agenda Item: Park Programming/Policy Discussion

Background: As the Committee is aware, the Joint Park in Franksville will be owned and operated by Racine County in 2022. Many of the events that occurred within the Village happened at the Joint Park. Furthermore, events such as the food truck festival, Ocktoberfest, and the Taco Fest were organized by our beer garden partners Ken and Molly Michel. These events will likely continue to occur, however, without input or oversight from the Village.

Staff believes that we should continue providing the community with opportunities to gather and celebrate all that is Caledonia. Areas best suited for Village sponsored events are our parks. Crawford Park provides ample parking and space to hold community events and staff would like to have a discussion with the Committee talk about what kind of events that can be organized and run in our parks. One idea could be a "Pup Up" beer garden at Crawford Park that could have a dog component.

The purpose of this agenda item is to brainstorm ideas that can be held in our parks system that would provide residents with opportunities to gather and build a sense of community.

Respectfully submitted:

A handwritten signature in black ink that reads "Peter Wagner". The signature is written in a cursive, flowing style.

Peter Wagner, AICP
Development Director



Meeting Date: November 8, 2021

Item No. 6

PARK AND RECREATION ADVISORY COMMITTEE REPORT

Agenda Item: Caledonia – Mt. Pleasant Memorial Park Ownership Transfer to Racine County

Background: Early this year, the Village Board made the decision to for the Village to transfer ownership and operations of the Joint Park to Racine County. At the recent Racine County Board meeting, the County Board approved the transfer and budgeted operational costs for the Joint Park. Per ordinance, this committee along with the Plan Commission and Village Board is required to review the transfer and approve the land ownership transfer.

This transfer will not interrupt existing programs, events, or partnerships that currently occur in the park. Starting in 2022, Racine County will be operating the park and be responsible for such things as facility rentals and maintenance, contracts with vendors such as Hop Heads LLC, and the lacrosse/soccer tournament agreements. Staff will work with County Staff to ensure a smooth transfer of ownership.

For sale of parkland within the Village, a recommendation by the Parks Advisory Committee is required. Below is a proposed motion:

That the Parks and Recreation Advisory Committee recommends to the Village Board that the transfer of ownership of the Caledonia-Mt. Pleasant Memorial Park to Racine County be approved based on the fact that the Village residents will still have full access to the park for park, open space and recreational uses and that the parcels be restricted to parkland use.

Respectfully submitted:

A handwritten signature in black ink that reads "Peter Wagner". The signature is written in a cursive style with a large initial "P".

Peter Wagner, AICP
Development Director