

PARK & RECREATION ADVISORY COMMITTEE MEETING
Monday, July 12, 2021 at 5:30 PM
Caledonia Village Hall – 5043 Chester Lane

1. Call to Order
2. Approval of Minutes
3. Public Comment (2 minutes/person)
4. Maintenance Report Update
5. Gorney Dog Park Proposal
6. Park & Open Space Plan Recommendations
7. 2022 Capital Projects Discussion
8. New Business
9. Adjournment

Dated this July 9, 2021

Joslyn Hoeffert
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.



PARK AND RECREATION ADVISORY COMMITTEE REPORT

Agenda Item: Maintenance Update

Background: The following items are the remaining items that were identified by Village Staff and Trustee Wishau as maintenance matters.

| | Issue | Work by | Maintenance | Capital | Status | | | | |
|----------|---|---------|-------------|---------|-------------------------------------|--|--|--|--|
| Crawford | STORAGE GARAGE & CONCESSION STAND RAKE EDGE PAINTING | PARKS | X | I | | | | | |
| Crawford | TENNIS COURTS NEEDED ROUNDUP, FILL CRACKS & SECURE NET ALONG BOTTOM EDGE | PARKS | X | I | | | | | |
| Crawford | REPAIR AND REPAINT MAINT BUILDING GARAGE DOORS | PARKS | X | N | | | | | |
| Crawford | VOLLEYBALL COURTS S/B USABLE WITH NETS - OR ELIMINATE. NEED GRADING! | PARKS | X | I | | | | | |
| Crawford | REPLACE PARTY GRILLS, SWITCH TO SURFACE MOUNT | PARKS | | X | N | | | | |
| Ncholson | STORMWATER SUSPECTED FAILURE - DRAINAGE | UTILITY | X | N | | | | | |
| Gorney | DEAD TREES ON EAST SIDE OF POND/BY PLAYGROUND - MEMORIAL TREE NEED REMOVAL AND MEMORIAL TREE REPLACED | HWY | X | I | | | | | |
| Gorney | REPLACE PARTY GRILLS, SWITCH TO SURFACE MOUNT | PARKS | | X | N | | | | |
| Gorney | MAKE LEVEL AND STRAIGHTEN INFORMATION SIGN | HWY | X | I | | | | | |
| Gorney | REPLACE BROKEN PIECE BY BURKE PG EQUIPMENT | PARKS | X | N | | | | | |
| Gorney | FIND SOLUTION FOR AGED COVERING ON STAIRS | PARKS | X | I | | | | | |
| Linwood | REPLACE PARTY GRILLS, SWITCH TO SURFACE MOUNT | HWY | | X | N | | | | |
| Linwood | REMOVE KIDS SANDBOX BEHIND BUSHES IN BACK | PARKS | X | N | will be installed in new playground | | | | |
| Linwood | HORSESHOE PIT CLEAN UP, ADD SAND, SQUARE OFF BETTER (Historical Society Responsible) | PARKS | X | N | | | | | |
| Joint | Dispose of jet ski | PARKS | | I | | | | | |
| Joint | Dispose of Route 20 trailer | PARKS | | I | | | | | |
| Joint | Pressure wash & seal inside roof of the Ocatogon | PARKS | X | I | | | | | |
| Joint | Repair or remove fencing | PARKS | X | N | | | | | |
| Joint | Install new playground mulch for playgrounds | PARKS | | X | I | | | | |
| Joint | Paint Shelters | PARKS | X | N | | | | | |
| Joint | Restrain Kids Connection | PARKS | X | N | | | | | |

I – In Progress N – Not Started C- Completed

Joint Park: Park staff continues to groom and prep the baseball diamonds for Mt. Pleasant & Forceout baseball leagues. Staff has completed filling/grading the 24 stump holes that were created after the dead tree removal last month. Staff replenished the playground mulch for the playgrounds next to the Joint Hall, and beer garden area. More mulch has been ordered to replenish the remaining playground areas in the park. The mulch is scheduled for July 12th delivery. The Joint Hall is been consistently rented on weekends which results in staff coming in on weekends for 3-5 hours to clean up the facility for the next renter.

Crawford Park: Routine cleaning maintenance for the shelter and concession facilities. Due to higher-than-normal rentals, more time has been spent cleaning restrooms and emptying garbage cans.

Gorney Park: Staff has dragged the ballfields and is spraying for weeds. Shelters are open and the port-o-potties have been set out for the season. The start of the baseball season has shown that the baseball base anchors were in need of maintenance and has since been completed to ensure safe play. At the last committee meeting, Trustee Wishau introduced the idea of constructing a dog park in the park that has access of 7 Mile Road. Staff received a quote for the installation of a chain-link fence for the proposed area. The estimated cost was \$32,000. This estimate doesn't include any other costs associated with the creation of a dog park.

Linwood Park: The plan for June was to install playground equipment. Due to the importance of maintaining park safety, staff resources were changed to replenishing playground mulch at Joint Park. Once the playground mulch project is complete, staff plans on installing the playground equipment by the end of July.

General Park System:

The Park's Department has two vehicles, a pickup truck, and a dump truck. Both vehicles are ready to be replaced. Last month we researched and received a quote to replace the dump truck. The quote we received exceeded what was budgeted (\$35,000), so staff decided to replace the pickup truck. We received a quote for \$30,339. Trading in the old truck reduces the price to \$26,523. Next year staff is proposing a CIP item to replace the department's dump truck.

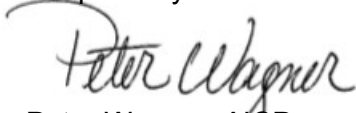
The department Kubota (tractor) and utility trailer required repairs. Thanks to the Highway Department, the repairs were addressed.

Seasonal help is here. Last year's seasonal position filled by Stephanie is coming back on weekends to assist with hall rentals and will be back full time in summer when school is over. Our second seasonal position has been filled and has been working with Randall learning about all the maintenance work a park system has.

Recently the Highway Department regraded and seeded portions of the area surrounding parking lot at Village Hall due to snowplow damage and rutting of the ground by vehicles. Park staff has been tasked with watering these areas and controlling at Village Hall.

Upcoming Projects: Once seasonal help is on board, staff will partner with the Highway Department to install the playground equipment at Linwood Park.

Respectfully submitted:



Peter Wagner, AICP
Development Director

Village of Caledonia

Department:

Years of Expenses and Revenues

| Item No. | Description of Capital Expense | Years of Expenses and Revenues | | | | | |
|----------|---|--------------------------------|--------|------|------|------|-------------------------|
| | | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 <i>optional</i> |
| 1 | Replacement Dump Truck - Parks | 25,000 | | | | | |
| 2 | Asphalt Pave Franksville Park lot | 130,000 | | | | | |
| 3 | Resurface Tennis Courts | | 30,000 | | | | |
| 4 | Replace Hall Roof | | | | | | 25,000 |
| 5 | playground equipment replacement Shelter #4 | | | | | | |
| 6 | Resurface access roads | | | | | | |
| 7 | Remodel Kitchen in Hall | | | | | | |
| 8 | Replace Hall Stove | | | 500 | | | |
| 9 | Pickle Ball Courts | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |
| 16 | | | | | | | |
| 17 | | | | | | | |
| 18 | | | | | | | |
| 19 | | | | | | | |
| 20 | | | | | | | |
| Totals | | 155,000 | 30,000 | 500 | 0 | 0 | 25,000 |

Totals

Comments

| | |
|--------|---------------------------------|
| 25,000 | Replace dump truck and add plow |
| | |
| 30,000 | |
| 0 | |
| | |
| 0 | |
| 0 | |
| 500 | |
| 0 | |
| | |
| 0 | |
| 0 | |
| 0 | |
| 0 | |
| 0 | |
| 0 | |
| 0 | |
| 0 | |
| 0 | |
| 0 | |
| 55,500 | |

| Item No. | Description of Offsetting Revenues | Amount | Amount | Amount | Amount | Amount | Amount |
|----------|---------------------------------------|--------|--------|--------|--------|--------|--------|
| 1 | Other than debt, levy or fund balance | | | | | | |
| 2 | | | | | | | |
| Totals | | 0 | 0 | 0 | 0 | 0 | 0 |

Comments

| | |
|---|--|
| 0 | |
| 0 | |
| 0 | |

Village of Caledonia

Department:

| | | Years of Expenses and Revenues | | | | | | Totals | Comments |
|----------|--|--------------------------------|--------|--------|--------|--------|-------------------------|---------|--|
| | | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 <i>optional</i> | | |
| Item No. | Description of Capital Expense | Amount | Amount | Amount | Amount | Amount | Amount | | |
| 1 | | | | | | | | 0 | |
| 2 | Crawford Park Master Plan | | | 50,000 | | | | 50,000 | |
| 3 | Truck with Dump & Plow | | 25,000 | | | | | 25,000 | |
| 4 | Park Grill Replacement | | | 5,000 | 5,000 | | | 10,000 | ~\$500 a piece Need to replace XX |
| 5 | Tree Replantings | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | 25,000 | Removed ~40 trees no replacements |
| 6 | Seed 8 farm acres Crawford | | 20,000 | | | | | 20,000 | Prepping for park expansion |
| 7 | Maple Park Concrete Walkway & shelter slab | 40,000 | | | | | | 40,000 | Walkway needed to comply with ADA regulations. |
| 8 | Linwood Park Kayak Launch | | | | | | | 0 | |
| 9 | Crawford Playground Replacement | | | | | | | 0 | |
| 10 | Dog Park Gorney Park | | 40,000 | | | | | 40,000 | |
| 11 | | | | | | | | 0 | |
| 12 | | | | | | | | 0 | |
| 13 | | | | | | | | 0 | |
| 14 | | | | | | | | 0 | |
| 15 | | | | | | | | 0 | |
| 16 | | | | | | | | 0 | |
| 17 | | | | | | | | 0 | |
| 18 | | | | | | | | 0 | |
| 19 | | | | | | | | 0 | |
| 20 | | | | | | | | 0 | |
| Totals | | 45,000 | 90,000 | 60,000 | 10,000 | 5,000 | 0 | 210,000 | |

| Item No. | Description of Offsetting Revenues | Amount | Amount | Amount | Amount | Amount | Amount | Comments |
|----------|---------------------------------------|--------|--------|--------|--------|--------|--------|----------|
| 1 | Other than debt, levy or fund balance | | | | | | | 0 |
| 2 | | | | | | | | 0 |
| Totals | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |