

**LEGISLATIVE/LICENSING COMMITTEE MEETING**  
**Wednesday, September 15, 2021 at 8:00 a.m.**  
**Caledonia Village Hall – 5043 Chester Lane**

1. Call to Order
2. Approval of Minutes
3. Discussion and Possible Action on Fee Schedule
4. Discussion on Village Policy for Entertainment Expenditures
5. Discussion on Weed Commissioner Policy
6. Virtual Meeting Policy
7. Authorization of Emergency Declaration
8. Chicken Discussion
9. Adjournment

Dated September 10, 2021

Joslyn Hoeffert  
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

**LEGISLATIVE/LICENSING COMMITTEE MEETING**

**CALEDONIA VILLAGE HALL**

**5043 CHESTER LANE, RACINE, WI 53402**

**Monday, August 16, 2021**

**1. Call to Order**

Trustee Wanggaard called the meeting to order at 8:00 a.m. In attendance were:

**Committee Members:** Trustee Wanggaard and Trustee Stillman

**Absent:** None.

**Staff/Others Present:** Village Clerk Joslyn Hoeffert, HR Manager Michelle Tucker, Development Director Peter Wagner, and Village Administrator Kathy Kasper.

**2. Approval of minutes**

Trustee Stillman motioned to approve the minutes as printed from August 9, 2021. Trustee Wanggaard seconded. Motion carried unanimously.

**3. Repeal of administrative policy regarding oversize garage variances**

An option would be to repeal the oversize garage variance policy but leave the maximum size requirement for accessory buildings for residentially zoned parcels to 1,050 square feet or 1,200 square feet for accessory buildings constructed of brick or stone materials. As a result, this would require applicants seeking accessory buildings larger than 1,050 or 1,200 square feet to seek a variance from the Board of Appeals. Prior to this policy being adopted, the maximum size for an accessory structure was 720 square feet. The Plan Commission has reviewed two different proposals to codify accessory building size without taking action. Wagner stated that what is being reviewed is an administrative policy that was adopted by the Legislative and Licensing Committee only. As a result, the Legislative and Licensing Committee has the authority to repeal the accessory structure size and oversize garage variance in part or wholly. If the Legislative and Licensing Committee repeals only the oversize garage variance policy, future variance requests will be required to go before the Board of Appeals.

Motion by Trustee Stillman to repeal the oversize garage variance policy yet retaining the maximum accessory building size of 1,050 square feet and 1,200 square feet if constructed of masonry materials and not to affect existing oversize garage variance requests. Seconded by Trustee Wanggaard. Motion carried unanimously.

**4. Resolution 2021-93 – A Resolution Of The Village Board Of The Village Of Caledonia Amending A Village Of Caledonia Teleconference And Videoconference Policy For The Board Of Trustees And Village Committees And Village Commissions.**

Clerk Hoeffert stated that President Dobbs brought this to the Village Board and asked that this be seen by the Legislative and Licensing Committee because he wants more availability for virtual meetings. The Village President or his designee, a Trustee, and the Village Administrator all have to be in agreeance for this meeting to be called. Trustee Wanggaard wanted this to allow action to be taken by the Village President or his designee, one other Trustee and the Village Administrator. They would than address this issue; this would not be given to the full Village Board. Clerk Hoeffert explains that she doesn't believe that they could due to a quorum not being present. She stated that she will follow up with Attorney Ekes and get her opinion. Trustee Wanggaard states that this virtual meeting policy would address permits, and other such items of that nature.

Trustee Stillman expressed his concerns about using zoom and having a hard time seeing, talking, and hearing others on Zoom.

Motion by Trustee Stillman to table Resolution 2021-93 – A Resolution Of The Village Board Of The Village Of Caledonia Amending A Village Of Caledonia Teleconference And Videoconference Policy For The Board Of Trustees And Village Committees And Village Commissions. Seconded by Trustee Wanggaard. Motion carried unanimously.

## **5. Adjournment**

There being no further business, Motion by Trustee Wanggaard to adjourn the meeting at 9:01 a.m. Trustee Stillman seconded. Motion carried unanimously.

Respectfully submitted, Megan O'Brien  
Deputy Village Clerk

Memorandum

Date: September 10, 2021

To: Legislative/Licensing Committee

From: Erika Waege

Building, Engineering & Planning Admin.

Re: Solar Power & Generator Systems – Electrical Permits

The Village Building Department has received an increased amount of electrical permit applications for the installation of either solar power or generator systems. The Village currently doesn't have a fee schedule specified for these systems. Therefore, the Building Department is requesting approval from the Legislative/Licensing Committee to add solar power and generator system fees to the electrical permit application as presented in the attached document.

Thank you,

*Erika Waege*

	<u>Village Caledonia</u>	<u>Proposed Fee Amounts</u>
	Minimum	New Minimum
<b>Current Residential Electrical</b>	\$57.00	\$60.00
	Minimum	New Minimum
<b>Current Residential Plumbing</b>	\$57.00	\$60.00
	Minimum	New Minimum
<b>Current Commercial Electrical</b>	\$57.00	\$100.00
	Minimum	New Minimum
<b>Current Commercial Plumbing</b>	\$57.00	\$100.00
	Per Circuit	New Fee
<b>Electrical</b>	\$1.45	\$1.50
	Minimum	New Fee
<b>Electrical Solar Systems &amp; Generators</b>	\$57.00	\$5.00 per kw + Min. Fee + New Service Charge + Per Circuit = Total Fee
	Fees	New Fee
<b>Well Registration / Well Abandonment</b>	\$57.00	\$60.00
	Minimum	New Fee
<b>Plumbing - Dishwasher</b>	\$57.00 + Electrical Minimum Fee	\$25.00 + Electrical Minimum Fee