

**LEGISLATIVE/LICENSING COMMITTEE MEETING**

**CALEDONIA VILLAGE HALL**

**5043 CHESTER LANE, RACINE, WI 53402**

**Monday, August 16, 2021**

**1. Call to Order**

Trustee Wanggaard called the meeting to order at 8:00 a.m. In attendance were:

**Committee Members:** Trustee Wanggaard and Trustee Stillman

**Absent:** None.

**Staff/Others Present:** Village Clerk Joslyn Hoeffert, HR Manager Michelle Tucker, Development Director Peter Wagner, and Village Administrator Kathy Kasper.

**2. Approval of minutes**

Trustee Stillman motioned to approve the minutes as printed from August 9, 2021. Trustee Wanggaard seconded. Motion carried unanimously.

**3. Repeal of administrative policy regarding oversize garage variances**

An option would be to repeal the oversize garage variance policy but leave the maximum size requirement for accessory buildings for residentially zoned parcels to 1,050 square feet or 1,200 square feet for accessory buildings constructed of brick or stone materials. As a result, this would require applicants seeking accessory buildings larger than 1,050 or 1,200 square feet to seek a variance from the Board of Appeals. Prior to this policy being adopted, the maximum size for an accessory structure was 720 square feet. The Plan Commission has reviewed two different proposals to codify accessory building size without taking action. Wagner stated that what is being reviewed is an administrative policy that was adopted by the Legislative and Licensing Committee only. As a result, the Legislative and Licensing Committee has the authority to repeal the accessory structure size and oversize garage variance in part or wholly. If the Legislative and Licensing Committee repeals only the oversize garage variance policy, future variance requests will be required to go before the Board of Appeals.

Motion by Trustee Stillman to repeal the oversize garage variance policy yet retaining the maximum accessory building size of 1,050 square feet and 1,200 square feet if constructed of masonry materials and not to affect existing oversize garage variance requests. Seconded by Trustee Wanggaard. Motion carried unanimously.

**4. Resolution 2021-93 – A Resolution Of The Village Board Of The Village Of Caledonia Amending A Village Of Caledonia Teleconference And Videoconference Policy For The Board Of Trustees And Village Committees And Village Commissions.**

Clerk Hoeffert stated that President Dobbs brought this to the Village Board and asked that this be seen by the Legislative and Licensing Committee because he wants more availability for virtual meetings. The Village President or his designee, a Trustee, and the Village Administrator all have to be in agreeance for this meeting to be called. Trustee Wanggaard wanted this to allow action to be taken by the Village President or his designee, one other Trustee and the Village Administrator. They would then address this issue; this would not be given to the full Village Board. Clerk Hoeffert explains that she doesn't believe that they could due to a quorum not being present. She stated that she will follow up with Attorney Ekes and get her opinion. Trustee Wanggaard states that this virtual meeting policy would address permits, and other such items of that nature.

Trustee Stillman expressed his concerns about using zoom and having a hard time seeing, talking, and hearing others on Zoom.

Motion by Trustee Stillman to table Resolution 2021-93 – A Resolution Of The Village Board Of The Village Of Caledonia Amending A Village Of Caledonia Teleconference And Videoconference Policy For The Board Of Trustees And Village Committees And Village Commissions. Seconded by Trustee Wanggaard. Motion carried unanimously.

## **5. Adjournment**

There being no further business, Motion by Trustee Wanggaard to adjourn the meeting at 9:01 a.m. Trustee Stillman seconded. Motion carried unanimously.

Respectfully submitted, Megan O'Brien  
Deputy Village Clerk