

**LEGISLATIVE/LICENSING COMMITTEE MEETING**

**CALEDONIA VILLAGE HALL**

**5043 CHESTER LANE, RACINE, WI 53402**

**Tuesday, February 9, 2021**

**1. Call to Order**

Trustee Wanggaard called the meeting to order at 4:30 p.m. In attendance were:

**Committee Members:** Trustee Wanggaard and Trustee Prott. Also present was Trustee Martin.

**Absent:** None.

**Staff/Others Present:** Planning Director Peter Wagner, Joslyn Hoeffert, Dave Gobis, and CDA Chair William Streeter.

**2. Approval of minutes**

Trustee Prott motioned to approve the minutes as printed from November 9, 2020. Trustee Wanggaard seconded. Motion carried unanimously.

**3. Dog Fancier's Application /Jennifer Schultz, 6200 5 Mile Rd, Racine**

Schultz was present and submitted all the proper paperwork and has passed the required inspection.

Trustee Prott motioned to approve the Dog Fancier's application and forward to the Village Board for approval. Trustee Wanggaard seconded. Motion carried unanimously.

Trustee Wanggaard took the agenda out of order to address item 6 and then moved forward with the remaining agenda as posted.

**6. Resolution Amending The Role Of The Community Development Authority Of The Village Of Caledonia, Wisconsin**

Trustee Martin and Streeter attended a grant writing seminar from UW Extension, and it is their opinion that there is a need for a professional grant writer to pursue any grants on behalf of the CDA. Trustee Martin further explained that applying for grants is not a job for a volunteer committee and felt they could only suggest and review the proposed grants. Administering grants would need to be handled by a fiscal agent, such as the Finance Director. The CDA is an oversight group and would not feel comfortable writing their own grants.

The Resolution would need to be amended to reflect that the CDA's purview would be allocating the grant dollars. Streeter recommended the language to reflect overseeing the grant application process and allocation of any awarded grants.

Wanger explained that this resolution refocuses the CDA and removed some conflicting language that has caused some confusion amongst CDA members. A 2/3 vote will be needed to amend the by-laws of the CDA.

Trustee Prott motioned to approve the Resolution with the incorporated provisions in relation to grant writing and forward to the Village Board for consideration and approval. Trustee Wanggaard seconded. Motion carried unanimously.

There was discussion regarding the types of grants the CDA could pursue. The CDA could work with Staff for the direction on the types of grants that would fall under their purview. However, The Village would need to identify who could write these grants if staff doesn't have the resources to accommodate this task. The Village could approach local colleges or community agencies to see if we could partner up to work on any grants we may identify. The CDA could explore the Wisconsin Community Development Block Grant (CDBG) program for possible grants. Prott explained that he has had a lot of experience with grant writing and advised not to overthink the process. He offered to work with Wagner to keep an eye on any available grants that may be related to community development could be passed along to the CDA for consideration. There is also a list that Wagner may be able to be added to see these potential grants himself.

**4. Ordinance 2021-01 – An Ordinance To Repeal Sec. 20-1339(B) Of The Racine County Code Of Ordinance As Adopted Under Section 16-1-1(A) Of The Code Of Ordinances Of The Village Of Caledonia, Racine County, Wisconsin, Removing The Requirement For A Conditional Use For Developments Based On The Criteria Of Set Distances From A Freeway, Road Interchange, State Or County Trunk Highways**

There is a section of County code that the Village adopted that has created a barrier to development, and the Village would like to repeal this section. This section will eventually be eliminated in the revised zoning code update, but any upcoming developments are being negatively impacted now. If repealed, any development coming before the Village will still require Village review and approval based on a zoning district requirements and proposed use. This repeal would make it an easier procedure for developers during the review process and eliminate any unnecessary costs based on proximity to a specific road type. Wagner explained examples in which developments have been negatively impacted by this onerous requirement.

Trustee Prott motioned to approve Ordinance 2021-01 and forward to the Plan Commission for consideration and approval. Trustee Wanggaard seconded. Motion carried unanimously.

**5. Ordinance 2021-XX – An Ordinance To Amend Sec. 7-1-4 Of The Code Of Ordinances For The Village Of Caledonia Pertaining To Late Fee For Dog Licenses**

This is updating the Ordinance to be in accordance with State Statutes.

Trustee Prott motioned to approve Ordinance 2021-xx and forward to Village Board for consideration and approval. Trustee Wanggaard seconded. Motion carried unanimously.

**7. Adjournment**

There being no further business, Motion by Trustee Prott to adjourn the meeting at 5:35 p.m. Trustee Wanggaard seconded. Motion carried unanimously.

Respectfully submitted,

Joslyn Hoeffert  
Deputy Village Clerk