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## FINANCE COMMITTEE MEETING AGENDA

**\*Amended\***

**Monday, December 20, 2021 at 5:30 p.m.  
Caledonia Village Hall - 5043 Chester Lane**

1. Call to Order
2. Approval of Minutes
3. Status Update - Civic Systems Purchase Order Module Implementation.
4. Purchasing Ordinance Discussion And Review Requirements
5. Adjournment

Dated December 17, 2021

Joslyn Hoeffert  
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a "meeting" within the meaning of Wisconsin's open meeting law. Nevertheless, only the committee's agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

**1. Call to Order**

Trustee Wishau called the meeting to order at 5:46 p.m.

Committee Members: President Dobbs and Trustee Martin. Trustee Weatherston, Trustee Stillman, and Trustee McManus was also present.

Absent: Trustee Wishau was excused.

Department Managers: Village Administrator Kathy Kasper, HR Manager Michelle Tucker, Utility District Director Anthony Bunkelman, Utility Operations Supervisor Bob Lui, Finance Director Bane Thomey and Police Chief Chris Botsch.

**2. Approval of Minutes**

Motion by President Dobbs to approve the minutes dated July 19, 2021. Seconded by Trustee Martin. Motion carried unanimously.

**3. Purchase of Sole Source Equipment - Hoods Creek Attenuation Basin Expansion**

Bunkelman explained the need for the system and the additional equipment needed for this capacity adjustment to provide controlled flow and power for operation. The reason for the sole source is for consistency in the system. Trustee Martin thought it was a good idea to use the same type of equipment.

Motion by Trustee McManus to approve the purchase of sole source equipment at the Hoods Creek Attenuation Basin Expansion Station. Seconded by President Dobbs. Motion carried unanimously.

**4. Adjournment**

Motion by President Dobbs to adjourn. Seconded by Trustee Martin. Motion carried unanimously.

Meeting adjourned at 5:49 p.m.

Respectfully submitted,  
Joslyn Hoeffert, Village Clerk