



FINANCE COMMITTEE MEETING AGENDA
Monday, June 21, 2021 at 4:45 p.m.
Caledonia Village Hall - 5043 Chester Lane

THIS WILL BE AN IN-PERSON MEETING – MAX NUMBER OF ATTENDEES 16

1. Call to Order
2. Approval of Minutes
3. COPS Grant
4. Adjournment

Dated June 18, 2021

Joslyn Hoeffert
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a "meeting" within the meaning of Wisconsin's open meeting law. Nevertheless, only the committee's agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

1. Call to Order

Trustee Wishau called the meeting to order at 5:30 p.m.

Committee Members: Trustee Wishau, Trustee Martin and President Dobbs. Trustee Stillman, Trustee Weatherston and Trustee Wanggaard were also present.

Absent: None.

Department Managers: Village Administrator Tom Christensen, Finance Director Kathy Kasper, HR Manager Michelle Tucker, Fire Chief Jeff Henningfeld and Public Works Director Tom Lazcano.

2. Approval of Minutes

Motion by Trustee Martin to approve the minutes dated May 17, 2021. Seconded by President Dobbs. Motion carried unanimously.

3. Resolution 2021-70 – Aerial Repair- Refurbishment Resolution

The Fire Department has identified what would need to be refurbished as a priority issue and explained how this is not a full refurbishment. The refurbishment could possibly extend the life of the equipment and the more that is included in the refurbishment would further extend the life expectancy. Staff spoke about what would be replaced on the equipment, and what would be addressed in a contingency plan. The Committee discussed the budget and falling into what was originally part of the capital plan. The Fire Chief explained the maintenance done and what was anticipated.

Motion by Trustee Martin to approve Resolution 2021-70 and forward to the Village Board. Seconded by President Dobbs. Motion carried unanimously.

4. UTV Discussion

Chief Henningfeld explained a citizen was impacted by a medical call that required some off road assistance. The current vehicle was unable to access the location of the call and the caller wondered what could be done to make the call better. A UTV was discussed, and the caller and fire department would like to start a fundraising project so that this might be donated to the department. This would be a share resource for the Village and would be utilized by the Police Department. The Police Department does have an ATV that was meant to be shared but has not been utilized by the Fire Department.

5. Adjournment

Motion by President Dobbs to adjourn. Seconded by Trustee Martin. Motion carried unanimously.

Meeting adjourned at 5:54 p.m.

Respectfully submitted,

Joslyn Hoeffert
Village Clerk

ORIGINAL FY21 COPS HIRING GRANT COST PROJECTIONS

Last month cost projections were computed for both the federal share and village match portions of the COPS Hiring Grant. These costs were computed using current salary and fringe benefit rates for entry-level police officers. We followed specific rules and requirements outlined in the COPS Hiring Grant which state: *“FY 2021 CHP awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year period, based on the applicant’s current entry level salary levels for full-time officers. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period.”*

The table below outlines the original computations for ONE OFFICER which show the grant covering 75% (\$75,753.60) of \$101,004.80 (entry-level salary/fringe benefit rate). We further assumed this coverage amount would stay the same over the course of the 3-year grant period with the federal percentage of coverage decreasing from year 1 through year 3 (a grant requirement). Conversely, we assumed the village share in year 1 would be the remaining amount (\$25,251.20) with matches increasing through year 3 (another grant requirement).

When interpreting the grant rules, we assumed the \$125,000 federal share cap amount was applied to each individual year. Since \$75,753.60 was less than \$125,000, we felt the total federal grant coverage (\$227,260.80) was accurate and what was to be requested through the grant application process. However, when inputting the data into the grant’s online budget worksheet it became apparent the federal cap amount (\$125,000) is applied to the TOTAL 3-year salary/fringe benefit rate (\$325,208.00).

COST PROJECTIONS: FY 21 COPS HIRING GRANT				ONE OFFICER			
YEAR	BASE RATE	BASE RATE + FRINGE RATE	YEARLY RATE	GRANT COVERAGE	GRANT %	VILLAGE MATCH	VILLAGE %
1	\$30.54	\$48.56	\$101,004.80	\$75,753.60	75.00%	\$25,251.20	25.00%
2	\$33.58	\$53.39	\$111,051.20	\$75,753.60	68.22%	\$35,297.60	31.78%
3	\$34.22	\$54.40	\$113,152.00	\$75,753.60	66.95%	\$37,398.40	33.05%
				\$227,260.80		\$97,947.20	

The table below shows what the original cost projections were for TWO OFFICERS.

COST PROJECTIONS: TWO OFFICER					
YEARLY RATE	GRANT COVERAGE	GRANT %	VILLAGE MATCH	VILLAGE %	
\$202,009.60	\$151,507.20	75.00%	\$50,502.40	25.00%	
\$222,102.40	\$151,507.20	68.22%	\$70,595.20	31.78%	
\$226,304.00	\$151,507.20	66.95%	\$74,796.80	33.05%	
	\$454,521.60		\$195,894.40		

****UPDATED** FY21 COPS HIRING GRANT COST PROJECTIONS**

After confirming how the federal cap rules are applied with the Law Enforcement liaison at the US Attorney’s Office and the Lead Grant Specialist in the COPS office, new projection costs were computed and are shown in the tables below.

The \$125,000 is now applied to the TOTAL salary/fringe benefit rate with the Village picking up the remaining amount (\$200,225.96). The \$125,000 is now divided up over the course of the 3-year grant period. It is a requirement of the grant that the federal share DECREASE from year 1 through year 3. This is shown under “FEDERAL FUNDS” in the table below. The decrease must be shown in dollars and not a percentage.

It’s important to note, the max federal cap of \$125,000 is PER OFFICER. A request for two officers would come with a max federal cap of \$250,000.

The bottom table shows cost projections for a 2 officer request.

FEDERAL FUNDS AND MATCH AMOUNT 1 OFFICER				
YEAR	SALARY + FRINGE	FEDERAL FUNDS	VILLAGE MATCH	
1	\$101,000.62	\$43,000.00	\$58,000.62	
2	\$111,054.38	\$42,000.00	\$69,054.38	
3	\$113,170.96	\$40,000.00	\$73,170.96	
TOTAL	\$325,225.96	\$125,000.00	\$200,225.96	
		38.43%	61.57%	100.00%

FEDERAL FUNDS AND MATCH AMOUNT 2 OFFICER				
YEAR	SALARY + FRINGE	FEDERAL FUNDS	VILLAGE MATCH	
1	\$202,001.24	\$86,000.00	\$116,001.24	
2	\$222,108.76	\$84,000.00	\$138,108.76	
3	\$226,341.92	\$80,000.00	\$146,341.92	
TOTAL	\$650,451.92	\$250,000.00	\$400,451.92	
		38.43%	61.57%	100.00%