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**FINANCE COMMITTEE MEETING AGENDA**  
**Monday, June 7, 2021 at 5:30 p.m.**  
**Caledonia Village Hall - 5043 Chester Lane**

**THIS WILL BE AN IN-PERSON MEETING – MAX NUMBER OF ATTENDEES 16**

1. Call to Order
2. Approval of Minutes
3. Resolution 2021-70 – Aerial Repair- Refurbishment Resolution
4. UTV Discussion
5. Adjournment

Dated June 4, 2021

Joslyn Hoeffert  
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

**1. Call to Order**

Trustee Wishau called the meeting to order at 5:30 p.m.

Committee Members: Trustee Wishau, Trustee Martin and President Dobbs. Trustee Stillman, Trustee Weatherston and Trustee Wanggaard were also present.

Absent: None.

Department Managers: Administrator Tom Christensen, Finance Director Kathy Kasper, Police Chief Christopher Botsch and Public Works Director Tom Lazcano.

**2. Approval of Minutes**

Motion by Trustee Martin to approve the minutes dated April 19, 2021. Seconded by President Dobbs. Motion carried unanimously.

**3. Cleaning Contract update**

This was initially discussed during the budget process so that there would be more time for the parks manager to focus on parks. Several cleaning businesses have been approached for quotes and CleanCo was identified as a quality choice for this service. The contract will need to be amended for a 6-month period.

**4. COPS grant by the Police Department**

During the budget process the Board directed the Police Chief to explore grant options because the Village Board determined the budget could not support the number of personnel requested. Currently Chief Botsch is seeking to add two more personnel with a possibility of adding a third. The grant would provide an opportunity for additional personnel but is a grant that would require financial contribution from the Village. Cost projections were submitted that highlight the obligations of the Village. As a precursor to the grant, Botsch called the DOJ for more information and inquired about the chances of being awarded the grant (about 10-20%). The grant's focus has been changed for criteria to include support for community policing. Our goal is to provide more transparency, trust, accreditation to the policies and adhering to best practices. The Committee discussed being able to use this grant to hire on staff to be assigned to Task Force opportunities.

During the upcoming budget year, and every budget cycle moving forward Chief Botsch indicated he will still request for additional personnel until there are at least the recommended amount of 40 sworn. Currently the Village has 35 sworn. This would be a cost-effective way to achieve that request. The grant closes in June and is projected to be awarded in September. Any new Personnel will be onboarded in 2022.

Some Trustees recalled a report provided by a previous chief that organized calls received based on the type of call. This report would aid the Village in determining where the Police Department might be short staffed. Through a survey of Wisconsin

Police Chiefs, staffing was reviewed and out of the 23 responding agencies, Caledonia was ranked last for personnel.

The Committee discussed their experience with the Fire Department SAFER grant and how that has impacted the budget. They questioned if the overtime had been impacted in the Fire Department.

Discussion and action were forward to the Village Board.

**5. Adjournment**

Motion by Trustee Martin to adjourn. Seconded by President Dobbs. Motion carried unanimously.

Meeting adjourned at 5:56 p.m.

Respectfully submitted,

Joslyn Hoeffert  
Village Clerk

**RESOLUTION NO. 2021-70**

**RESOLUTION AUTHORIZING THE VILLAGE OF CALEDONIA TO REPAIR/  
REFURBISH THE FIRE DEPARTMENT'S 2007 PIERCE DASH AERIAL BY PIERCE  
MANUFACTURING, INC.**

**WHEREAS**, Fire Department policy and practice requires an aerial ladder truck to reach elevated positions and provide a safe working platform as part of standardized response to fire alarms, structure fires, and technical rescue incidents within the Village.

**WHEREAS**, the aerial ladder truck currently in use by the Fire Department failed annual re-certification and requires extensive frame repair that necessitates the aerial ladder truck return to the manufacturer for repair/refurbishment.

**WHEREAS**, failure to repair the frame will significantly shorten the useable life of the apparatus. A significant refurbishment should extend the life of the apparatus an additional 15-25 years.

**WHEREAS**, The Fire Department recommends contractual agreement for repair/refurbishment for the sum of \$627,633 to Pierce Manufacturing, Inc.

**WHEREAS**, this repair will utilize a portion of funds in the 2021 budget for a Fire Department engine replacement and is available in the capital account 400-35-65040.

**WHEREAS**, the Village Finance Committee has reviewed this request and recommends that the Village Board authorize the repair/refurbishment of the 2007 Pierce Dash Aerial to fund said costs as described above.

**NOW, THEREFORE, BE IT RESOLVED** by the Caledonia Village Board that the repair/refurbishment of the 2007 Pierce Dash Aerial as described above at a cost of \$627,633 by Pierce Manufacturing, Inc. is authorized and approved and that the required funds shall be paid from the 2021 Capital Project Fund.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin,  
this \_\_\_\_\_ day of June 2021.

VILLAGE OF CALEDONIA

By: \_\_\_\_\_  
Jim Dobbs, Village President

Attest: \_\_\_\_\_  
Joslyn Hoeffert, Village Clerk