

**Village Board Meeting
August 17, 2020**

1 - Order

President Dobbs called the Village Board Meeting to order at 6:02 p.m., at the Village Hall.

2 - Pledge of Allegiance

3 - Roll Call

Board: Trustee Stillman, Trustee Wanggaard, Trustee Weatherston, and President Dobbs. Trustee Martin was present via Zoom.

Absent: Trustee Prott and Trustee Wishau was excused.

Staff: Administrator Tom Christensen, Finance Director Kathy Kasper, Utility Director Anthony Bunkelman, and Public Works Director Tom Lazcano. Also present was Brian Della from PMA. Chief Financial Officer Dave Wagner and Police Chief Christopher Bostsch were present via Zoom.

4 - Communications and Announcements

4A - Annual RCEDC Report – Laura Million

Million presented the Mid-Year Report and explained that goals set will be met or exceeded by the end of the year. There are several new programs that have been developed with a focus on funding. The new grant program was established to concentrate on targeted areas and businesses; she further overviewed grants and SBA loans that are currently available. Trends like real estate show a low industrial rate. There has been an increase in activity for speculative industrial space and they are continuing to look for new spec buildings.

Talent recruitment continues with an emphasis on the Greater Racine website that hosts a job board that works closely with Workforce Development. This is helpful with the widespread and unexpected layoffs that have affected our community. Virtual tours and digital recruitment are being implemented to further navigate this current climate. There has been a 64% increase in engagement of recruiting applicants outside of Wisconsin through a digital campaign. Several events have already been hosted online and they plan to host more to support recruiters. Materials on the website specific to COVID-19 are readily available, and there has been good coverage across markets.

Million moved onto a question and answer portion of the presentation. Trustee Weatherston wondered if the industrial development is trending down because of COVID-19. Million stated there were some prospects before the pandemic that have been shelved until things “get better” and may be revisited in 2021. There are efforts on a State level for medical manufactures to be brought back into the area.

Trustee Martin questioned the breakdown of statistics and wondered if it were broken down by municipality. It is presented as an overall number because it is considered a regional impact. Million can send Trustee Martin specifics for Caledonia following the meeting.

Trustee Wanggaard questioned if RCEDC is involved with filling the Greentree and backfilling KMART. They've been in contact with the owner and broker of the property. The challenge prior to the pandemic was big box retailers were not interested in the market, or was not the right fit (older, small, etc.). They spoke to 70 different tenants, but they've run into logistic issues. They're looking into reworking how that might be utilized, and the space may need to be broken down into smaller retail markets. There was conversation regarding allowing restaurants in that space and Million would investigate options for restaurants.

4B - DOT Presentation on 4 Mile and Hwy 38

Dan Dedrick is a Southeast Wisconsin safety engineer from the DOT and was present to overview safety issues and options for the intersection of 4 Mile and Hwy 38. The DOT would prefer a roundabout for the intersection but had other options and would like to get an idea of what the Board would approve for the area. He briefly explained that 2026 is projected for resurfacing portions of Hwy 38 which is meant to maintain the riding surface and is not uncommon to resurface every 5-7 years.

There are about 6 crashes per year (2.51%) with a fatal and injury rate of 70% which exceed the average percentage. There is a significant amount of 'right angle crashes' crossing from 4 Mile Road.

There was a similar proposition for 5 Mile and Highway 38 on a roundabout but there was not enough support from the Village Board. Flashing beacons, permanent flags, and pavement markings were implemented instead. They were installed late 2017 and there is not a full 3 years of crash data to adequately analyze the outcome. Some dynamically activated beacons could be installed in the intersection as a low-cost option opposed to a roundabout. They further discussed other low-cost alternatives for crash reduction. There is a 50% reduction in accidents once a round-about is installed. Dedrick continued to review crash data for the area. Board members shared their personal experiences of driving down Highway 38 and shared insight in how they are viewing these safety signs, beacons, etc.

Chief Botsch gathered some data regarding these intersections from January 2017 to present there were 32 accidents at 5 Mile and Hwy 38 and 19 accidents at 4 Mile and Hwy 38. He felt it was important to do something given the severity of the accidents; speaking with the officers, it was concluded that the precinct was in support of doing something different with these intersections.

Bunkelman spoke of sight distancing issues that were corrected during the last resurfacing but felt that there is still a concern from looking north regarding sight distance issues. 5 Mile Road looking south may also want to be considered in relationship to sight distance and speed.

Dedrick wanted to ensure that the Board was open to considering a roundabout, all Trustees in attendance were in favor of hearing more about data for both 5 Mile and 4 Mile to be considered for an upgrade.

5 - Approval of minutes

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Stillman. Motion carried unanimously.

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6. Citizens Reports

Ron Coutts, 609 Kentwood Drive, questioned RCEDC and the recruitment program. Money was set aside to recruit doctors and nurses from out of the area and wanted them to be aware of this. He questioned 8C and the increase of sewer charge. He was asked from people in the area to ask for justification of this increase. It will be addressed.

7 - Committee Reports**7A(1) - Approval of A/P checks**

Motion by Trustee Martin to approve the A/P checks as presented. Seconded by Trustee Weatherston. Motion carried unanimously.

Village - \$785,928.22

US Bank - \$62,055.16

Trustee Stillman questioned custom K9 t-shirts that were ordered. Chief Botsch stated they were purchased out of the K9 donation account in a fundraising effort, all money spent will be recouped and any profits will be put towards the K9 unit.

8 - Ordinances and Resolutions**8A - Resolution 2020-66 – Resolution of The Village Board of the Village of Caledonia Revising Fees for the Caledonia Memorial Park Cemetery Under Sec. 12-4-7 of the Village’s Code of Ordinances**

Motion by Trustee Martin to approve Resolution 2020-66. Seconded by Trustee Weatherston. Motion carried unanimously.

8B - Resolution 2020-67 – Resolution Approving Revisions to Employment Contract with the Village Administrator

Motion by Trustee Martin to approve Resolution 2020-67. Seconded by Trustee Weatherston. Motion carried unanimously.

8C - Resolution 2020-68 – Resolution Authorizing the Village of Caledonia Through the Caledonia Sewer Utility District to Adopt a Sewer Service Charge Increase for the 4th Quarter Of 2020

Bunkelman explained that the Caledonia Utility District and staff discussed the Sanitary Sewer Capital Improvement Plan (CIP), Sewer Capacity Issues, Caledonia’s share of the Mt. Pleasant TID #5 Conveyance, Financial Plan and Sewer Service charge increase. It was determined that the Sewer Service Charge Revenues for 2020 are already behind and that future increases to the Sewer Service would need to be charged. The District has

recommended the Sewer Service Charge be raised 11.1% or \$14, which would increase from \$126.00 per quarter to \$140.00 per quarter.

Motion by Trustee Weatherston to Resolution 2020-68. Seconded by Trustee Wanggaard.
Motion carried unanimously.

8D - Resolution 2020-69 – Resolution Authorizing the Sale and Establishing Parameters for the Sale of Not to Exceed \$2,000,000 General Obligation Community Development Bonds, Series 2020

Brian from PMA presented and will be discussing Resolution 2020-69 and 2020-70 together. Two weeks ago, the Board authorized bonds to finance a project occurring this summer. The Board is going to give staff the authority to accept the bid. The maximum debt service for the road project shows the principal being deferred. He explained the maturity of the bonds and what they financed and taking advantage of a low-interest environment.

Motion by Trustee Stillman to adopt Resolution 2020-69. Seconded by Trustee Weatherston.

Trustee Stillman – aye	Trustee Weatherston – aye
Trustee Wanggaard – aye	President Dobbs – aye
Trustee Martin – aye	

Motion carried unanimously.

8E - Resolution 2020-70 – Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,355,000 Water System and Sewerage System Revenue Refunding Bonds, Series 2020

Motion by Trustee Weatherston to adopt Resolution 2020-70. Seconded by Trustee Stillman.

Trustee Stillman – aye	Trustee Weatherston – aye
Trustee Wanggaard – aye	President Dobbs – aye
Trustee Martin – aye	

Motion carried unanimously.

8F - Resolution 2020-71 – Resolution Authorizing the Village of Caledonia to Adopt a Procurement Policy that Will Enhance the Current Ordinance

Motion by Trustee Wanggaard to Resolution 2020-71. Seconded by Trustee Stillman.
Motion carried unanimously.

9 – New Business

9A - Discussion and Possible Action Approving Proposed Business Terms for a New Cellular Facility Lease with AT&T and Authorizing the Negotiation of a Contract Incorporating the Same

This was presented at the July 20th meeting where AT&T requested a reduction in the leasing fee or stated that they would go someplace else. AT&T is holding firm and felt their offer is consistent with what they have offered others. After 5 years there is a projected increase.

Trustee Wanggaard was not in support of AT&T and felt they could go somewhere else.

Motion by Trustee Wanggaard to deny the business terms as written but to continue negotiating without attorneys. Seconded by Trustee Martin. Motion carried unanimously.

9B - Reschedule September 7th Village Board meeting due to Labor Day

Motion by Trustee Wanggaard to reschedule the meeting to the 8th. Seconded by Trustee Weatherston. Motion carried unanimously.

10 – Report from Village Administrator

Nothing to report.

11 – Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Joslyn Hoeffert, Deputy Village Clerk