

**Village Board Meeting  
March 16, 2020**

**1 - Order**

President Dobbs called the Village Board Meeting to order at 7:00 p.m., at Village Hall, 5043 Chester Lane, Racine, WI.

**2 - Pledge of Allegiance**

**3 - Roll Call**

Board: President Dobbs, Trustee Weatherston, Trustee Stillman, Trustee Wanggaard, Trustee Martin, Trustee Prott and Trustee Wishau.

Absent: None.

Staff: Administrator Tom Christensen, HR Director/Assistant Administrator Toni Muise, Development Director Peter Wagner, Utility Director Anthony Bunkelman, Public Works Director Tom Lazcano, Fire Chief Richard Roeder, and Attorney Elaine Ekes.

**4 - Communications and Announcements**

**4A - Academies of Racine Presentation/Daniel Thielen, Chief of Schools**

Dr. Gallion and Dan Thielen along with other representatives were present from RUSD and the Academies. A presentation was given regarding the Academies of Racine. Trustee Martin addressed some concerns brought up by other Board members at the last presentation. A few Board members felt RUSD was heading in the right direction with the Academies.

**5 - Approval of minutes**

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Prott. Motion carried unanimously.

Village Board meeting(s) – March 2, 2020  
Special Village Board meeting(s) – March 2, 2020

**6 – Citizens Reports**

Brian McCambridge from Campbellsport Wisconsin, drove 2 hours to encourage the Board to support the RUSD referendum.

**7 - Committee Reports**

**7A(1) - Approval of A/P checks**

Motion by Trustee Wishau to approve the A/P checks as presented in the amount of \$505,147.75. Seconded by Trustee Prott. Motion carried unanimously.

**7B(1) - Approval of 2019-2020 Operator's Licenses (Bartenders)**

Motion by Trustee Prott to approve 2019-2020 Operator's License as presented. Seconded by Trustee Wanggaard. Motion carried unanimously.

**7B(2) - New Reserve Class B Liquor License/Bear Country, Inc./Trade Name Bear Paw Beach/10006 7 Mile Road/Scott Bender, Agent**

Motion by Trustee Prott to approve the New Reserve Class B Liquor License/Bear Country, Inc./Trade Name Bear Paw Beach/10006 7 Mile Road/Scott Bender, Agent. Seconded by Trustee Wanggaard. Motion carried unanimously.

**8 - Ordinances and Resolutions****8A - Charter Ordinance 2020-001- Reading and Possible Action on - A Charter Ordinance To Amend Sec. 2-5-5 Of The Village's Code Of Ordinances Changing The Caledonia Parks And Recreation Commission To The Caledonia Parks And Recreation Advisory Committee And Removing The Ordinance From The Charter And Making It An Ordinary Regulatory Ordinance**

President Dobbs read the title. Ekes presented. Since this is an advisory committee it needs to be removed from the charter. It will be effective 60 days from publication as an ordinary Ordinance. Trustee Martin felt the chair should not be required to be a Trustee.

Motion by Trustee Weatherston to adopt Charter Ordinance 2020-001. Seconded by Trustee Prott. Motion carried, 6/1.

**8B - Ordinance 2020-05 - An Ordinance to amend Sections 7-2-31, 7-2-34, 7-2-35, and 7-2-36 of the Village's Code of Ordinances relating to Operator's Licenses for Fermented Malt Beverages and Intoxicating Liquor**

President Dobbs read the title. This is a statutory change that gives the Clerk the authority to issue bartender licenses.

Motion by Trustee Prott to adopt Ordinance 2020-05. Seconded by Trustee Wanggaard. Motion carried unanimously.

**8C - Resolution 2020-11 – Resolution Authorizing An Information Technology Services Contract With Racine County For 2020**

Motion by Trustee Wishau to adopt Resolution 2020-11. Seconded by Trustee Stillman. Motion carried unanimously.

**8D - Resolution 2020-16 – Resolution Authorizing The Village Of Caledonia To Purchase Body Cameras For The Police Department**

Motion by Trustee Weatherston to adopt Resolution 2020-16. Seconded by Trustee Wanggaard. Motion carried unanimously.

\$35,000 will come from capital and \$35,000 from operations.

**8E - Resolution 2020-17 – Resolution Authorizing The Village Of Caledonia To Execute A Stormwater Easement Agreement With Carla Freeman And Jay Benkowski – 5645 County Trunk Highway V**

Motion by Trustee Prott to adopt Resolution 2020-17. Seconded by Trustee Martin. Motion carried unanimously.

**8F - Resolution 2020-18 – Resolution Authorizing The Village Of Caledonia To Execute A Deposit Agreement With Carla Freeman And Jay Benkowski – 5645 County Trunk Highway V**

Motion by Trustee Martin to adopt Resolution 2020-18. Seconded by Trustee Wishau. Motion carried unanimously.

**8G - Resolution 2020-19 – Resolution Authorizing The Village Of Caledonia To Award A Contract For The Lighthouse Drive Lift Station Upgrade Project**

Motion by Trustee Weatherston to adopt Resolution 2020-19. Seconded by Trustee Wishau. Motion carried unanimously.

**8G - Resolution 2020-20 – Resolution Authorizing The Village Of Caledonia To Enter Into A Contract With Raymond School District For A Ditch Cleaning Project In 2020**

Motion by Trustee Prott to adopt Resolution 2020-20. Seconded by Trustee Wanggaard. Motion carried unanimously.

**8G - Resolution 2020-21 – Resolution Authorizing The Village Of Caledonia To Award A Contract For The TID #4 – Four Mile Road Reconstruction Project**

Motion by Trustee Prott to adopt Resolution 2020-21 with Alternate 3 for \$2,193,547.76 award to Reesman's Excavating and Grading. Seconded by Trustee Stillman. Motion carried unanimously.

The Board discussed asphalt versus concrete. Concrete is more expensive but last longer. There will be approximately \$300,000 difference.

**9 – New Business**

**9A – Holding Tank Request for Kevin & Christy Moran – 7717 CTH V**

Motion by Trustee Prott to approve the holding tank for 7717 CTH V. Seconded by Trustee Wishau.

### **9B-K – Appointments**

#### **B. Appointment(s) to the Utility District Commission**

Motion by Trustee Wanggaard, to appoint Howard Stacy and Michael Pirk to the Utility District Commission. Seconded by Trustee Weatherston. Motion carried unanimously.

#### **C. Appointment to the Police & Fire Commission**

Motion by Trustee Wanggaard to appoint William White to the Police and Fire Commission. Seconded by Trustee Martin. Motion carried unanimously.

#### **D. Appointment(s) to the Parks and Recreation Commission**

Motion by Trustee Wanggaard, to appoint Kathy Burton to the Parks and Recreation Commission. Seconded by Trustee Stillman. Motion carried unanimously.

#### **E. Appointment(s) to the Plan Commission**

Motion by Trustee Wanggaard, to appoint William Folk and Tim Just to the Plan Commission. Seconded by Trustee Stillman. Motion carried unanimously.

#### **F. Appointment(s) to the Board of Appeals**

Motion by Trustee Stillman to appoint Roseanne Kuemmel and Richard Mielke to the Board of Appeals. Seconded by Trustee Martin. Motion carried unanimously.

#### **G. Appointment(s) to the Community Development Authority**

Motion by Trustee Stillman to appoint David Gobis to the CDA. Seconded by Trustee Martin. Motion carried unanimously.

#### **H. Appointment to the Sexual Offenders Appeal Board**

Motion by Trustee Wanggaard to appoint John Barnes and Tim Just (alternate) to the Sexual Offenders Appeal Board. Seconded by Trustee Stillman. Motion carried unanimously.

#### **I. Appointment to the Board of Review**

Motion by Trustee Stillman to appoint Richard Mielke and Sam Christensen to the Board of Review. Seconded by Trustee Prott. Motion carried unanimously.

#### **K. Appointment of Weed Commissioner**

Motion by Trustee Stillman to appoint Scott Morton as Weed Commissioner. Seconded by Trustee Martin. Motion carried unanimously.

**9L – Discussion And Possible Action On Allowing The Ability For Trustees And Other Committees, Boards And Commissions To Appear By Telephone Or Other Electronic Means If The Member Cannot Appear In Person In The Event Of An Emergency**

Motion by Trustee Prott to allow the Board members or other Village Committees and Village Commission bodies to attend a meeting by phone or other electronic means if a member can't attend due to public health or other public health emergency type situations and set it up in terms of seniority with the Village President giving the authorization or in his absence the authority goes to Trustee Lee Wishau or in his absence the authority goes to the most senior Board member and for the Police and Fire Commission it shall be the President of the Police and Fire Commission. This will come back to the Legislative and Licensing Committee for review and recommendation to the Village Board as a formal written policy. Trustee Prott seconded. Motion carried unanimously.

The policy should also include staff if need be. This policy would also allow public to listen in.

**9M – Discussion and Possible Action on Employee Absences, Village Operations, and Governance during the COVID-19 pandemic.**

State Statute 323 outlines powers in a state of an emergency. Further discussion continued regarding the pay or sick time of staff who may become ill with COVID-19. It was determined that the Village would follow the state and federal rules that govern as well as from the Governor, Legislators and the County Executive.

Motion by Trustee Prott to Authorize the Village President, James Dobbs, to issue a Proclamation/Declaration of State of Emergency, as the emergency situation may warrant to do the following under Sec. 323.11 and 323.14(4)(b) of the Wisconsin Statutes:

- Authorize such purchases of goods and materials necessary for the continued operation of the Village;
- Authorize such purchases of services necessary for the continued operation of the Village;
- Authorize the procurement of such labor force costs as may prove necessary to address emergency conditions as they arise;
- Authorize the payment of expenses authorized by Village Budget, after review by Department Heads and the Finance Director;
- Authorize an interim COVID-19 employment and employee conditions policy;
- To call and authorize such meetings of the Village Board and other Village bodies and staff as are necessary to address conditions and conduct such business as deemed necessary, including the convening of meetings via telephone, electronic or other unconventional means, and including authority to waive any procedural impediments that would otherwise apply, provided that even such meetings shall comply with the letter and spirit of all applicable State and Village Ordinances to the maximum extent possible under the circumstances, including allowing the public to listen to telephonic meetings and/or view meeting electronically and to suspend any requirements for a citizen comment period on any Village meeting agenda while this proclamation / declaration is in effect;

- Request Assistance from the State and advise the State of Wisconsin of our emergency situation. Seconded by Trustee Weatherston. Motion carried unanimously.

Public Hearings scheduled for the end of March are postponed at this time. The Village will be implementing a method in which meetings can be held via telephone conferencing including a listen only mode for the general public.

### **10 – Report from Village Administrator**

The flagpole has been repaired.

### **11 – Adjournment**

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 9:12 p.m.

Respectfully submitted

Karie Pope  
Village Clerk