

**Village of Caledonia Utility District Meeting
October 7, 2020**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, October 7, 2020, at the Caledonia Village Hall, located at 5043 Chester Lane Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Dave Ruffalo, Tony Minto, Mark Brigman, and Nick Sullivan. Trustee Lee Wishau was excused. Also present were Utility Manager Robert Lui, and Utility Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a.** Upon a motion by Minto and seconded by Brigman, the Commission approved the minutes from the Utility District’s previous regular meeting held September 2, 2020. A copy of these minutes have been furnished to each Commissioner.
Motion Carried.
- 4. Citizen Comments** – None
- 5. Communications and Announcements**
 - a. Racine Water Utility Agenda & Minutes**
The Commission looked over the August 18th & September 2nd Minutes and the September 15th Agenda for the Racine Water Utility.
 - b. Racine Wastewater Utility Agenda & Minutes**
The Commission looked over the August 18th & September 2nd Minutes, and the September 15th & October 1st Agendas for the Racine Wastewater Utility.
 - c. Caledonia 3rd Quarter Newsletter**
The Commission looked over the 3rd Quarter newsletter. Commissioner Ruffalo asked that his email address be changed for the future newsletters.
- 6. Approval of O&M Bills**
 - a.** Upon a motion by Pirk and seconded by Minto, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$609,104.90. **Motion Carried.**
 - b.** Upon a motion by Minto and seconded by Pirk, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$102,477.41. **Motion Carried.**
 - c.** Upon a motion by Minto and seconded by Brigman, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$353,711.88. **Motion Carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Caddy Vista Improvements / Lift Station

Restoration work completed. Awaiting final Pay Request.

c. Riverbend Drive Lift Station Safety Site

Design of project has restarted due to Sewer Capacity Issues.

d. Lighthouse Drive Lift Station Upgrade Site

Project near completion.

e. South Lane Sanitary Sewer

Sewer main and laterals installed. Milling of road scheduled for Friday October 2nd. Restoration to begin after road paving.

f. Rio Vista Shorewood & Stonebridge Utility Improvements

Contractor working on Restoration of areas.

g. DeBack Industrial Park Phase 3 Improvements

Information has been sent to the owners and the Special Assessment meeting will be held when the Village Hall can host larger public meetings.

h. Annual Televising Program – Sanitary Sewer

Repaired sanitary sewer near 6 Mile Road and Novak Road. Klema Ditch Interceptor added to televising schedule. Will be reviewing results when received.

i. Water Impact Fee / Sewer Connection Fee Update

Meeting held on October 2nd to discuss fees. Foth is working on reports which are about 95% complete. They are currently working on QA/QC.

j. EPA Risk & Resilience Assessment and Emergency Response Plan

Received information on facilities and started performing review of them for Assessment.

k. Hoods Creek – Aldebaran Brushing Project

Awaiting dry weather and will reassess the needs of the Hoods Creek along the Aldebaran Subdivision.

l. Tanglewood Avenue Storm Sewer Replacement Project

Road paving completed. Restoration completed. Will be scheduling a walkthrough to create a punchlist.

m. Wind Point West Subdivision Project

Road paving/patching completed. Restoration completed. Lining of Sanitary Sewer nearly finished. Will be scheduling a walkthrough to create a punchlist.

n. GIS Updates

Provided Storm Water Easement information for Hyperlinking. New information has been provided and will be updating shapefiles as time allows.

o. Alcyn Drive – Drainage Complaint

Waiting for contractor pricing. Then will respond to owners.

p. Douglas Avenue – OMG Ditch Project

Working on cross section necessary to handle 100 year storm per owner's request. Also working with extending project to North stream per owner's request.

8. Action Items

a. Pro Bio Storm Water Management Plan & Site Grading Plan Approval

Director Bunkelman explained the Storm Water Management Plan for the site and discussed the site grading plan with the Commission. The plans meet the Ordinance and are recommended for approval.

Upon a motion by Brigman and seconded by Pirk, the Commission moved to approve the Storm Water Management Plan, Site Grading Plan and Utilities Plan for Probio RE LLC subject to the conditions listed in the October 1, 2020 memo from the Utility Director. **Motion Carried.**

b. 2021 Budget (Water, Sewer, Storm)

Director Bunkelman went through the Water, Sewer and Storm budgets and capital improvement plans. These are the budgets that the Village Board reviewed and made recommendations for. The Storm budget will be adding a full time technician salary from the Village budget. Water & Sewer will be running deficits and will need to borrow in 2021. Storm will be using reserves to balance its budget.

Upon a motion by Sullivan and seconded by Pirk, the Commission moved to approve the 2021 Budgets (Water, Sewer, Storm) for the Caledonia Utility District. **Motion Carried.**

c. Racine 2021 Sewer Rates

Director Bunkelman shared the Racine Wastewater Utility Rates for 2021. Class 1 Wastewater treatment rates per million gallons of flow will drop from \$1,380.45 and \$1,712.19 to \$1,212.55 and \$1,521.57, depending connection point. A drop of 12.2% and 11.1% respectively. Class 2 Wastewater treatment rates per million gallons of flow will drop from \$1,083.05 to 967.72. A drop of 10.6%. These rates are based on the sewer agreement and are calculated each year based on the prior year. Since 2020, was a year with significant rainfall, a

wet year, the rates dropped slightly. This is for information and No action necessary at this time.

9. Adjournment

Upon a motion by Brigman and seconded by Minto, the Commission moved to adjourn the regular meeting at 7:29 pm. **Motion Carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Utility Director