

**Village of Caledonia Utility District Meeting
July 1, 2020**

1. Meeting Called to Order – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, July 1, 2020, at the Caledonia Village Hall, located at 5043 Chester Lane Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.

2. Roll Call – Those present were President Howard Stacey, Commissioners Michael Pirk, Dave Ruffalo, Nicholas Sullivan, Tony Minto, Mark Brigman and Trustee Lee Wishau. Also present were Utility Manager Robert Lui, and Utility Director Anthony Bunkelman.

3. Approval of Minutes

a. Upon a motion by Wishau and seconded by Pirk, the Commission approved the minutes from the Utility District’s previous regular meeting held June 10, 2020. A copy of these minutes have been furnished to each Commissioner. **Motion Carried. (Brigman abstained)**

4. Citizen Comments – None

5. Communications and Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the March 17th and June 11th Minutes and the June 16th Agenda for the Racine Water Utility.

b. Racine Wastewater Utility Agenda & Minutes

The Commission looked over the March 17th and June 11th Minutes, and the June 16th Agenda for the Racine Wastewater Utility.

c. 2019 Racine Wastewater Utility Compliance Maintenance Annual Report

The Commission was provided a copy of the 2019 Racine Wastewater Utility CMAR.

d. 2019 Consumer Confidence Report – Caledonia Utility District

The Commission was provided a copy of the 2019 CCR.

e. Utility Newsletter & 2nd Quarter Billing

The Commission was provided a copy of the Summer 2020 newsletter. The Commission asked that the newsletter be placed on the Village website. The Commission was also informed that the newsletter was sent out with the 2nd Quarter bills.

6. Approval of O&M Bills

- a. Upon a motion by Brigman and seconded by Wishau, the Commission approved payment of O&M Bills, related to the Sewer & Water Utility Districts totaling \$447,938.79. **Motion Carried.**

- b. Upon a motion by Minto and seconded by Brigman, the Commission approved payment of O&M Bills related to the Storm Water District totaling \$287,207.53. **Motion Carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Caddy Vista Improvements / Lift Station

Road Surface Course was completed on June 13th. Shouldering of road completed on June 19th. Landscaping of disturbed areas continues. Punchlist was created. Hogan has completed their punchlist items and Restoration items are anticipated to be completed by the end of the week.

c. Riverbend Drive Lift Station Safety Site

Design of project will commence around Fall of 2020.

d. Lighthouse Drive Lift Station Upgrade Site

All new components have been installed in the dry well. Wires are run from dry well to building. Electricians have been working on various items. Preparations are being made for the Cathodic protection. The Control Panel is now energized, and testing of components started today. Cummings will be coming out for startup on the generator.

e. South Lane Sanitary Sewer

Reesman's has been submitting shop drawings for the Project. Project start date has been pushed back. Indications have been that they will start mid to late July.

f. Rio Vista Shorewood & Stonebridge Utility Improvements

Preconstruction meeting tentatively set for July 9th. Contractor would like to start between July 13th to July 15th.

g. DeBack Industrial Park Phase 3 Improvements

Information has been sent to the owners and the Special Assessment meeting will be held when the Village Hall can host larger public meetings.

h. Annual Televising Program – Sanitary Sewer

Green Bay Pipe has started Phase 1 of the televising program.

i. Water Impact Fee / Sewer Connection Fee Update

Working on remaining numbers for TID Projects and then a draft of the Impact Fee and Connection Fee will be ready to review.

j. EPA Risk & Resilience Assessment and Emergency Response Plan

Foth awarded contract. Work to start in December 2020.

k. Hoods Creek – Aldebaran Brushing Project

Awaiting dry weather and will reassess the needs of the Hoods Creek along the Aldebaran Subdivision.

l. Tanglewood Avenue Storm Sewer Replacement Project

Project will be started when the Wind Point Project is completed.

m. Wind Point West Subdivision Project

Project underway. 24” Storm Sewer on Hialeah Drive completed. Working on 12” Storm Sewer on Hialeah Drive.

n. GIS Updates

Project has been worked on as time allows. Will be updating servers when information is received.

o. Jolson Street – Franksville Area Drainage

All materials have been delivered to the site. Scheduled to be installed the week of June 29th or July 6th pending weather.

p. Alcyn Drive – Drainage Complaint

Finish AutoCAD, QA/QC on gas main/laterals and then share with owners.

q. Douglas Avenue – OMG Ditch Project

TRC will be out June 24th or June 25th to perform an endangered species survey as required by DNR for permitting process.

8. Action Items

a. Caddy Vista Sanitary Sewer Improvements & Lift Station Replacement – Change Order #3

Director Bunkelman explained that a change order was needed because the surface course of asphalt was pushed to Spring, there were additional culverts that needed to be replaced and there were some additional connections necessary for the forcemain to the lift station.

Upon a motion by Minto and seconded by Brigman the Commission moved to approve Change Order #3 in the amount of \$24,328.00 for the Caddy Vista Sanitary Sewer Improvement & Lift Station Replacement. **Motion Carried.**

b. Turtle Creek Restoration Project

Director Bunkelman shared the concept plans for the Turtle Creek Restoration Project. If the Commission approves the concept plan a relocation order for Storm Water Easements will need to be completed. We would also hold a Public Informational meeting to gather input from residents. There was also discussion held about a walking trail for the project and the immediate area. The Commission would also like to see a cost estimate for the work.

Upon a motion by Sullivan and seconded by Wishau, the Commission moved to approve the concept plan for the Turtle Creek Restoration and proceed with a Relocation Order for Easements on the project. **Motion Carried.**

c. Racine Unified School District – Gifford School Parking Lot Addition – Storm Water Management Plan and Site Grading & Drainage Plan Approval

Director Bunkelman shared the summary of the Storm Water Management Plan and the Site Grading & Drainage Plan with the Commission.

Upon a motion by Minto and seconded by Ruffalo, the Commission moved to approve the Storm Water Management Plan and the Site Grading & Drainage Plan for the Racine Unified School District – Gifford School Parking Lot Addition subject to the Director’s June 25, 2020 memo. **Motion Carried.**

9. Adjournment

Upon a motion by Brigman and seconded by Minto, the Commission moved to adjourn the regular meeting at 6:45 pm. **Motion Carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Utility Director