

**Village of Caledonia Utility District Meeting
January 15, 2020**

1. Meeting Called to Order – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, January 15, 2020, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.

2. Roll Call – Those present were President Howard Stacey, Commissioners Michael Pirk, Dave Ruffalo, Tony Minto, Mark Brigman, Nicholas Sullivan and Trustee Lee Wishau. Also present were Utility Manager Robert Lui, and Utility Director Anthony Bunkelman.

3. Approval of Minutes

a. Upon a motion by Minto and seconded by Brigman, the Commission approved the minutes from the Utility District’s previous regular meeting held December 4, 2019. A copy of these minutes have been furnished to each Commissioner.

Motion Carried.

4. Citizen Comments – None

5. Communications and Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the November 19th Minutes and the December 17th Agenda for the Racine Water Utility.

b. Racine Wastewater Utility Agenda & Minutes

The Commission looked over the November 19th Minutes, and the December 17th Agenda for the Racine Wastewater Utility.

c. Operator / Operator Apprentice Position

The Village received 28 applications for the position and have narrowed that list to 5 finalists. Interviews are scheduled for January 21st.

6. Approval of O&M Bills

a. Upon a motion by Wishau and seconded by Brigman, the Commission approved payment of O&M Bills, related to the Sewer & Water Utility Districts totaling \$1,292,337.09. Commissioner Minto recused. **Motion Carried.**

b. Upon a motion by Wishau and seconded by Brigman, the Commission approved payment of O&M Bills related to the Storm Water District totaling \$29,440.43. **Motion Carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Caddy Vista Improvements / Lift Station

Week of January 13 Pump 1 will be removed and have the correct mechanical seals installed (conversion kit). Once Pump 1 is replaced Pump 2 will have the same done. Super Excavators will begin demo when both pumps have been installed. Also working to have Dorner review and/or replace the Air Relief Valve.

c. Riverbend Drive Lift Station Safety Site

Design of project will commence around Fall of 2020.

d. Lighthouse Drive Lift Station Upgrade Site

Finalized plans with Foth. Dropped final plans off at Wind Point to have them determine what permits they will require. Wind Point has preliminarily indicated that the plans will need to go to the architecture committee meeting to be held January 28th.

e. Wind Point Sanitary Rehabilitation

Project nearing completion.

f. South Lane Sanitary Sewer

Design of project underway.

g. DeBack Industrial Park Phase 3 Improvements

Finalizing Report. Once completed will be forwarding to the Owners and scheduling a meeting with the Village Board.

h. Hoods Creek – Aldebaran Brushing Project

Due to rain could not perform the project. Discussed with Owner and Contractor on performing project in the Winter with frozen ground.

i. Tanglewood Avenue Storm Sewer Replacement Project

Waiting for Wind Point West. Next step is to bid out.

j. Wind Point West Subdivision Project

Last 2 appraisals have been received. Will be scheduling meetings with owners to obtain easements.

k. GIS Updates

GIS geodatabase being updated. Will review when received.

l. Jolson Street – Franksville Area Drainage

Coordinate 24” Tile Relay.

m. Alcyn Drive – Drainage Complaint

Have preliminary design completed, need to obtain some information on existing storm sewer to complete design.

8. Action Items

a. Amendment No. 2 to the Intergovernmental Wholesale Water Service Agreement between City of Racine, Racine Water Utility and Village of Caledonia, Caledonia Water Utility District – Authorization of Signatures

As part of the Charles Street Relocation Project with Payne & Dolan an amendment to the Wholesale Water agreement was necessary. This agreement covers the water lateral and sewer lateral for the Payne & Dolan Quarry office at 1501 3 Mile Road, making the Quarry office a customer of the Racine Water & Sewer Utility, and the relocation of the water meter pit.

Upon a motion by Brigman and seconded by Minto, the Utility District moved to authorize the President and Secretary of the Caledonia Utility District to execute Amendment No. 2 to the Intergovernmental Wholesale Water Service Agreement between City of Racine, Racine Water Utility and Village of Caledonia, the Caledonia Water Utility District. **Motion Carried.**

b. Change Order #5 Wind Point Sanitary Sewer Rehabilitation Project

An additional area at 115 4 Mile Road required asphalt paving. In order to pave this area an additional mobilization for Payne & Dolan was required. The Change Order is for \$2,780.00. The Change Orders for the project total \$41,765.11, which is a percentage of 2.84%.

Upon a motion by Minto and seconded by Brigman, the Utility District moved to approve Change Order #5 in the amount of \$2,780.00 for the Wind Point Sanitary Sewer Rehabilitation Project. **Motion Carried.**

c. Charles Street Realignment System Acceptance – Payne & Dolan

The Village, Utility District and Payne & Dolan entered into an Infrastructure Agreement for the Charles Street Relocation Project. The work related to the Utility District (water and storm sewer) have been completed and inspected for compliance with the approved plans and specifications. Asbuilts will be reviewed when received.

Upon a motion by Minto and seconded by Wishau, the Utility District moved to accept the water system and the storm water utilities for the Charles Street Relocation Project. **Motion Carried.**

d. Drainage Complaint – Tom Weatherston

A summary of the situation along with the background information on the drainage complaint at 8722 Dunkelow Road was shared with the Commission.

The work request to the Highway Department was also shared. No Action necessary.

9. Adjournment

Upon a motion by Brigman and seconded by Minto, the Commission moved to adjourn the regular meeting at 6:28 pm. **Motion Carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Utility Director