

**Special Village Board Meeting
November 10, 2020**

Board Present: President Dobbs, Trustee Stillman, Trustee Wanggaard, Trustee Prott, Trustee Wishau, Trustee Martin, and Trustee Weatherston.

Absent None.

Staff/Others: Administrator Tom Christensen, HR Director/Asst. Administrator Toni Muise

1. Call the meeting to order

President Dobbs called the meeting to order at 5:00 p.m., via ZOOM.

2. Discussion and Possible Action Regarding Village Clerk Vacancy.

The Board discussed the pros and cons of keeping the clerk's position elected or changing it to appointed. A Charter Ordinance would need to be done with an effective date of 60 days from approval. The 60 days would allow any citizen to challenge the Charter Ordinance and possibly ask for a referendum. The Board suggested reviewing the job description and to meet again.

3. Discussion Regarding Hiring Process and Timeline for the Village Administrator position.

The Board will work on the job duties and interview questions and meet the first week in December in closed session. The goal is to have the position advertised Mid-January.

4. Adjournment.

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously. Adjourned at 5:57 p.m.

Respectfully submitted,

Karie Pope
Village Clerk