

**Park & Recreation Advisory Committee Meeting
July 15, 2020**

Committee: Caledonia Trustee Tom Weatherston, Caledonia Trustee Lee Wishau, Residents: Josh Sopczak, Mark Leskowitz, Amber Yocco, Michael Lambrecht.

Absent: Christian De Jong

Staff/Others: Development Director Peter Wagner, Attorney Elaine Ekes, Attorney Tyler Helsel

1. Call the meeting to order

Meeting was called to order at 5:30 pm by Weatherston

2. Public comment

No public attended.

3. Committee Orientation, Including a Review of the Governing Ordinance, Open Meetings and Public Requirements

Ekes introduced herself and Helsel to the board

Helsel went over Ordinance Requirements, Powers and Duties

Ekes went over Open Meetings law, Definition of and laws concerning: Governmental bodies, meeting, Numbers of members needed for voting, Quorum, Negative Quorum, Walking Quorum and the dangers regarding open meeting violations, Telephone and Video conference, Notices and agenda requirements, Agenda setting and content, Open session or closed session, Exemptions that may apply, Village Attorney, Common Concerns, Special issues: Emails and Texting, Village Staff Pointers, Penalties for Violations.

Helsel went over Public Records, Definitions of Public Record, Key Concepts, What is not generally included in Records, Points to Remember, Requests, Responses, Social media content regarding Government business on personal pages vs official posts by Village personal, personal Voicemail records regarding village business, Village staff concerns, Penalties for Violations.

Sopczak asked for clarification of record keeping regarding personal voicemail and personal email from private citizens regarding board business. Ekes and Helsel clarified how and what to save and for what amount of time.

Ekes went over Conflicts of interest and ethics including local ordinance (Title 2 Ch. 6) and Wisconsin state statutes (Particularly Sections 946.10, 946.11, 946.12, and 946.13), Specific conflicts of interest, Conflicts of interest; Disclosure of Interest- Broader than State Statute, Advisory Opinion

4. Caledonia Youth Baseball Park Use Agreement

Presentation of Agreement and recent changes due to Covid 19 explained by Helsel

Toni suggested adding a fee structure for park usages to be presented at another meeting

Helsel and Weatherston clarified for the board past agreements and possible future agreements

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Recommendation to the village to update park usage and fee structure including new language regarding covid 19 procedures.

Motion by Sopczak

2nd by Lambrecht

All board members agreed

5. Discuss a request for organization of a park clean up day at Chapla Park

Weatherston brought up an email received by a private citizen to clean up Chapla Park.

Sopczak is speaking to rootpikewin to organize a cleanup day

Wagner spoke about adding a garbage and recycling binn

Wishau recommended organizing volunteers to clean up Chapla park and organize a volunteer group to help keep the park clean instead of using village funds

Sopczak spoke about Root-pike-win and how they can help

Discussion tabled for next meeting

6. Shelter Roof Quotes

Wagner presented the quotes that were received for Crawford building, Linwood park, and memorial park Shelter #5

Wishau asked for clarification of type of shingle and why shingle vs metal

Wagner clarified 30 year shingle

Weatherston spoke about his opinion of metal

Wishau finished presenting quotes

Weatherston asked if there is a discount

Wagner stated no discount is offered

Sopczak asked the difference between repair vs replacement

Wagner compared the different quotes

Wishau recommended to move to village board

2nd by Lambrecht

All agreed motion passed

7. Crawford Park Plan

Wagner Presented the proposed design for the Crawford park plan

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Wishau asked for clarification of which plan

Wagner Confirmed which plan the board is considering including drawbacks

Wishau asked why there are proposed soccer field when we have soccer fields that are not in demand at other parks

The board discussed what is in demand and what will not be used and what concerns the board has.

Tabled until another meeting

8. Walking/Biking Trails & Grants

Wishau presented a proposal to add walking/biking trails along various village properties and grants available

The board discussed whether the board should explore plan development

Tabled until another meeting

9. Future meeting date and time

Weatherston proposed a new date and time to meet

Board discussed what availability is for board members

Weatherston proposed the 2nd Monday's of the Month

Next meeting August 10, 2020 5:30PM

10. Adjournment

Sopczak proposed motion

2nd by Lambrecht

All agreed meeting adjourned