

April 14th, 2020 Park Commission Minutes

Present: Patrick Flynn (President), Kathy Burton (Secretary), Sara Kierzek (Commissioner), Mike Lambrecht (Commissioner), and Jim Arehart (Commissioner)

Also present: Randall Solberg (Supervisor), Fran Martin (Trustee), Ken Michel (public)

1) Call to Order – The meeting was called to order at 5:38 P.M.

2) Public Comments – none

3) Approval of Minutes – **Commissioner Arehart made a motion to approve the March 10, 2020 Minutes. Seconded by Commissioner Lambrecht. Motion carried unanimously.

4) There is a formal request to refund the advertisers who purchased signage for the ball parks for 2020 and/or ask if they want to defer their payment for the 2021 season. – In light of the struggle that businesses are enduring due to the Covid-19, Supervisor Solberg would like to show support by either refunding the money back to businesses that purchased advertising signs for 2020 or offering to defer their payment to the 2021 season. **Commissioner Arehart made a motion to refund the advertisers that paid for signs or allow them to defer their payment to next year (2021); and not invoice the rest of the advertisers. Seconded by Commissioner Lambrecht. Motion carried unanimously.

5) Propose to move forward with the existing bid from Vassh to complete the Linwood Kayak/Canoe Launch unless we can obtain a lower bid in the next 14 days. See attached proposal from Vassh pending DNR approval. – There was discussion regarding Linwood Park, impact fees and grants. **Commissioner Arehart made a motion to move forward with the existing bid from Vassh to complete the Linwood Kayak/Canoe Launch using impact fees; unless we obtain a lower bid in the next 14 days. Seconded by Commissioner Kierzek. Motion carried unanimously.

6) Tom Weatherston – Update on Leased land at Nicholson Wildlife Preserve as recorded at December Park and Rec meeting. – n/a

7) Randall S.: Proposal to purchase trees – Every park has lost trees. Supervisor Solberg would like to replace some trees and coordinate that effort with Earth Day 2020 (50th Anniversary) on April 22nd, 2020. He received two quotes for trees: Thompson, and Eders. The quotes varied by size and type of trees and by installation. President Flynn allotted \$1250.00 for trees at Maple Park and noted that there is also \$748.00 in our budget designated for trees at Crawford Park. There was discussion about the size of the trees and the possibility of purchasing shrubs or bushes also. ** Commissioner Kierzek made a motion to purchase 4 trees from Eders for Maple Park and to spend the \$748.00 for one or more trees at Crawford Park. Seconded by Commissioner Arehart. Motion carried unanimously.

8) Randall S.: Park Development Projects – Supervisor Solberg received two quotes to resurface the tennis courts: \$15,536.00 from Armstrong and \$16,571.00 from Poblocki Paving. He noted that when we move the basketball courts, we could do the Pickleball courts also. But for now, it's the tennis courts only. **Commissioner Arehart made a motion to approve the quote from Armstrong. Seconded by Commissioner Kierzek. Motion carried unanimously.

9) Randall S.: Update on steps to protect public from Covid-19 and gathering. Discussion – How to keep parks open – Supervisor Solberg stated that the swings have been chain linked, signs have been placed,

and caution tape has been put up. The bathrooms are not open. He commented that the bathrooms will be open in the Joint Park when the Beer Garden opens.

10) Patrick F. – Propose to outsource Park needs as Tom Lazcano has informed us they are overwhelmed, and most projects will have to wait until winter – The weather is unpredictable in April. The Highway Department is still in winter mode and does not change out its equipment until May. Supervisor Solberg does not believe there will be an issue, but with the Covid-19 it is too early to tell. However, because he will have 3 helpers this summer opposed to 2, he feels confident that he will get the retaining wall done at Gorney and other projects as well.

11) Transitioning from Commission to committee – Let's gather our ideas, work in progress, work that has been approved and when it should be completed etc. and provide to the transitioning team. I will make a formal update request to Jim Dobbs and/or Tom Christensen regarding time frame and procedures (Pending) – There was discussion regarding this transition. There was consensus that a list of current ongoing projects, the 2 five-year Capital Improvement Plans, and the Parks Plan should be given to the new committee. There was no information as to when the new committee was scheduled to take over. Trustee Martin offered to relay the information to President Flynn when she receives it.

12) Reports (Staff Updates)- none

13) Sign Installations at NWR (Patrick F. on behalf of Tom Lazcano) – There was discussion as to verbiage and how many signs need to be placed. The Commission agreed to place 4 – 5 signs on the border of the NWR. President Flynn will get pricing for the signs from the Highway Department and come back to the Commission.

14) Pathway clearing at Mona Park (Patrick F. on behalf of Tom Lazcano) – President Flynn stated that Tom Lazcano believes this project must wait until next winter due to Covid-19.

15) Playground Equipment Installation updates. (Patrick F. on behalf of Tom Lazcano) – President Flynn stated that Tom Lazcano relayed that this project is on hold because the Highway Department is at half-staff due to Covid-19.

16) Budget Report – President Flynn went over the budget.

17) Communications and Announcements – none

18) Adjournment – **Commissioner Arehart made a motion to adjourn. Seconded by Commissioner Lambrecht. Motion carried unanimously. The meeting adjourned at 7:23 P.M.

Respectfully Submitted By: Kathy Burton