

LEGISLATIVE/LICENSING COMMITTEE MEETING

CALEDONIA VILLAGE HALL

5043 CHESTER LANE, RACINE, WI 53402

Monday July 13, 2020

1. Call to Order

Trustee Wanggaard called the meeting to order at 4:30 p.m. In attendance were:

Committee Members: Trustee Wanggaard and Trustee Prott

Absent: None

Staff/Others Present: Caledonia Administrator Tom Christensen/Finance Director Kathy Kasper, Trustee Wishau and Attorney Elaine Ekes.

2. Approval of minutes

Trustee Prott motioned to approve the minutes as printed from July 6, 2020. Trustee Wanggaard seconded. Motion carried unanimously.

3. Review and Discussion of 2-4-25 Expenditure Policy

A request had been made by Trustee Wishau at the last board meeting to have all purchases over \$3,000 be reviewed at Finance Committee prior to purchase. After the discussion regarding review of procurements, direction was given to the Finance Director Kasper and Village Counsel to write a policy that would be more restrictive than the current Expenditure Ordinance and that would remain in place until the Caselle purchasing module can be purchased and implemented in early 2021. Highlights of this policy: attachments of quotes in miView for items in excess of \$3,000 and changing the formal bid limit from \$50,000 down to \$25,000.

4. Adjournment

There being no further business, Motion by Trustee Prott to adjourn the meeting at 5:10 p.m. Trustee Wanggaard seconded. Motion carried unanimously.

Respectfully submitted,

Erika Waege
Building & Engineering Admin.