

LEGISLATIVE/LICENSING COMMITTEE MEETING

CALEDONIA VILLAGE HALL

5043 CHESTER LANE, RACINE, WI 53402

Monday June 8, 2020

1. Call to Order

Trustee Wanggaard called the meeting to order at 4:30 p.m. In attendance were:

Committee Members: Trustee Dave Prott and Trustee Kevin Wanggaard. Trustee Wishau was also present.

Absent: None.

Department Managers: Administrator Tom Christensen, Clerk Karie Pope, and Attorney Tyler Helsel.

2. Approval of minutes

Trustee Prott motioned to approve the minutes as printed from April 16, 2020. Trustee Wanggaard seconded. Motion carried unanimously.

3. Discussion/Recommendations:

a. Amendment to the Liquor License Regarding Sec 7-2-6(f)(2) -- Limitations as to the Number of Licenses

Attorney Helsel explained that this is a policy change that amends the number of Class A retail licenses that one entity can obtain. This policy change eliminates the limitation and also brings it up to the current State Statute which does not include such limitations. The definition of person was also amended to include LLCs and corporations. Each entity location would need to have a separate license, and would not follow to different establishments if owned by the same person, LLC, corporation, etc.

Trustee Prott motioned to approve the Amendment to the Liquor License Regarding Sec 7-2-6(f)(2) -- Limitations as to the Number of Licenses and forward to the Village Board for final approval at the June 15th meeting. Trustee Wanggaard seconded. Motion carried unanimously.

b. Ordinance No. 2020-07 An Ordinance to Amend in Part and Create In Part Title 5 Chapter 7 of the Code of Ordinances of the Village of Caledonia, Racine County, Wisconsin, Relating to Disposal of Surplus Village Property

Attorney Helsel explained that this has been collected effort between himself, staff and Trustee Wishau. The current Ordinance is convoluted and confusing; This new ordinance is meant to clarify for the disposal of surplus property, create more oversight and become more transparent. Helsel explained that a property deemed to have no use and carries a book value that exceeds \$500 would need to be sent to the finance committee and village administrator for review and

then approval for disposal. Finance Committee review is not required in the event the property is disposed of on public auction such as Wisconsin surplus, there is no way to control who bids on it because it is an anonymous auction. If there is a negotiated sale, then it should be reviewed by the Finance Committee to make sure that it is all above board. Trustee Wishau explained the arm's length clause. Trustee Prott thought there was discrepancies with book values, and it should be used solely as an estimate of what it may be sold for. Fair market value may match the book value but is not guaranteed to be the same amount.

There was discussion regarding a fixed asset list, ensuring the accuracy of that list and implementing the necessary maintenance to accurately plan for capital projects, etc. When a piece of surplus property is disposed of, a proof of disposal should be forwarded to the Finance Director within seven days so that it's accurately reflected on the asset list. The list should be maintained annually to verify assets. Department Heads will be advised of the process.

Trustee Prott motioned to approve Ordinance No. 2020-07 An Ordinance to Amend in Part and Create In Part Title 5 Chapter 7 of the Code of Ordinances of the Village of Caledonia, Racine County, Wisconsin, Relating to Disposal of Surplus Village Property with the added timeframe language and public auction language and forward to the Village Board for final approval at the June 15th meeting. Trustee Wanggaard seconded. Motion carried unanimously.

4. Adjournment

There being no further business, Trustee Prott motioned to adjourn the meeting at 5:02 p.m. Trustee Wanggaard seconded. Motion carried unanimously.

Respectfully submitted,

Joslyn Hoeffert
Deputy Village Clerk