

LEGISLATIVE/LICENSING COMMITTEE MEETING

CALEDONIA VILLAGE HALL

5043 CHESTER LANE, RACINE, WI 53402

Thursday, April 16, 2020

1. Call to Order

Trustee Wanggaard called the meeting to order at 12:30 p.m. In attendance were:

Committee Members: Trustee Dave Prott and Trustee Kevin Wanggaard. President Dobbs was also present. Trustee Martin arrived at 12:57 p.m.

Absent: None.

Department Managers: Administrator Tom Christensen, HR Director/Asst. Administrator Toni Muise, Planning Director Peter Wagner, Chief Dan Reilly, Public Works Director Tom Lazcano, Utility District Director Anthony Bunkelman, Attorney Tyler Helsel and Attorney Elaine Ekes.

2. Approval of minutes

Trustee Prott motioned to approve the minutes as printed from March 16, 2020. Trustee Wanggaard seconded. Motion carried unanimously.

3. Approval of New Class A Combo Liquor License/Ayras Franksville– 10502 Northwestern Avenue/Fahim Ajmeri, Agent

Trustee Wanggaard explained that Ayras has purchased Franksville Liquor, and the liquor license must be transferred to the new owner. All the paperwork has been submitted and it is being recommended for approval.

Trustee Prott motioned to approve the New Class A Combo Liquor License/Ayras Franksville– 10502 Northwestern Avenue. Trustee Wanggaard seconded. Motion carried unanimously.

4. Discussion and Recommendation on amending code to provide for local authority for Commercial Electrical Inspections, applying for State Delegated authority and adopting the State Electrical Code

Attorney Ekes explained that the Village was notified that we could no longer do the Commercial inspections until we became a delegated community through the state. Lazcano has submitted the application to the state to become a delegated authority, and we need to update the code to reflect that. Ekes further explained the redline changes.

Trustee Prott motioned to recommend approval of the redlined version including a revision to subsection c to reflect commercial inspections except single family and two-family homes AND subsection q to correct the section to reflect optional waiver of inspection responsibility to defer to State inspections. Trustee Weatherston seconded. Motion carried unanimously.

5. Discussion and Recommendation on Options for Enforcement of local Public Health Officer orders and State public health orders

The Committee discussed how the Village could enforce those who are in violation of government orders that the health officer enforces. Those violations include businesses who are operating when they're considered non-essential, nursing homes allowing visitors, etc. The DAs office gave guidance on how the orders might be enforced. They further discussed if specific violations need to be added to the code to support the local enforcement orders, however there are some options in the existing code that could support enforcement. Chief Reilly stated we can enforce on both a state and local level and felt that we had the tools to cover this. Trustee Wanggaard wanted to ensure that local bars/businesses were notified how they could operate. Chief Reilly stated they have only had issues at three places and were spoken to about compliance. He felt the community was well informed.

No action needs to be taken on this as the Committee felt that the Police Department had a good handle on the situation.

6. Discussion and Recommendation on Ordinance No. 2020-__ An Ordinance to Amend In Part and Create In Part Title 5 Chapter 7 of the Code of Ordinances of the Village of Caledonia, Racine County, Wisconsin, relating to Disposal of Surplus Village Property

Helsel explained this is a revision to the current Ordinance for disposal of surplus village property. The current Ordinance was confusing, and the revision is meant to streamline the process and help determine what is surplus property and where it can go.

Trustee Prott motioned to recommend approval of the redlined version including the revision to 5-7-3(c) for a nonprofit organization that provides services to the Village. Trustee Wanggaard seconded. Motion carried unanimously.

7. Discussion and Recommendation on Ordinance No. 2020-__ An Ordinance to Amend Subsection 10-5- 8(B)(1) Of the Code Of Ordinances For The Village Of Caledonia Pertaining To Junk Vehicles

This Ordinance is in support of the property maintenance code update and is part of the implementation of goals from that process. This change allows an officer to determine if the vehicle in questions is a junk vehicle and gives the court the authority to enforce that citation.

Trustee Prott motioned to approve An Ordinance to Amend Subsection 10-5- 8(B)(1) Of the Code Of Ordinances For The Village Of Caledonia Pertaining To Junk Vehicles. Trustee Wanggaard seconded. Motion carried unanimously.

8. Discussion and Recommendation on Draft Teleconference and Videoconference Policy for the Board of Trustees, Village Committees, Village Commissions and Village Board of Appeals

Village meetings are defaulted as in person meetings, but if there is a public emergency the meetings could occur virtually so business can carry on. Compliance for open meeting laws are still in effect and notices would need to be posted to reflect how the meeting would be held. There was discussion regarding the privacy requirements for participating in Closed Session meetings. The policy would allow, at the discretion of the president or chair member of that body, to allow a member to participate in the meeting virtually.

Trustee Prott motioned to recommend approval and move forward to Village Board for adoption. Trustee seconded. Motion carried unanimously.

9. Discussion on Revising Holding Tank Ordinance Under Sec. 8-4-1.

All the holding tanks are sent to the Village Board for approval and must be signed by both the Clerk and Village President. A resident was recently experiencing a hardship in which she needed the approval sooner than the scheduled Board meeting. President Dobbs felt this could be done at a staff level moving forward. If staff has any concerns, they can bring it forward to the Board at that time for further review.

This draft will not be ready for Monday and will be set for the first Village Board meeting in May.

Trustee motioned to revise the holding tank ordinance and forward to the Board for adoption. Trustee seconded. Motion carried unanimously.

10. Adjournment

There being no further business, Trustee Prott motioned to adjourn the meeting at 1:43 p.m. Trustee Wanggaard seconded. Motion carried unanimously.

Respectfully submitted,

Joslyn Hoeffert
Deputy Village Clerk