

**Jt. Park Transition Commission Meeting
June 8, 2020**

Commission: Caledonia Trustee Tom Weatherston, Citizen at Large Josh Sopczak and Mt. Pleasant Trustee Sonny Havn.

Absent: None

Staff/Others: Village of Caledonia Administrator Tom Christensen, Assistant Village Administrator/HR Director Toni Muise, Public Works Director Tom Lazcano, Caledonia Clerk Karie Pope, Attorney Tyler Helsel, Caledonia President James Dobbs and Mt. Pleasant President David Degroot. Ken and Molly Michel of the Franksville Beer Garden was also present.

1. Call the meeting to order

Meeting was called to order at 11:00 a.m., via Zoom meeting.

2. Approval of Minutes

Motion by Havn to approve the minutes from the June 1st meeting. Seconded by Sopczak. Motion carried unanimously.

3. Special Events for Hop Heads

3A. 3rd Annual Franksville Food Truck Festival

Ken Michel presented and gave a brief overview.

Scheduled for:

September 11, 2020 – Event Time 3-10PM

September 12, 2020 – Event Time 10-10PM (All Day)

Setup: September 10 Takedown: September 13/14

(Most Setup & Takedown is before or after regular park usage)

Changes & Notes for 2020:

- Currently planning for FREE parking
- Trucks along park street (same as 2019)
- Adding a non-profit/charity component
- More Seating throughout area
- Improved signage for parking/directional/closure
- Additional Restroom units and sinks
- Parking attendants for peak times additional Handicap Parking
- Increased garbage units throughout area including parking
- Covid-19 related safety precautions and adjustments

Motion by Sopczak to approve the 3rd Annual Franksville Food Truck Festival. Seconded by Havn. Motion carried unanimously.

3B. 3rd Annual Oktoberfest of Greater of Racine

Ken Michel presented and gave a brief overview.

Scheduled for:

September 24, 2020 – Event Time: 3-9PM

September 25, 2020 – Event Time: 3-10PM

September 26, 2020 – Event Time: 11-10PM

September 27, 2020 – Event Time: 11-7PM

Setup: September 23 Takedown: September 27/28

(Most Setup & Takedown is before or after regular park usage)

Michel explained that there are no major changes planned for 2020. The weather was horrible for 3 of the 4 days in 2019 and included canceling music on Friday of the event and closing early on Sunday.

Motion by Sopczak to approve the 3rd Annual Oktoberfest of Greater of Racine. Seconded by Havn. Motion carried unanimously.

3C. 6th Annual Mount Pleasant Police Office Association – Case Criminal Justice Auto/Cycle Show

Ken Michel presented and gave a brief overview.

Scheduled for: September 13, 2020 – Event Time 8-4PM

Setup: September 13 Takedown: September 13/14

(Most Setup & Takedown is before or after regular park usage)

Michel explained in 2019 the car show moved to the Franksville Craft Beer Garden and Caledonia – Mount Pleasant Memorial Park from the Kohl's Department Parking Lot. The organizing officers felt that the park offers a safer and more family friendly environment than their former location. This year's event is set to donate to "Band of Blue" in memory of Racine Police Department Officer John Hetland.

Weatherston questioned the conflict of dates with the Food Truck Festival. The Michel's were aware and said they had it under control and there were no internal operational conflicts.

The Mt. Pleasant Police Department would need to apply for a Special Event permit for this event.

3D. Drive in Movie nights

Weatherston questioned the nature of the drive-in movies, what kind of movies would be played and inquired about proposed dates. Michel explained that no dates have been set because the company providing the movie services would set a contract with proposed dates once the concept

was approved and feasible. Although the dates are undetermined at this time the proposed showtimes would be from 9-11PM, on tentatively a Friday and/or Saturday based on availability (June, July, August, September). Setup: Same Day as Event Takedown: Same Day as Event. The sound would be played through car stereo. The surrounding neighbors were approached and were okay with this type of event. The Commission was generally in favor of this type of event, no formal motion was taken at this time.

4. Discussion and Possible Action on Use of Grass Area South of the Beer Garden for Parking/Hop Heads

Michel explained that since the midway point of opening season in 2018 the beer garden has been approved to use the grass area (Map Zone #1) for additional parking on anticipated busy nights and weekends. The idea to use the space in that manner was suggested by several police officers who attended the beer garden on a busy evening in 2018. They felt that by setting up a “temporary parking lot,” it would create a safer parking and driving situation throughout the park and discourage “random” parking throughout the park.

Over the last two seasons the use of the space has created a safer parking environment on anticipated busy evenings. The space is only used when the weather (rain/water) doesn’t create increased damage potential. In the two years of use, there has been no major damage to the grass area. Additionally, the Michel’s make sure to clean/inspect the area for any damage during and after its use.

Helsel stated there is nothing in the agreement that specifies that they can be parked there. However, the agreement could be amended to allow use of the area for parking and have added conditions to keep the area maintained. The Commission felt that have kept their area well maintained and felt they would do the same with that additional area.

Motion by Sopczak to make an amendment to the Hop Heads agreement to allow the usage of the area noted as Map Zone #1 for overflow parking when necessary and weather permits. Seconded by Havn. Motion carried unanimously.

5. Discussion on Force Out Baseball Park Use Agreement

Helsel explained that Force Out has used the park for years without an agreement and there should be a park use fee discussed. Force out has maintained the park in exchange for use of the park (IE maintained bleachers, put in a mound, etc.), and because of a mound work provided in 2019 they were under the impression that it would cover the 2020 year as well. Force Out’s budget would not allow a park use fee for this year. A schedule was provided that showed a host of 19 games and 43 practices with about 30 fans in attendance per game. There are some expenses with their use of the park such as garbage collection, maintenance of the bathroom and bathroom supplies.

Muise stated that all organizations last year were informed they would be faced with more structure and there would most likely be fees associated with that. Weatherston felt a fee structure needed to be imposed for these types of events. If modeled after the RASA park use

agreement, Force Out would be charged \$150 per event. There was discussion regarding the possible conflict of parking between the Joint Park Hall and the nearby diamond that uses the same parking lot. There was also discussion regarding projects being done this year in lieu of a fee such as staining in the Kids' Connection area. Force Out would need to be made aware that 2021 would come with a park use agreement and a fee of at least \$2,000 or donation of time for maintenance project.

6. Ballfield Rental Rates and Waivers/Agreements

Muise explained that Lazcano received a request to use Franksville Park for four doubled headers. There are two conflicting dates between this request and the schedule submitted by Force Out. Muise felt that the discrepancy between two organizations is why we need an agreement. Helsel stated he would attempt to resolve the conflicts and ask if Force Out would be willing to move their practice. Sopczak thought costs needed to be covered for maintaining a baseball field and thought \$150 should cover the time and materials used.

Motion by Sopczak to accept the proposal at a rate of \$150 and would reach out to Force Out Baseball to ensure the practices are adjusted in time to prevent conflict. Seconded by Havn. Motion carried unanimously.

7. Octagon Roof Replacement Estimates

Lazcano explained that two quotes were received. \$9,600 for a steel roof and \$6,453 for a shingle. The Commission requested that Lazcano get more quotes for a roof replacement with shingles.

8. Discussion on the 2020 Budget and CIP

Muise explained the loss of revenue from the cancelled reservations. She further explained the lack of a CIP which is why the Commission is being asked to approval all these maintenance projects.

9. Discussion on Joint Park Task List

Muise explained that the list was erroneously not included in the packet and should be forwarded to the next meeting for discussion.

10. Public Works Director Report

Lazcano reported that the water heaters were installed last week, and hopefully by Thursday they will be up and running. Solberg weed-wacked around the bleachers. No other quotes were received for the floor as requested last week. Havn questioned if the faucets were installed and at what cost? Lazcano stated they were installed for \$25 each at a cost of \$160 per faucet. Weatherston reported that he has received compliments about the faucets as well.

11. Administrator Report

Muise reported that there was concern regarding the mowing contract and has met with the contractor to clear up any confusion. Any mowing communications are to come from the Village.

Muise also reported that RASA finally returned the signed agreement that was approved last week, however, RASA made some of their own revisions. It was communicated to them that they had ample opportunity to meet and discuss the agreement but chose not to show up. Hesel stated he would try to contact them for a staff meeting next week but has made it clear that if the agreement isn't signed as approved, they cannot use to park.

12. Set Date for Next JPTC meeting

Monday, June 15 at 11:00 a.m.

13. Adjournment

Motion by Havn to adjourn. Seconded by Sopczak. Motion carried unanimously.

Meeting adjourned at 11:56 a.m.

Respectfully submitted,

Joslyn Hoeffert
Deputy Village Clerk