

VILLAGE OF CALEDONIA
COMMUNITY DEVELOPMENT AUTHORITY (CDA) MEETING
Wednesday April 22, 2020

Committee Members in Attendance: Marla Wishau, William Streeter, Fran Martin, Kjell Erlandsson, Jim Dobbs, Dave Gobis

Others: Lee Wishau, Trustee

1. Meeting called to order via Zoom at 4:00 p.m. by William Streeter
2. Approval of minutes from the February 26, 2020 meeting. Motion to approve by Fran Martin Seconded by Kjell Erlandsson. Motion Carried

3. Blight Ordinance and Enforcement – Pete Wagner

Pete reported Helena is very busy and they are getting many calls on property blight and conditional use abuses. From 54 active, they are now at 37 active. Some of those 37 are going to be ongoing issues as they need additional time to make improvements. There are 4 locations that are large in scale and might face penalties and revocations of conditional use permits before they are in compliance.

Helena is also busy with permits, like fences and other home projects. Might be the result of so many people being homebound. The building inspectors don't feel they have the right to make notices about building conditions. Elaine and Pete will meet and discuss what would make the building inspectors clear with their "house maintenance related" complaint follow-up. Pete is still working on zoning code for parking.

4. Douglas Avenue Business Association – Martha Hutsick – CDABA Pres. Has been sending info from RCEDC to CDABA members regarding small business loans.
Fran thought the Village might purchase gift cards and share with others. RCEDC has a program that might be on the website doing this. Small restaurants/coffee shops are really hurting. Is there some way we could have donations to businesses. We cannot have loans or use budget money, but we can encourage support through other sites.
5. Update on Land Use Plan Committee – Fran Martin – Nothing has gone forward yet. They are in a position to go forward now that Fran knows she is going to remain a Trustee. The committee purpose is agreed upon by Pete, Lee and Fran, so they will have a meeting before the next CDA meeting.
6. Signage – Marla Wishau – Bohm Electric prepared all the required permit forms and Tom Christensen signed them, Marla Wishau returned them to Bohm who submitted them to WE Energies. Bohm Electric anticipates the lights will be installed by July 1, 2020.

New locations need to be determined; Tom Christensen said he would also look at the highways coming into the village, like 38 and 31 to see if there are places to put signage. We are still waiting on 7 Mile construction to finish and looking for good location on Hwy G and I94.

7. Treasurers Report – Kjell Erlandsson – CDABA had to review rules for invoices/spending. Jim stated CDA should not spend any money at this time as the Village is having a revenue shortfall due to the "shutdown" and those funds might be needed elsewhere.
8. New Business -none
9. Motion to adjourn at 4:44 p.m. made by Fran Martin Seconded by Kjell Erlandsson. Motion carried

Only Community Development Authority members are expected to attend. However, attendance by all Board members (including non-members of the CDA) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows: If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body. To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting