

**Village Board Meeting  
August 19, 2019**

**1 - Order**

President Dobbs called the Village Board Meeting to order at 7:06 p.m., at Village Hall, 5043 Chester Lane, Racine, WI.

**2 - Pledge of Allegiance**

**3 - Roll Call**

Board: Trustee Weatherston, Trustee Stillman, Trustee Wanggaard, Trustee Martin, Trustee Prott and President Dobbs

Absent: Trustee Wishau was excused.

Staff: Administrator Tom Christensen, HR Director Toni Muise, Public Works Director Tom Lazcano, Planning Director Peter Wagner and Utility District Director Tony Bunkelman. Also present was Attorney Alan Marcuvitz

**4 - Approval of minutes**

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Martin. Motion carried unanimously.

Village Board meeting(s) – August 5, 2019  
Special Village Board meeting(s) – August 5, 2019

**5 - Citizens Reports/General comments from the audience**

Karl Kupfer, 740 Waters Edge Road, was present in support of the Resolution set to acquire the RUSD property. He stated that he and the fellow residents were available to make a presentation to the School District Board if need be. He specially thanked Attorney Alan Marcuvitz for keeping them informed.

Therese Bode, 756 Waters Edge Road, echoed Karl's sentiment. She understood that this was a hard process and was appreciative of all the work that has been done. She stated they are relaying the message to the other neighbors and thanked the Board for keeping them informed.

Ray Lentz, 7124 Hwy 38, again brought up concerns with the Fire Department and Police Department not ticketing friends. He thought the Village Administrator also helped out his violating friends, and felt that any raise given to him was groundless. He alleged that leadership allows employees to use Village owned equipment for personal reasons and felt this was wrong and unfair. He believed the citizens of Caledonia deserved better leadership. He asked the Board to not let the past be the present.

**6 - Communications and Announcements**

A presentation was given by Michelle Voskuil Chief Financial Officer (CFO) of Cities and Villages Mutual Insurance Company (CVMIC). She gave an update of the partnership with the

Village, and explained how they help. She went over some numbers, and stated she would provide graphs if requested. She overviewed some training modules that Village employees have gone through with CVMIC. Forty-four employees have attended fifty classes over the seven classes that are available, which shows the resources are being utilized. A three-year work plan is formulated at the start of services, and the classes are driven by needs of the Department, as well as from claims that have been filed. She advised the Board to check out the CVMIC website that hosts the lists of various training modules available.

President Dobbs briefly overviewed a letter of thanks from the Racine County Fair that boasted a record attendance.

## **7 - Committee Reports**

### **7A(1) - Approval of A/P checks**

Motion by Trustee Martin to approve the A/P checks as presented. Seconded by Trustee Prott. Motion carried unanimously.

General Fund	Check Nos 79922-79985	in the amount of \$395,362.88
Parks Enterprise	Check Nos 6478-6490	in the amount of \$16,765.23
Joint Health	Check Nos 13000-13021	in the amount of \$229,906.75
Joint Parks	Check Nos 8913-8923	in the amount of \$4,460.73

### **7B(1) - Approval of 2019-2020 Operator's Licenses (Bartenders)**

Motion by Trustee Prott to approve 2019-2020 Operator's License as presented. Seconded by Trustee Wanggaard. Motion carried unanimously.

President Dobbs advised to take the agenda out of order, where they will discuss item 8C first and 7C after the remaining items in the section 8 have been discussed. There were no objections.

### **7C(1) - Approval of Snow & Icy Policy**

Christensen explained this was sent to Public Works Committee where it was rejected. Under the advisement of the Village President it is back before the Board for further direction. This policy is about liability, and has been adopted by fifty-one other municipalities and the Village is the only one who hasn't followed suit. They have modified the proposed policy with some of the requested changes from the Public Works Committee.

Trustee Martin asked if the Police Chief has reviewed this. Christensen explained he had, as well as advised from a safety standpoint, but that CVMIC wrote this policy template. We are still covered from the liability standpoint without this policy but this policy falls under one of CVMIC's "Best Practice" methods. President Dobbs questioned why this was rejected, and wanted advisement.

Trustee Weatherston requested a roll call vote on the subject to see where the Board stood. He stated he had spent over a month researching this policy and discovered that there are a lot of municipalities who do not have this policy, including the City of Racine and Racine County. He thought the policy handcuffed the Highway Department Superintendent, and would only restrict plowing operations during a snow emergency. He did not think this was a major issue that required a policy. He echoed the Committee's issue with this singling out one department when it should be a Village wide HR policy. He thought to combat this issue, the Village would need to hire additional highway staff.

Trustee Martin wondered why the safety recommendation of working hours was incorrect to Trustee Weatherston, and wanted the recommendation of the Police Chief and the Highway Superintendent because she felt they were the experts. There was discussion on safety guidelines and the effects of fatigue driving. Christensen stated this is about risk management, and safety, he thought it could be implemented with ease and not upset the Highway Department. In the case of the emergency, they can make a calculated risk in which they allow drivers to work over the sixteen hour period. Trustee Prott thought if the policy could be overridden, he didn't understand the need for it in the first place. He felt that when policies are put into place, it puts the Village into more liability because if we do not follow it exactly it exposes us to risk for a liability issue. Trustee Prott agreed sixteen hours was too long; he thought it was the Public Works Director's job to instruct the Highway Superintendent to only work the drivers a mandated amount of hours, and come up with a rotation plan. He believed this should be handled internally. Christensen felt it was the Board's job to set policy, and that staff should not be setting policies without the Board's knowledge. Lazcano stated the policy has been changed to accommodate issues that the Board had.

Trustee Martin thought that insurers have economic incentive, and did not think they would advise us on something that would open us up to liability or them a claim. She thought it was necessary to have this policy.

Trustee Wanggaard stated that he often checks on the Highway Department and their staffing during snow storms, and there has never been an issue. He thought this was a reaction to the two accidents that occurred last year. He asked staff if any of them had gone on a ride-along to see how the snow plow drivers operate, and no one had at that time.

President Dobbs thought this was common sense to not let the snow plow drivers operate for sixteen hours or over. Trustee Martin agreed and did not think the insurer would write a recommendation letter if they did not have claims to back up the issue. She didn't understand why we would take the risk in not doing so and is in favor of the policy almost solely based on the insurer's recommendation.

Trustee Weatherston recommended putting the shifts to be twelve hours and have Lazcano be in charge of scheduling. Christensen maintained that the policy being presented was good, and that the supervisor is perfectly capable of doing his own scheduling. He further explained that this policy protects the citizens, employees and the Village as a whole.

Trustee Stillman echoed the twelve hour max driving time and thought they desperately needed to figure out the rotation, and provide coverage for twenty-four hours. He thought sixteen hours was too long.

Voskuil from CVMIC stated that from the "Best Practices" standpoint sixteen hours is acceptable, but agreed twelve hours would be better. Regardless what the Village decides regarding this policy, the Village will remain covered. She explained the cost of a risk, and how occurrences affect that. She stated that the biggest issue is reputation, and what safety measures a Municipality can do to prevent risk by any means necessary.

Christensen stated for the record that if the policy isn't passed, and the recommendation is to have an "under the table policy" in lieu of what has been presented, he thought that would be foolish of the Board.

Motion by Trustee Martin to accept the Snow and Ice Policy as presented in the agenda.  
Seconded by President Dobbs.

Trustee Weatherston – nay	Trustee Wanggaard – nay
Trustee Stillman – nay	Trustee Martin – aye
President Dobbs – aye	Trustee Prott – nay
Motion fails 4/2	

Staff will follow with their own recommendations to staff and operate internally regarding this matter.

## **8 - Ordinances and Resolutions**

### **8A - Resolution 2019-71 – Resolution Authorizing The Village Of Caledonia To Execute A Generator Building Easement Agreement At 4815 Lighthouse Drive With The Imogene Powers Johnson 1993 Trust**

Bunkelman explained that the backup generator for the lift station is on private property. The Utility District would like to remove the Lighthouse Drive lift station from the private generator and build another generator in a separate utility building for continued use solely for the lift station. The house generator would be built separately in the garage for private use. The Utility District has met with the Imogene Powers Johnson 1993 Trust representatives to obtain the generator building easement, and staff recommended approval.

Motion by Trustee Prott to approve Resolution 2019-71. Seconded by Trustee Martin. Motion carried unanimously.

### **8B - Resolution 2019-72 – Resolution Of The Village Board Of The Village Of Caledonia To Approve Development Agreement For A 15 Lot Phase Of Auburn Hills Subdivision; Auburn Hills III, LLC, Owner / Nancy Washburn, Agent**

Lazcano explained that this development agreement is for the first half of phase III in this subdivision, and is for the creation of fifteen lots. This development agreement follows a template that has been used for the last three subdivisions recently approved, but with slight modifications specific to the subdivision. The property does contain the required open space, and the roads are adequate for two-way traffic and one side parking. Staff has received and reviewed all proper documents and recommended approval.

Motion by Trustee Prott to 2019-72. Seconded by Trustee Wanggaard. Motion carried unanimously.

### **8C - Resolution 2019-73 – Resolution to Authorize the Village President to Submit a Purchase and Sale Agreement to Racine Unified School District**

Marcuvitz explained that the Village would be putting out a proposal to purchase the property for a \$1,450,000, all of which would be paid through incremental revenue from development or redevelopment of the site, and not from general funds of the Village. The property would be purchased in an “as is” condition, which means that the Village, through the developer, would be responsible for what needs to be done to redevelop this site, which includes bluff stabilization, and tearing down all the existing buildings in preparation of the site for development. The contract states that closing is contingent on determination that the Village has an acceptable developer agreement for redevelopment of the property which is consistent with the Village’s determination for the TID-five project plan. The property will not be on the market for anyone else once the contract is signed. The intention is, if approved tonight, to send Racine Unified School District the contract by tomorrow with a ten-day limit for response so that we may move forward.

Motion by Trustee Wanggaard motion to approve Resolution 2019-73 with an addition that it be submitted tomorrow to Racine Unified School District and allow ten days to respond. Seconded by Trustee Martin. Motion carried unanimously.

**9 - New Business**

**9A - Reschedule September 2nd Village Board meeting due to Labor Day.**

Motion by Trustee Stillman motion to reschedule the September 2nd Village Board meeting to September 3<sup>rd</sup> at 7:00 p.m. due to Labor Day. Seconded by Trustee Martin. Motion carried unanimously.

**10 - Report from Village Administrator**

Christensen gave a brief update from the shooting that occurred on Crystal Spring Drive. The Officer is doing well given the circumstances. A peer support specialist is being brought in for Police Department and Fire Department in support of mental health.

**11 - Adjournment**

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 8:08 p.m.

Respectfully submitted

Joslyn Hoeffert  
Deputy Village Clerk