

**Village of Caledonia Utility District Meeting
December 4, 2019**

1. Meeting Called to Order – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, December 4, 2019, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.

2. Roll Call – Those present were President Howard Stacey, Commissioners Michael Pirk, Dave Ruffalo, Tony Minto, Mark Brigman and Trustee Lee Wishau. Commissioner Nicholas Sullivan was excused. Also present were Utility Manager Robert Lui, and Utility Director Anthony Bunkelman.

3. Approval of Minutes

a. Upon a motion by Brigman and seconded by Pirk, the Commission approved the minutes from the Utility District’s previous regular meeting held November 6, 2019. A copy of these minutes have been furnished to each Commissioner.

Motion Carried.

4. Citizen Comments – None

5. Communications and Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the October 29th Minutes and the November 19th Agenda for the Racine Water Utility.

b. Racine Wastewater Utility Agenda & Minutes

The Commission looked over the October 29th Minutes, and the November 19th Agenda for the Racine Wastewater Utility.

c. January Utility District Meeting

The January Utility District meeting has been proposed for January 15th 2020.

d. Card from Felix McCaule Family

e. Operator

The Village needed to terminate an Operator Apprentice earlier this week due to no longer meeting the job qualifications. Job Postings are going out this week.

6. Approval of O&M Bills

a. Upon a motion by Wishau and seconded by Pirk, the Commission approved payment of O&M Bills, related to the Sewer & Water Utility Districts totaling \$705,392.17. Commissioner Minto recused. **Motion Carried.**

b. Upon a motion by Minto and seconded by Brigman, the Commission approved payment of O&M Bills related to the Storm Water District totaling \$4,429.28. **Motion Carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Caddy Vista Improvements / Lift Station

(Lift Station & Sewer) Believe that the problem has been narrowed down to an air relief valve. Working through correcting this issue. Contractor also working on restoration as weather permits.

c. Riverbend Drive Lift Station Safety Site

Design of project will commence around Fall of 2020.

d. Lighthouse Drive Lift Station Upgrade Site

Updated plans have been received and are in the process of being reviewed.

e. Wind Point Sanitary Rehabilitation

Project nearing completion.

f. South Lane Sanitary Sewer

Design of project underway.

g. DeBack Industrial Park Phase 3 Improvements

Waiting on Assessment Report. Once completed will be forwarding to the Owners and scheduling a meeting with the Village Board.

h. Hoods Creek – Aldebaran Brushing Project

Due to rain could not perform the project. Discussed with Owner and Contractor on performing project in the Winter with frozen ground.

i. Tanglewood Avenue Storm Sewer Replacement Project

Waiting for Wind Point West. Next step is to bid out.

j. Wind Point West Subdivision Project

Appraisals being performed. Once received will be meeting with owners to obtain easements.

k. GIS Updates

GIS geodatabase being updated. Will review when received.

l. Jolson Street – Franksville Area Drainage

Working on final design of 24” tile relay.

m. Alcyn Drive – Drainage Complaint

Have preliminary design completed, need to obtain some information on existing storm sewer to complete design.

8. Action Items

a. Amston Supply Phase 3 – Storm Water Management Plan & Site Grading Plan Approval

Amston Supply has provided a Storm Water Management Plan and Site Grading Plan for Phase 3 of the project at 7213 State Trunk Highway 41. The site falls under Stream Protection Storm Water Regulations. The Storm Water Management Plan has met the requirements by proposing 2 storm water ponds. The site grading plan shows how the ponds and gravel pad will be graded in addition the plans show various details for the project.

Upon a motion by Minto and seconded by Wishau, the Utility District moved to approve the Storm Water Management Plan and Site Grading Plan for Amston Supply Phase 3 subject to 5 conditions. **Motion Carried.**

b. Midwest Forms & Supply Inc. – Authorization of Signatures Storm Water Easement

The Storm Water Easement for Midwest Forms & Supply Inc. was required as a condition of approval. The Owner has recently returned the document to the Village.

Upon a motion by Minto and seconded by Wishau, the Utility District moved to authorize the President & Secretary of the Caledonia Utility District to execute the Storm Water Easement Agreement with Tom4D Investments LLC for Midwest Forms & Supply Inc. over the Storm Water Facilities. **Motion Carried.**

c. MS4 Permit Information & Education Program – Root Pike WIN Professional Services Contract Approval

The Village's MS4 Permit requires Information, Education and Awareness to the public on Storm Water Issues. The Village has joined the Southeast Wisconsin Clean Water Network to pool resources and make it more of a regional approach. Root Pike WIN has been contracted to provide the necessary requirements and in the past this has had the majority funded by a DNR Grant. Root Pike WIN has again applied for a grant but we have been informed that the project will not be funded. Root Pike WIN is still willing to perform the project but will need to increase the contribution from each community due to no longer having the grant. The cost for the service is \$8,100 for 2 years.

Upon a motion by Wishau and seconded by Pirk, the Utility District moved to approve the Professional Services Contract with Root Pike Watershed Initiative Network for the Respect Our Waters Storm Water Education and Outreach Program for 2 years with the not to exceed amount of \$8,100.00 and authorize the Utility Director to execute the Contract. **Motion Carried. (5-1, Brigman No)**

d. POWTS Installation Request – 4011 Hounds Trail – Royce & Barbara Myers

Royce Myers and his attorney Dan Pettit were in attendance for this agenda item. Mr. & Mrs. Myers are in the process of selling their home. A condition of sale of the home is that a new onsite sewer system be installed. The Myers property is located within the Urban Service Area. A review was performed on the Myer property in regards to the existing sanitary sewer. The closest sanitary sewer to the home is approximately 1,825 feet. Ordinance does not require connection to an existing home if the home is more than 500 feet. The review also determined that none of the sewers would be able to provide gravity sewer service. The only feasible option would be to have a small forcemain installed. A forcemain would be very cost prohibitive.

Upon a motion by Brigman and seconded by Wishau, the Utility District moved to recommend that the POWTS request for 4011 Hounds Trail be allowed to be installed due to the following.

1. The home at 4011 Hounds Trail is located within the Urban Service Area, but Sanitary Sewer Service is not readily available to the home.
2. The closest sanitary sewer service for the home is along 5 Mile Road and is approximately 1,825 feet away. This exceeds the requirement of connecting any building within 500 feet to sanitary sewer.
3. Installing sanitary sewer to serve this one home would be cost prohibitive.

Motion Carried.

e. Prairie Pathways Phase 3 – Subdivision System Acceptance

The work for Prairie Pathways Phase 3 including the subdivision system has been completed and inspected for compliance with the approved plans and specifications. Asbuilt plans have been prepared and reviewed.

Upon a motion by Minto and seconded by Brigman, the Utility District moved to accept the Subdivision System for Prairie Pathways Phase 3. **Motion carried.**

9. Adjournment

Upon a motion by Brigman and seconded by Minto, the Commission moved to adjourn the regular meeting at 6:51 pm. **Motion Carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Utility Director