

**Special Village Board Meeting
September 30, 2019
And October 1, 2019**

Board Present: Trustee Weatherston, Trustee Wanggaard, Trustee Martin, Trustee Wishau, Trustee Prott, Trustee Stillman and President Dobbs.

Absent: None

Staff/Others: All Department Heads

1. Call the meeting to order

09/30 President Dobbs called the meeting to order at 5:00 p.m., at Village Hall, located at 5043 Chester Lane.
10/01 President Dobbs called the meeting to order at 5:30 p.m., at Village Hall, located at 5043 Chester Lane

2. Approval of AP checks

AP checks were postponed for approval until after the Plan Commission meeting so that the Board may review.

General Fund Check No's 80094-80154 in the amount of \$491,161.50

The AP checks were not approved at this meeting, and will be forwarded to the Village Board meeting.

3. Discussion and Possible Action on the Fire Department Safer Grant

Christensen explained that the Fire Department had previously met with the Village Board regarding the SAFER grant. The Fire Department was instructed to apply for the grant, and if awarded to come back before the Board around budget time to further explore the possibility. The grant has been awarded, and this is back before the Board to further discuss the SAFER grant.

BC Henningfeld gave a presentation regarding the understaffing issue and how the Fire Department has applied for the SAFER grant in order to combat this. It is an extremely competitive grant, and being a recipient of this proves the dire need of personnel for their department. There was discussion regarding the number of staff on each shift, how different variables might affect staffing, and how personnel might be utilized for various calls. They are very fluid with the staffing power, but it is difficult to structure given the nature of the job. The Board questioned maintaining staffing levels now and in the future; they must consider senior staff retirement.

The Board reviewed the proposed budget for this grant, and compared the cost responsibility over the three-year grant. For the first two-years the grant would pay for 75% of the cost, with the remaining 25% being paid for by the Village. On the third year, the percentage responsibility flips, and 75% of the cost is paid for by the Village, with 25% being covered by the grant. The fourth year would be paid 100% by the Village. The Fire Department could consolidate and would save in the area of equipment but would not affect the efficiency of scale. The Fire Department has been seeking additional personnel since 2013, and if this grant is turned down it would be a long time before it would be awarded again. There was discussion regarding bringing a Public Safety Referendum so that it is up to the public to take on this cost, opposed to the Board acting on the Public's

behalf. The Fire Department's response times are not up to community standards, and there is a concern for public safety. The Chief spoke on the overtime the department uses, and how that must be implemented to supplement staffing numbers.

Trustee Weatherston predicted a massive growth in the near future, and felt that we needed to be optimistic. He felt the number of required staff would double and thought we needed to act now so we had trained and ready personnel on staff. The majority of the Board were unsure how the future would unfold, and thought it was more fiscally responsible to wait and see if there is a growth that demands more Fire personnel. The Board discussed wanting to ensure that the amount of the grant can be budgeted for to continue to keep the personnel we hire, and was against the idea of finding money to keep them employed. There was discussion to review the entire budget before deciding on the SAFER grant, so that they can fully understand how it might impact the budget.

Christensen overviewed a report that Kasper had compiled that compared costs.

Motion by Trustee Weatherston to approve the acceptance of the SAFER grant. Seconded by Trustee Stillman.

Trustee Weatherston – aye	Trustee Prott – aye
Trustee Stillman – aye	Trustee Wishau – nay
Trustee Wanggaard – aye	President Dobbs – aye
Trustee Martin – nay	

Motion carries, 5/2

Recessed the Special Village Board meeting to move to the Plan Commission meeting as posted and to later reconvene into this special session.

4. Review of 2020 proposed Village of Caledonia budget, including but not limited to the following departments:

Recessed for the Plan Commission meeting at 5:57 p.m.

Reconvened at 7:16 p.m.

FIRE

- Fire Department budget is smaller this year because contracted services have been moved to a different fund to accommodate the state's expenditure restraints.
- Included wages once the contract is settled.
- Split North Bay and Wind Point and expenses cut.
- SAFER grant will be put in a special revenue fund, and would come from the general levy.
- Ambulance fee revenue will increase.
- Overtime
- \$91,000 into 5570 for medical exams for personnel so that they may have an annual physical, the sooner medical issues can be addressed the less sick time might be used. This is above and beyond the medical wellness exam covered by insurance. Chief overviewed what the exams cover and explained how this could disqualify someone from being fit for duty if exam results are subpar.
- \$5,000 cushion reserved for maintenance moved to 6110 as an operating expense.
- Additional equipment, and asphalt for station 10. Christensen thought bigger equipment items should be bonded.

PLANNING

- CDA to move \$47,000 to Planning expenses.
- Allocate \$10,000 in capital budget for signage.
- Extra funds from CDA to purchase blighted property module.
- Looking for additional staff in possibly 2021 (Code Enforcement Officer, Development Assistant, etc.).
- A vehicle for the Planner.

CLERK/ELECTIONS

- Election cost increased for the Presidential election.
- The postage was also increased to reflect the Election mailings.
- Electronic Poll Books.

ADMINISTRATION

- Employee was moved from the Finance Dept. to Administration for HR assistance.
- Computer system, software and module upgrades.
- Vehicle.

ASSESSOR

- Moving into contracted services/professional services.
- Lower this year due to non-reval year.

ACCOUNTING/FINANCE

- Down over all.
- Treasurer position vacant.
- Utility Accountant is budgeted in Utility budget.

MAINTENANCE & UTILITIES

Flat

PROFESSIONAL SERVICES

- 6745 corrected from last year, which was erroneously listed in last year's budget.
- 6736 moved to Community Development minus the signage which will be going to capital.
- 6720 Attorney's fees are increased but is filtered through a different account and billed out.
- Worker's Comp increased. Working on bringing down the mod rate.

OTHER SERVICES

- Small contingency for Street lights (Possibly transition the street lights to LED to be more cost efficient).
- Revenue sharing with Racine decreased.
- Decreased -4.83%.

REVENUES

- Highway aid to increase.

- Fire insurance is state aid related.
- Zoning decreased \$25,000, but could float up and down because it is new.
- Dog Licenses are low for this time of year because they are mostly paid at the beginning of the year.
- Fees to be looked at in the upcoming years to see if appropriate and consistent with surrounding municipalities.
- Franchise fees might be decreasing but there is state aid to help relieve that.
- Decreased -3.56%.

JOINT PARK

- Additional part-time staff.
- Possibly consolidating the park system and re-determine who oversees operations and approvals.

CEMETERY

- Sexton.

REFUSE/RECYLING

- Recycling revenues have subsided for John's and they are asking for assistance.
- \$2 for each fund increase will meet the expenses for 2019.

POLICE

- Squads
- Server/computer
- Body cameras
- 1 Officer

POLICE SUPPORT

- No changes

MUNICIPAL COURT

- Judge \$5,000 annual salary increase

HIGHWAY

- Road improvements
- 3 Mile Road
- Plow truck
- Backup cameras

BUILDING

- No significant changes

ENGINEERING

- Part time intern

HEALTH DEPT

- 0.52% decrease
- Many grant based programs

VILLAGE BOARD

- No changes

STORMWATER UTILITY

3.44 % Increase for capital project

TID'S

-Projected as planned

DEBT SERVICE

(4,164)

SEWER&WATER UTILITY

\$44,829 change in net cash (water)

\$7,271 change in net cash (sewer)

-Omit Commissioners salary

HEALTH INSURANCE

-No increase for 2020

CAPITAL PROJECTS

-Included under each Dept.

5. Adjournment

09/30 Motion by Trustee Weatherston to adjourn. Seconded by Trustee Martin. Motion carried unanimously. Adjourned at 9:16 p.m.

10/01 Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Weatherston. Motion carried unanimously. Adjourned at 9:12 p.m.

Respectfully submitted,

Joslyn Hoeffert, Deputy Village Clerk
Karie Pope, Clerk