

**JOINT
LEGISLATIVE/LICENSING COMMITTEE & CDA MEETING
Monday, June 17, 2019**

1. Call to Order

Trustee Wanggaard called the meeting to order at 4:33 p.m. In attendance were:

Members: (L&L) Trustee Kevin Wanggaard and Trustee Dave Prott.
(CDA) Kjell Erlandsson, Bill Streeter, Marla Wishau, Dave Gobis, Jeremy Hinds, and Trustee Martin.

Absent: President Dobbs.

Department Managers: Zoning Director Peter Wagner, Public Works Director Tom Lazcano and Administrator Tom Christensen.

Also Present: Attorney Elaine Ekes, Attorney Tyler Hesel, Trustee Wishau and Martha Hutsick.

2. Ordinance to create Property Maintenance Code

Trustee Wanggaard explained he called this joint meeting because the CDA would be meeting on this topic next week. He thought it would be good to meet on the subject together jointly, but also with Department Managers. He wanted to focus on properties that are safety concerns to the Village. Currently there is not a complete list of Residential and Commercial blighted properties in Caledonia. There is an issue of cost and who will enforce such a code. Marla Wishau presented an example of blight complaint process and how a complaint would be processed. Peter Wagner spoke briefly on the process of how Oak Creek handled their complaints which were often corrected via citation.

Trustee Wanggaard thought dilapidated homes could be enforced under our building code. There was concern about boarded up windows and doors, and other aesthetic issues that may not be covered under the building code. There was also discussion concerning if the property owner was facing a hardship, couldn't afford fixing the amount of problems.

There was discussion regarding anonymous complaints, and the safety of the citizens. Trustee Martin was concerned for single females who live alone; she thought people needed a mechanism for fear of possible retaliation.

Attorney Ekes spoke about the process and thought there hasn't been an active pursuit of these goals. She questioned who will enforce this and, how will it be funded? There needs to be an active plan of commitment of resources, and time. Peter Wagner thought we should keep the momentum going, and spoke of leading a staff committee and using this group as a resource. He would start by taking on calls for junk items but not sanitation issues and that those would continue to be a Health Department matter. Complaints should be forwarded to him, and then he'll host an inter-department meeting for who those complaints should be escalated to (whether it is the Police Department, Fire Department, Building Department, etc.). Kjell Erlandsson thought the bulk of the complaints would level out once the initial code was enforced. Martha Hutsick thought Conditional Use could be looked at for Commercial properties in terms of enforcement.

Trustee Wanggaard spoke about hardship, he wanted to make sure he was giving citizens a fair chance but didn't want someone living in a house without a roof. He thought potentially offering low interest loans for repair around budget time might be a good program to institute. It might be a good way to help our citizens who are facing hardship. Trustee Martin thought the State might assist with that.

Trustee Wishau thought the Ordinances needed to be tweaked, not rewritten. He asked that Pete Wagner look over the blight draft complaint process that Marla handed out and discuss his thoughts at the CDA meeting, he thought a form should be on the website. Marla Wishau felt this should happen before new development takes place. Bill Streeter spoke about the process of development, and thought the process of getting rid of blight was much more difficult than new development.

3. Adjournment

There being no further business, Trustee Prott motioned to adjourn the meeting at 5:31 p.m. Trustee Wanggaard seconded. Motion carried unanimously.

There being no further business, Trustee Martin motioned to adjourn the meeting at 5:31 p.m. Kjell Erlandsson seconded. Motion carried unanimously.

Respectfully submitted,

Joslyn Hoeffert, Deputy Village Clerk