

Commission: Terri Maier, Bob Stauss, Douglas Wroblewski, John Hewitt, and Trustee Weatherston

Absent: None

Staff/Others: Caledonia Village Administrator Tom Christensen, Caledonia HR Director Toni Muise, Clerk Karie Pope, Caledonia Public Works Director Tom Lazcano, and Parks Supervisor Randall Solberg. Also present was Attorney Chris Geary.

1. Call the meeting to order.

Terri Maier called the meeting to order at 2:15 p.m., at Village Hall, located at 5043 Chester Lane, Racine, Wisconsin.

2. Approval of Minutes

John Hewitt motioned to approve minutes from April 11th and April 18th Special meeting(s). Seconded by Douglas Wroblewski. Motion carried unanimously.

3. Approval of updated Beer Garden Contract

Attorney Geary explained that the agreement had been amended to reflect updates made throughout the course of the year such as operating hours and to have a set closing hour that is different from the park's closing hours (sunset). It also set the rent to reflect seasonal operations and revenue, and built in provisions to operate on a daily fee during colder months. These amendments are just a formalization of things that have been in practice already.

There are five events being hosted by the Beer Garden this summer and they are seeking approval for the events through the contract as well. Those events are: Food Truck Fest, Oktoberfest, Wiscofest, Peacefest for the Pups (K9 units only), and Criminal Justice Club & Car Show. There was discussion regarding the special events being held in the park this summer and they reviewed a map where the events would be held. Clerk Pope clarified the hours on the Special Events permits is different than the operational hours of the Beer Garden.

John Hewitt motioned to approve the updated beer garden contract with the five special events at the Joint Park. Seconded by Douglas Wroblewski. Motion carried unanimously.

4. Approval Process for Special Events at the Park

Attorney Geary thought the Special Events applications needed to be updated and could come back with a type of planned "flow chart" application that could assist with annual events. There was discussion on larger events, such as Krautfest and how we wanted to improve the contract into a standardized form. For past events they considered keeping contracts consistent and just bringing back similar fee schedules from past years so events could transition smoothly. This agenda item will be brought back to the Commission.

5. Appointment of Liaison for Beer Garden

There was discussion regarding the appointment of Liaison for the Beer Garden in terms of general questions of the contract, events, hours, issues, etc. The general perception is that the Beer Garden is affiliated with Parks & Recreation because they're a constant presence and that they must be there to help. It is necessary for them to have a Liaison for these situations, as well as circumstances where a judgement call must be made (like granting permission to remain in operation an extra hour longer in the event of a movie night). The Village Administrator, Tom Christensen volunteered to be the interim Liaison until an official person could be appointed, no formal motions were made. This agenda item will be brought back to the Commission.

6. Fee Structure for Joint Park

The current fee structure for the Joint Park needs to be reviewed and updated. This agenda item will be brought back to the Commission.

7. Adjournment.

Motion by John Hewitt to adjourn. Seconded by Bob Stauss. Motion carried unanimously.

Adjourned at 3:13 p.m.

Respectfully submitted,

Joslyn Hoeffert
Deputy Village Clerk