

MINUTES FROM COMMUNITY DEVELOPMENT AUTHORITY
March 27, 2019

Present: Kjell Erlandsson, Bill Streeter, Marla Wishau, Dave Gobis, Jeremy Hinds, Jim Dobbs, Fran Martin
Also Present: Martha Hutsick – CDABA; Lee Wishau; Evan Casey – Journal Times

1. Meeting was called to order by Bill Streeter at 5:00 p.m. at the Caledonia Village Hall meeting room.
2. Motion made to approve minutes from March 27, 2019 CDA meeting by Kjell, second by Marla Wishau. Motion carried.
3. From Martha Hutsick reporting on the Caledonia Douglas Avenue Business Association:
The DOT hosted an open house today at the Caledonia Village Hall regarding the upcoming construction project on Hwy 32 and 31, commencing May 1. Representatives from the DOT and Payne & Dolan were present to explain maps and diagrams.

The DOT was going to do a pilot project of also making signs for businesses along the corridor. However, time ran out for them to do this, so we are returning to our original plan to have the CDABA do this with a local sign company by using funds already approved by the CDA under our 2019-2020 budget requests.

Periodic construction updates will be provided so that these updates will appear on the Village of Caledonia website.

4. The cost estimates of the 3 different sized signs were provided to CDA members to look over, and there were no questions about the proposal at this time. We will proceed by asking Marla to contact Michaels Signs to contract for the first part of the proposal, which is provide the drawings for us to review.

Fran asked Jim if Marla could contact WE Energies about sign location and review of the sign drawings. Jim thought that would be fine, and would ask Tom Christensen to contact WE and “introduce” Marla as the contact for the next part of this project. Marla will contact Tom in the next week to get things moving quickly.

5. Lee presented a first draft of the residential single home building checklist. He will be reviewing it with the building staff, to make sure items are in the proper order and to make changes if necessary, to better match our process. The overall structure was liked by CDA members. Jim Dobbs tried to follow the process for getting a permit for putting up a garage, but since this is a single family residence checklist, it did not work. Lee will work on additional procedures/checklists for other structures, like garages.
6. Marla presented a two screen print “Doing Business” opening a business in Caledonia PowerPoint that she hopes will be on the website under Doing Business. The first screen showed the process and tips for leasing commercial space in Caledonia. Future screens will be purchasing commercial space and Building Commercial space in Caledonia. With the new Planner/Zoning manager starting in a week, the idea will be to present him this started idea and ask if he could complete it. Since this is not a high priority, it was determined we could shelf this until November and ask for his assistance then.
7. Blight is tabled until our next meeting
8. Jim will talk with Tom Christensen to see if staff in administration, not Tom Lazcano, could look into the zip code status and options. Jim will tell us more at the next meeting.
9. Fran Martin called Julie Anderson, Racine County Director of Public Works, to see about the 2050 SEWRPC open space plan. Julie was not available so Fran will contact SEWRPC directly to find out more about the Caledonia section of the Open Space Plan. Tom Lazcano is on the committee for Caledonia Transportation in the SEWRPC 2050 plan.

10. New Business: None

11. Motion made to adjourn at 6:10 p.m. by Bill Streeter. Seconded by Fran Martin

Respectfully submitted by Marla Wishau