

**MINUTES FROM COMMUNITY DEVELOPMENT AUTHORITY**  
**February 20, 2019**

Present: Kjell Erlandsson, Bill Streeter, Marla Wishau, Dave Gobis, Jeremy Hinds, Jim Dobbs

Absent: Fran Martin

Also Present: Martha Hutsick

1. Meeting was called to order by Bill Streeter at 5:00 p.m. at the Caledonia Village Hall meeting room.
2. Motion made to approve minutes from January 23 CDA meeting and January 7 CDA sign workshop by Jeremy Hinds, second by Dave Gobis. Motion carried.
3. From Martha Hutsick reporting on the Douglas Avenue Business Association: The focus of the DABA is the upcoming construction / resurfacing project on Hwy 32. We are looking into ways to provide Mark Wilfert with a list of businesses and residents to invite to the meeting he will hold prior to the start of the project which is set for May 1.  
We are also attempting to set up a communication chart including the DOT, the on-site construction manager, Cynthia De Vor and her assistant, and the DABA business liaison and the resident liaison. When this communication chart is further along, the DABA wants me (Martha) to make a short presentation to the Village Board.
  - Reminder that the CDA allocated \$11,782 ( within the 2019 CDA budget allocation) to DABA for 2019
  - Median strip / interior road issues. I (Martha) was asked to touch base with Dr. Schneider, who responded that he contacted Aurora Management and they are not interested in linking up to his driveway/parking lot for access through Parkview. At a previous meeting with Village engineer, myself (Martha) Dr. Schneider and other persons, it was decided that this is a private matter for Dr. Schneider.
4. Resident checklist – tabled – Lee was not at the meeting
5. Leased Business checklist – Marla presented a rough draft. We are on the right track, make improvements and clarifications and bring to next meeting for final review.
6. Sign subcommittee met and Elsa Milaeger prepared final drafts of three signs. Same theme, different bases and sizes that will work in the various sites we are looking to sign. Jim Dobbs said to take the draft for Douglas and County Line to Michaels Sign to get materials, cost and any comments about the sign. Jim also said he and Tom Christensen would go to WE to discuss their acceptance of the sign on their property and discuss any other support/participation they would like to have with this sign. Elsa has been paid through 2018, and these final drawings complete her work for 2019. The 2018 work was \$500 and included many drawings, meetings and her time and travel to Payne and Dolan to discuss that sign. The 2019 work was sign final drafts and drawings, attending a sign workshop where materials suggested by Michaels Signs were discussed for \$250. Sign drawings are attached.
7. Jim Dobbs said he would work with Elaine Ekes on the Blight Ordinance, and where it was going. After our last meeting, most of the CDA members felt we did not have the ordinance we were expecting when we handed the drafts to Elaine to create the final blight ordinance. Marla said she had provided everyone with the current “blight” related ordinances currently on the Village books, and would look at the draft she had created to make sure it met the recommendations Peter Wagner from Oak Creek made at our last meeting. The new draft on blight should not include anything already on the books and will primarily consist of building and grounds standards not identified elsewhere. Dave Gobis asked why, if we have the ordinances we need on blight, we have not been care of the blight issues in the Village.
8. New Business:
9. Meeting adjourned 6:15 p.m. Motion made by Jeremy Hinds, seconded by Kjell Erlandsson. Motion Carried.

Respectfully submitted by Marla Wishau