

**Village Board Meeting
December 3, 2018**

1 - Order

President Dobbs called the Village Board Meeting to order at 7:01 p.m., at Village Hall, 5043 Chester Lane, Racine, WI.

2 - Pledge of Allegiance

3 - Roll Call

Board: Trustee Benkowski, Trustee Stillman, Trustee Wanggaard, Trustee Martin, Trustee Prot, Trustee Wishau and President Dobbs.

Absent: None

Staff: Administrator Tom Christensen and HR Director /Assistant Administrator Toni Muise.

4 - Approval of minutes

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Benkowski. Motion carried unanimously.

Village Board meeting(s) – November 19, 2018

Special Village Board/Public Hearing – November 19, 2018

5 - Citizens Reports/General comments from the audience

Ray Lentz, 7124 Hwy 38, spoke about his neighbor's (Mr. V) violations and stated that he has been harassed by local leaders when instead the leaders should be addressing Mr. V's violations.

6 - Communications and Announcements

6B - Update on the Western Publishing Building

Christensen explained that Attorney Ekes has had additional contact with Dr. Wood's attorney and those options are being explored. Some of the options being discussed surround whether to take down the property ourselves and leave control of the property to Dr. Woods or Dr. Woods would potentially turn the property over to the Village prior to it being taken down. They're exploring the costs and choices before they are presented to the Board.

President Dobbs also announced that the Utility District Director, Anthony Bunkelman, has been working with Jellystone Park and the development agreement should be ready shortly. There is a rush to get the agreement signed so that the developer can obtain the necessary loan in a timely manner. President Dobbs inquired about the availability of the Trustees for a

Special Village Board meeting to vote specifically on that topic. Items can be forwarded for review on Thursday. There was a quorum available, and the meeting is set to immediately follow the Legislative & Licensing meeting scheduled on Monday, December 10.

7 - Committee Reports

7A(1) - Approval of A/P checks

Motion by Trustee Wishau to approve the A/P checks as presented. Seconded by Trustee Wanggaard. Motion carried unanimously.

General Fund	Check No's 78102-78166	in the amount of \$339,988.73
Parks Enterprise	Check No's 6377-6377	in the amount of \$329.64
Joint Health	Check No's 12712-12727	in the amount of \$18,829.04
Joint Parks	Check No's n/a	in the amount of \$0

7B(1) - Approval of 2018-2019 Operator's Licenses (Bartenders)

Motion by Trustee Prutt to approve 2018-2019 Operator's License as presented. Seconded by Trustee Benkowski. Motion carried unanimously.

8 - Ordinances and Resolutions

A. Resolution 2018-134 – Resolution Authorizing Improvement Of The Village Hall Video Display Systems

The current 65" monitors will be repurposed and replaced with a projection system which will allow better visibility for the audience.

Trustee Benkowski questioned if there should be some errors and omissions against the consultant who recommended the screens we have now. They also discussed where the projections should be located. The consensus was to get a quote for one large projection screen for the east wall.

Motion by Trustee Dobbs to adopt Resolution 2018-134. Seconded by Trustee Wanggaard. Motion carried unanimously.

B. Resolution 2018-136 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Acceptance Of Title To A Parcel Of Land Located At 7017 Douglas Avenue In The Village Of Caledonia From Racine County

Christensen stated that the Plan Commission recommended approval. The County has authorized this transfer, and if the Board approves, the next step is the quick claim deed which will be filed by the County and the property would then be turned over to the Village. This Resolution would also authorize razing the building, which has been budgeted for in the 2019 budget. There has already been one estimate that came in around \$20,000 but they're looking to obtain more estimates. There was discussion about if the estimate addressed all the environmental concerns and its removal (i.e. asbestos), and it did include that cost.

Motion by Trustee Wanggaard to adopt Resolution 2018-136. Seconded by Trustee Stillman. Motion carried unanimously.

C. Resolution 2018-137 – Resolution Of The Village Board Of The Village Of Caledonia Approving The Two-Year Extension For Parkview Gardens IV (5327 Douglas Avenue Previously Known As Parkview IV Of The Parkview Campus), Alfred McConnell, Applicant

Motion by Trustee Wanggaard to adopt Resolution 2018-137. Seconded by Trustee Stillman. Motion carried unanimously.

The Board discussed what rules are followed after the 2 years. All extensions include a stipulation that all ordinances, statutes, etc. that are in effect at the time of construction are the ones to be followed. This language is included in the Resolution.

9 – New Business

A. Appointment to the Police and Fire Commission

Per Ad Hoc Committee recommendation along with the chair of the Police and Fire Commission.

Motion by Trustee Dobbs to appoint William White to the vacancy on the Police and Fire Commission expiring May, 2020. Seconded by Trustee Wishau. Motion carried unanimously.

B. Appointment to the Parks and Recreation Commission

Per Ad Hoc Committee recommendation.

Motion by Trustee Prott to appoint James Arehart to the vacancy on the Park and Recreation Commission until April, 2021. Seconded by Trustee Wishau. Motion carried unanimously.

Trustee Benkowski questioned why the female that applied was not chosen since it was a female that held the position prior. Trustee Martin felt that more females should represent the Village.

Trustee Benkowski – nay	Trustee Prott – aye
Trustee Stillman – aye	Trustee Wishau – aye
Trustee Wanggaard – aye	President Dobbs – aye
Trustee Martin – nay	

Motion carried, 5/2.

C. Appointment to the Utility District Commission

Per Ad Hoc Committee recommendation.

Motion by Trustee Dobbs to appoint Michael Pirk to fill the vacancy on the Utility Commission until April, 2020. Seconded by Trustee Benkowski. Motion carried unanimously.

Howard Stacy, Chair of the Utility Commission was present. Trustee Benkowski asked him his opinion. Stacy stated he felt confident of Michael Pirk's ability to represent the Commission.

D. Appointment to the Community Development Authority

Per Ad Hoc Committee recommendation.

Motion by Trustee Dobbs to appoint Jeremy Hinds to the vacancy on the CDA until April 2019. Seconded by Trustee Martin. Motion carried, 6/1 recusal by Trustee Benkowski.

Trustee Martin was encouraged with all the applications received. She felt there needs to be more ways to get the word out because people are obviously interested once they are aware of openings.

10 - Report from Village Administrator

There will be reorganization in the Finance Department. The payroll clerk will now fall under the HR Department. This gives more capacity in HR and allows the Village to do more with payroll and benefits. The Financial Accountant's title will change to Deputy Treasurer. This position will be responsible for all the necessary Treasury functions in addition to accounts payables and receivables. The remainder of the Finance Department will remain unchanged.

Christensen will also be out of the office the following week. Muise will be in charge.

Racine County is sponsoring a "housing road show" where they will be touring several developments in South East Wisconsin, followed by a lunch at Wingspread. There are a limited number of tickets, and Trustee Martin will be attending.

There was some discussion about whether or not payroll could be outsourced and it was more economical to keep that as an internal function.

Trustee Wishau stated that he received a phone call about a tax check for property taxes not being cashed for 3 weeks. He asked that this process be reviewed and that the checks are being deposited in a timely manner. Tom Christensen will mention this to the appropriate person.

11 - The Village Board will take up a motion to go into CLOSED SESSION, pursuant to s. 19.85(1)(c), Wis. Stat., for considering employment, compensation and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: specifically to discuss and consider recommendations on salary and wage adjustments for certain employees

Motion by Trustee Wanggaard to go into closed session. Seconded by Trustee Benkowski.

Trustee Benkowski – aye	Trustee Prott – aye
Trustee Stillman – aye	Trustee Wishau – aye
Trustee Wanggaard – aye	President Dobbs – aye
Trustee Martin – aye	

Motion carried unanimously.

12 - The Village Board reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item discussed during the CLOSED SESSION and to move to the remaining item(s) on this agenda and any other agendas posted

Motion by Trustee Martin to reconvene into open session. Seconded by Trustee Wanggaard. Motion carried unanimously.

Motion by Trustee Martin to approve salary increases totaling \$30,304.00 allocation as discussed in closed session. Seconded by Trustee Benkowski. Motion carried unanimously.

13 – Adjournment

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Stillman. Motion carried unanimously.

Meeting adjourned at 8:58 p.m.

Respectfully submitted

Karie Torkilsen
Village Clerk