

**Village Board Meeting
November 19, 2018**

1 - Order

President Dobbs called the Village Board Meeting to order at 7:05 p.m., at Village Hall, 5043 Chester Lane, Racine, WI.

2 - Pledge of Allegiance

3 - Roll Call

Board: Trustee Benkowski, Trustee Stillman, Trustee Wanggaard, Trustee Martin, Trustee Prott, Trustee Wishau and President Dobbs.

Absent: None

Staff: Administrator Tom Christensen, Utility Director Anthony Bunkelman, Public Works Director Tom Lazcano, and HR Director /Assistant Administrator Toni Muise. Also present was Attorney Ekes and Associate Tyler Helsel.

4 - Approval of minutes

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Benkowski. Motion carried unanimously.

Village Board meeting(s) – November 5, 2018
Special Village Board/Public Hearing – November 5, 2018 Release and Road Vacation
November 5, 2018 2019 Budget

5 - Citizens Reports/General comments from the audience

Ray Lentz, 7124 Hwy 38, spoke about his neighbor's (Mr. V) violations and stated that he has been harassed by local leaders when instead the leaders should be addressing Mr. V's violations.

6 - Communications and Announcements

6B - Update on the Western Publishing Building

The environmental firm investigated the property and the remediation costs will be coming in soon.

7 - Committee Reports

7A(1) - Approval of A/P checks

Motion by Trustee Wishau to approve the A/P checks as presented. Seconded by Trustee Prott. Motion carried unanimously.

General Fund	Check No's 78020-78101	in the amount of \$709,208.58
Parks Enterprise	Check No's 6374-6376	in the amount of \$7,512.30
Joint Health	Check No's 12701-12711	in the amount of \$216,030.33
Joint Parks	Check No's 8755-8759	in the amount of \$10,245.50

7B(1) - Approval of 2018-2019 Operator's Licenses (Bartenders)

Motion by Trustee Prott to approve 2018-2019 Operator's License as presented. Seconded by Trustee Wanggaard. Motion carried unanimously.

8 - Ordinances and Resolutions**8A - Resolution 2018-122 – Resolution of the Village Board of the Village of Caledonia Revising the Procedure for Appointments and Reappointments to Committees, Commissions and Boards**

Attorney Ekes explained that mid-term vacancies procedures have been added. The makeup of the Ad Hoc does not change nor does the procedure for annual vacancies. The timeframe for advertisements will remain at 14 days.

Motion by Trustee Prott to adopt Resolution 2018-122. Seconded by Trustee Wanggaard. Motion carried unanimously.

8B - Resolution 2018-123 – A Resolution Adopting The Caledonia's 2019 Salary Compensation Schedule With Consumer Price Index Adjustment, Adjusting The Title For The Finance Manager And Adjusting The Salary Grade For The Municipal Court Clerk

This was recommended for approval by the Finance Committee.

Trustee Martin suggested using the Midwest area CPI. Christensen stated that the Wisconsin Employment Relations is being used because the Union uses it and was used across the board for all employees.

Motion by Trustee Wishau to adopt Resolution 2018-123. Seconded by Trustee Prott. Motion carried unanimously.

Discussion continued regarding what CPI should be used. Midwest area CPI was looked up and discussed.

Motion by Trustee Wishau and Trustee Prott to withdraw their motions to bring back the Resolution using the Northwester CPI.

Motion by Trustee Wanggaard to adopt Resolution 2018-123 as adopted. Seconded by Trustee Stillman to adopt Resolution 2018-123 as presented.

Trustee Benkowski – nay
 Trustee Stillman – aye
 Trustee Wanggaard – aye
 Trustee Martin- nay
 Trustee Prott - aye
 Trustee Wishau – nay
 President Dobbs - aye
Motion carried, 5/2.

8C - Resolution 2018-124 – Resolution Of The Village Board Of The Village Of Caledonia To Approve A Revised Development Agreement For A Certified Survey Map; Parcel Id 51-104-04-22-33-016-000 - NE ¼ Of Section 33, T4N, R22E / TNG 19 LLC, Owner / Nancy Washburn, Agent, Village Of Caledonia, Racine County, WI

Motion by Trustee Benkowski to adopt Resolution 2018-124. Seconded by Trustee Stillman. Motion carried unanimously.

8D - Resolution 2018-125 – Resolution Authorizing The Village Of Caledonia To Execute 2 Temporary Construction Easements At 13448 DeBack Lane With DNKC Property Management LLC

Motion by Trustee Benkowski to adopt Resolution 2018-125. Seconded by Trustee Stillman. Motion carried unanimously.

8E - Resolution 2018-126 – Resolution Authorizing The Village Of Caledonia To Execute A Stormwater Easement Agreement With Riversview Development LLC For Creekview Estates

Motion by Trustee Stillman to adopt Resolution 2018-126. Seconded by Trustee Benkowski. Motion carried unanimously.

8F - Resolution 2018-127 – Resolution Authorizing The Village Of Caledonia To Execute A Stormwater Easement Agreement With NCS LLC For Cascade Ridge

Motion by Trustee Martin to adopt Resolution 2018-127. Seconded by Trustee Stillman. Motion carried unanimously.

8G - Resolution 2018-128 – Resolution Authorizing The Village Of Caledonia To Execute A Stormwater Easement Agreement With The Robert P. & Phyllis M. Peterson Joint Revocable Trust For Caledonia Storage

Motion by Trustee Benkowski to adopt Resolution 2018-128. Seconded by Trustee Stillman. Motion carried unanimously.

8H - Resolution 2018-129 – Resolution Authorizing The Village Of Caledonia To Execute A Deposit Agreement With The Robert P. & Phyllis M. Peterson Joint Revocable Trust For Caledonia Storage

Motion by Trustee Wanggaard to adopt Resolution 2018-129. Seconded by Trustee Benkowski. Motion carried unanimously.

8I - Resolution 2018-130 – Resolution Authorizing The Village Of Caledonia To Award A Contract For The Caddy Vista Sanitary Sewer And Water Main Extensions Project

Motion by Trustee Martin to adopt Resolution 2018-130. Seconded by Trustee Wanggaard.
Motion carried unanimously.

8J - Resolution 2018-131 – Resolution Imposing A Special Charge On The 2018 Tax Roll Representing The Annual Storm Water Management Fee Against Property In The Village Of Caledonia Utility District And Establishing The Storm Water Management Rate For Each Equivalent Residential Unit In Accordance With Sections 9-2-12(G) And (H) Of The Village Of Caledonia Code Of Ordinances For The Time Period Of 12/1/18 To 11/30/19

Motion by Trustee Prutt to adopt Resolution 2018-131. Seconded by Trustee Stillman.
Motion carried unanimously.

8K - Resolution 2018-132 – Resolution Of The Village Board Of The Village Of Caledonia Approving A Computer Software And Services Contract With Civic Systems, LLC

Recommended by the Finance Committee.

Motion by Trustee Benkowski to adopt Resolution 2018-132 with the revision to 19(D) of contract as follows: "Civic warrants that any Services that it provides to Client under this Contract Agreement will be performed in accordance with generally accepted industry standards of care and competence. Upon notice of a breach of warranty, Civic can (i) use its reasonable commercial efforts to re-perform or correct the Services within 60 days, or (ii) refund the fee Client paid for the Services that are in breach of Civic's warranty. This section is not to be construed as the sole and exclusive remedy for breach of warranty." Also "Client must make a claim for breach of warranty in writing within 120 days of the date that the Services do not comply with Civics' warranty are performed"

Seconded by Trustee Martin. Motion carried unanimously.

8L - Resolution 2018-133 – Resolution Authorizing The Selection Of The Design Proposal For Crawford Park

The Parks Commission recommended awarding the contract to Key Engineering.

Motion by Trustee Prutt to adopt Resolution 2018-133. Seconded by Trustee Martin. Motion carried, 6/1 recusal by Trustee Benkowski.

9 – New Business

9A - Oversized Garage Variance with Carport at 8917 Foley Road

Motion by Trustee Benkowski to approve the oversized garage variance at 8917 Foley Road subject to conditions outlined in memo dated October 16th by Public Works Director and adhere to concerns no. 1 through 7 addressed by adjoining property owner in letter presented at Public Works Committee meeting as discussed. Seconded by Trustee Stillman. Motion carried unanimously.

10 - Report from Village Administrator

Last week the Caledonia Douglas Avenue Business Association (CDABA) sponsored a meeting regarding the upcoming Hwy 32 resurfacing and it went very well. One of the biggest issues identified by the County Executive was the box culvert replacement and how long Hwy 32 would need to be closed for that project. There was suggestion to have the box culvert pre-fabricated opposed to building the structure onsite to expedite that process.

11 - The Village Board will take up a motion to go into CLOSED SESSION, pursuant to s. 19.85(1)(c), Wis. Stat., for considering employment, compensation and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: specifically to discuss and consider recommendations on salary and wage adjustments for certain employees

Motion by Trustee Wanggaard to go into closed session. Seconded by Trustee Stillman.

Trustee Benkowski – aye Trustee Prott - aye
Trustee Stillman – aye Trustee Wishau – aye
Trustee Wanggaard – aye President Dobbs – aye
Trustee Martin – aye

Motion carried unanimously.

12 - The Village Board reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item discussed during the CLOSED SESSION and to move to the remaining item(s) on this agenda and any other agendas posted

Motion by Trustee Benkowski to reconvene into open session. Seconded by Trustee Martin.
Motion carried unanimously.

The Board discussed the Administrator’s wages due to Christensen reconsidering his retirement. The wages were increased for a new Administrator in the budget. Christensen left the room while the Board discussed a possible 2 year contract at his recommended \$125,000 yearly wage with no health insurance or retirement benefits. Some Board members recommended \$122,500 for 2 years. Christensen returned to the room and they discussed why he wanted to retire in the first place. He explained that the longevity in his family hasn’t been good but after thinking about it he really would like to stay and be part of what is happening.

Motion by Trustee Wanggaard to set Tom Christensen’s salary at \$125,000 for 2 years with no merit increases over the 2 years and no contribution towards retirement or health insurance. Seconded by Trustee Stillman. Motion carried, 6/1.

13 – Adjournment

Motion by Trustee Martin to adjourn. Seconded by Trustee Prott. Motion carried unanimously.

Meeting adjourned at 9:02 p.m.

Respectfully submitted

Karie Torkilsen
Village Clerk