

**Village of Caledonia Utility District Meeting  
December 5, 2018**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, December 5, 2018, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Secretary Harry Garnette, Commissioners Tony Minto, Mark Brigman, Nicholas Sullivan, and Michael Pirk. Trustee Lee Wishau was excused. Also present were Consulting Engineer Thomas Ludwig, Utility Manager Robert Lui and Utility Director Anthony Bunkelman.
- 3. Approval of Minutes**
  - a.** Upon a motion by Garnette and seconded by Minto, the Commission approved the minutes from the Utility District’s previous regular meeting held November 7, 2018. Commissioner Pirk abstained. A copy of these minutes have been furnished to each Commissioner. **Motion Carried.**
- 4. Citizen Comments** – None
- 5. Communications and Announcements**
  - a. January Utility District Meeting**

Due to the regularly scheduled meeting falling on January 2<sup>nd</sup> and with the holidays coming up it was recommended that the January Meeting of the Utility District be held on January 16<sup>th</sup>.
- 6. Approval of O&M Bills**
  - a.** Upon a motion by Garnette and seconded by Minto, the Commission approved payment of O&M Bills, related to the Utility District, listed under checks #13406 through #13432, totaling \$193,792.80. **Motion Carried.**
  - b.** Upon a motion by Minto and seconded by Brigman, the Commission approved payment of O&M Bills related to the Storm Water District totaling \$30,602.09. **Motion Carried.**
- 7. Project Updates**
  - a. Caddy Vista Improvements / Lift Station**

Contract awarded on November 19<sup>th</sup>. Pre Construction Meeting held on November 27<sup>th</sup>. Globe has been mobilizing equipment and materials out on site. Remainder of plan set is at approximately 85%. Lift station has been ordered.
  - b. Caddy Lane Watermain Relay**

Working toward project close out.

**c. Riverbend Drive Lift Station Safety Site**

Recommendation on agenda for this evening. Will be recommending this be a 2020 project. Resurfacing for Hwy 38 is scheduled for 2022 and the Hwy 38 Bridge is scheduled for 2023.

**d. Lighthouse Drive Lift Station Upgrade Site**

Reviewed a partial bury building for the site and recommend that this is not pursued. Currently looking at revising the roof line on the proposed building if possible and reported to Johnson's.

**e. Ivy Lane Watermain Relay / West Johnson Sewer Rehabilitation**

Working toward project close out.

**f. STH 32 Utility Improvements Advance Utility Work**

Project completed minus portion of project to be performed by State Contract due to wetland disturbance.

**g. Wind Point Sanitary Rehabilitation**

Pre Construction Meeting held on November 12<sup>th</sup>. Notified Wind Point residents, Wind Meadows Area and Village Administrator of improvements. Visu Sewer started project on November 27<sup>th</sup>.

**h. TID #3 Watermain Project**

Contractor started construction of project today.

**i. Highway V Watermain – Restoration / Sink Hole Complaint**

Have contracted with G & F Excavating to do the work. Have a permit application in to Racine County and awaiting approval.

**j. Operator / Operator Apprentice Position**

Hired an Operator Apprentice from the March candidates. Started work on December 3<sup>rd</sup>.

**k. Hoods Creek – Aldebaran Brushing Project**

Project will commence as weather permits.

**l. Tanglewood Avenue Storm Sewer Replacement Project**

Project is in Design. Obtaining necessary permits. To be bid out together with Wind Point West Subdivision Project.

**m. Wind Point West Subdivision Project**

Project is in Design. Obtaining necessary permits. To be bid out together with Tanglewood Avenue Storm Sewer Replacement Project.

**n. Ivy Lane Storm Water Improvement Project**

Working toward project close out.

**o. GIS Updates**

Updating GIS with information that was shot in the field.

**p. Jolson Street – Franksville Area Drainage**

Discussed Project with Mount Pleasant. They are interested due to several complaints. Setting meeting date to discuss further.

**q. Alcyn Drive – Drainage Complaint**

Working on Storm Sewer Extension per owner's request.

**8. Action Items**

**a. River Bend Lift Station Safety Site Recommendation**

Bunkelman discussed the 2 alternatives for the project and discussed the State DOT schedule for the Highway 38 projects. Bunkelman prefers to have the existing 27" sanitary sewer replaced due to the age of the pipe and so that there are not parallel lines run for sanitary sewer. The alternative with parallel lines currently is more cost effective. The Highway 38 projects are scheduled for 2022 and 2023. The Utility District project will not have a conflict with the State projects as long as the schedule stays as is.

Upon a motion by Minto and seconded by Garnette, the Utility District moved to move both options to 30% plans. **Motion carried.**

**b. TID #4 Phase 4 Potential Sanitary Sewer Layout**

The Utility District's and Village's Consultant for the TID's has put together a potential layout for Sanitary Sewer lines for the development of TID's 1, 3, & 4. This exhibit shows phases for the extension of sanitary sewer in each TID. The plan behind this exhibit is that the Village can begin the preliminary surveying and obtaining of easements for the sanitary sewer to be ahead of the game when developments are discussed.

Upon a motion by Garnette and seconded by Brigman, the Utility District moved to approve the exhibit and move forward with surveying. **Motion Carried.**

**c. Authorization of Signatures for Deposit Agreement – Peterson Trust**

Upon a motion by Minto and seconded by Sullivan, the Utility District moved to authorize the President & Secretary of the Caledonia Utility District to execute the Deposit Agreement with the Peterson Trust. **Motion Carried.**

**d. Authorization of Signatures for Storm Water Easement Agreement – Peterson Trust**

Upon a motion by Minto and seconded by Sullivan, the Utility District moved to authorize the President & Secretary of the Caledonia Utility District to execute the Storm Water Easement Agreement with Peterson Trust. **Motion Carried.**

**e. Authorization of Signatures for Development Agreement – Bear Country Holdings LLC**

Upon a motion by Minto and seconded by Sullivan, the Utility District moved to authorize the President & Secretary of the Caledonia Utility District to execute the Development Agreement for Bear Country Holdings LLC. **Motion Carried.**

**9. Adjournment**

Upon a motion by Garnette and seconded by Brigman, the Commission moved to adjourn the regular meeting at 6:40 pm. **Motion Carried.**

Respectively submitted,

Anthony A. Bunkelman P.E. Utility Director