

**Village of Caledonia Utility District Meeting  
August 30, 2018**

**1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, August 30, 2018, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.

**2. Roll Call** – Those present were President Howard Stacey, Secretary Harry Garnette, Commissioners Mark Brigman, Tony Minto, Nicholas Sullivan and Trustee Wishau. Commissioner Infusino was excused. Also present were Utility Director Anthony Bunkelman, and Utility Manager Robert Lui. Secretary Garnette was excused at 6:55p.m.

**3. Approval of Minutes**

**a.** Upon a motion by Brigman and seconded by Sullivan, the Commission approved the minutes from the Utility District’s previous regular meeting held August 1, 2018. A copy of these minutes have been furnished to each Commissioner. **Motion Carried.**

**b.** Upon a motion by Minto and seconded by Brigman, the Commission approved the minutes from the Utility District’s special meeting held August 15, 2018. A copy of these minutes have been furnished to each Commissioner. **Motion Carried.**

**4. Citizen Comments** – None

**5. Communications and Announcements**

**6. Financial Update 2<sup>nd</sup> Quarter – Michele Jones**

Michele Jones was in attendance and gave the Commission an update of the financial position of the Utility District.

**7. Approval of O&M Bills**

**a.** Upon a motion by Brigman and seconded by Minto, the Commission approved payment of O&M Bills, related to the Utility District, listed under checks #13288 through #13329, totaling \$910,483.83. **Motion Carried.**

**b.** Upon a motion by Brigman and seconded by Sullivan, the Commission approved payment of O&M Bills related to the Storm Water District totaling \$13,161.62. **Motion Carried.**

**8. Project Updates**

**a. Caddy Vista Improvements / Lift Station**

The design for the Sanitary Sewer Portion of the project is at approximately 80%. The design for the watermain extension is approximately 85% to 90% complete.

The Lift Station design at approximately 40%.  
The projects are proposed to bid out together.

**b. Caddy Lane Watermain Relay**

Met with Wanasek in regards to issues on restoration.

**c. Riverbend Drive Lift Station Safety Site**

Foth is working on the design of the second forcemain. Racine Wastewater has provided modeling information and Foth is reviewing.

**d. Lighthouse Drive Lift Station Upgrade Site**

Draft easement document was received 8/28. Need to attach exhibits. Working toward finalizing the agreement.

**e. Ivy Lane Watermain Relay / West Johnson Sewer Rehabilitation**

Restoration of the project was completed and the contractor is addressing punch list items as they come up.

**f. STH 32 Utility Improvements Advance Utility Work**

Reesman's work completed. All roads back open as of August 13<sup>th</sup>.

**g. Wind Point Sanitary Rehabilitation**

Bid Opening on August 30<sup>th</sup>. Contract award for District on 8/30 and Village Board on September 4<sup>th</sup>.

**h. Hoods Creek – Aldebaran Brushing Project**

Project will commence as weather permits.

**i. Tanglewood Avenue Storm Sewer Replacement Project**

Project is in Design. Working toward obtaining necessary permits. To be bid out together with Wind Point West Subdivision Project.

**j. Wind Point West Subdivision Project**

Project is in Design. Working toward obtaining necessary permits. To be bid out together with Tanglewood Avenue Storm Sewer Replacement Project.

**k. Ivy Lane Storm Water Improvement Project**

Restoration of the project was completed and the contractor is addressing punch list items as they come up.

**l. GIS Updates**

Foth is working on updating Map Book. Placed number in budget to update the GIS files and hyperlinking plan sheets.

**m. Jolson Street – Franksville Area Drainage**

Discussed Project with Mount Pleasant. They are interested due to several complaints. Setting meeting date to discuss further. There is a large tile in Mount Pleasant that has a severely offset joint. Mount Pleasant working on getting repaired.

**n. Alcyn Drive – Drainage Complaint**

Met with owners. Owners are interested in having storm sewer extended and being special assessed. Will be putting together a draft plan and cost estimate then meeting with owners again.

**o. Operator / Operator Apprentice Position**

Posting is in 3 area newspapers. Applications due on September 7<sup>th</sup>.

**9. Action Items**

**a. Consider Final Acceptance of Hwy K, to Carol Drive, Sewer and Water Extension Project.**

Bunkelman reported that he has been in contact with Attorney Ekes. Not all of the proper paperwork, including final lien waivers, were submitted. Bunkelman requested this be laid over.

Upon a motion by Minto and seconded by Sullivan, the Commission moved to lay this item over. **Motion Carried.**

**b. Central Storage Warehouse Site Grading & Drainage Plan – Conditional Approval**

Bunkelman reported that he has reviewed the site grading & drainage plan for Central Storage Warehouse. The site will drain to Pond 7 in the DeBack Farms Business Park. The entire building has roof drains that tie into a storm sewer that will drain directly to the pond.

Upon a motion by Sullivan seconded by Wishau, the Commission moved to approve the Site Grading & Drainage Plan for Central Storage Warehouse located on 4 Mile Road. **Motion Carried.**

**c. Blue Beacon Truck Wash Storm Water Management Plan – Approval**

Bunkelman reported that he has reviewed the storm water management plan for the Blue Beacon Truck Wash. The plan meets the Ordinance for Base Level Storm Water Quantity and Quality. Blue Beacon has proposed 2 storm water ponds to control the runoff.

Upon a motion by Brigman and seconded by Wishau, the Commission moved to approve the Storm Water Management Plan for the Blue Beacon Truck Wash Development subject to the conditions of Storm Water Easements and a Deposit Agreement. **Motion Carried.**

**d. Blue Beacon Truck Wash Site Grading & Drainage Plan – Approval**

Bunkelman reported that he has reviewed the site grading & drainage plan for the Blue Beacon Truck Wash. The building will drain East & West to a concrete valley in the drive. The concrete valleys drain to the storm water pond proposed for the site.

Upon a motion by Brigman and seconded by Minto, the Utility District moved to approve the Site Grading & Drainage Plan for the Blue Beacon Truck Wash subject to the conditions of Storm Water Easements and a Deposit Agreement.

**Motion Carried.**

**e. Award Contract for Wind Point Sanitary Rehabilitation Project**

The Utility District opened bids for the project on August 30<sup>th</sup>. 3 bids were received for the project. The lowest responsible bidder for the project was Visu-Sewer with a bid of \$1,468,354.27. The Engineer's Estimate for the project was \$1,493,450.00.

Upon a motion by Brigman and seconded by Wishau, the Utility District moved to award the Wind Point Sewer Rehabilitation Project to Visu-Sewer for the total bid amount of \$1,468,354.27. **Motion Carried.**

**f. Award Contract for DeBack Industrial Park Phase 3 Improvements**

The Utility District opened bids for the project on August 29<sup>th</sup>. The bids came in significantly higher than the Engineer's Estimate. The project is being currently being relooked at. It is suggested that the Utility District lay over this item at this time.

Upon a motion by Minto and seconded by Sullivan, the Utility District moved to layover the award of the project. **Motion Carried.**

**g. Draft 2019 Caledonia Utility District Budget (Sanitary, Water, Storm)**

Michele Jones was in attendance and presented the budgets for the Sanitary District and Water Utility. Bunkelman presented the budget for the Storm Water District. Wishau requested that the format of the budget be changed to remove decimals, include a variance column, and a % change column. Bunkelman stated that the budgets will be going to the Board for discussion soon.

**h. Discussion regarding Racine Water Utility Rec Fees**

Utility District Attorney Bjelajac discussed the Racine Water Utility Rec fees and how they affect Caledonia. The District also discussed a handout for an intergovernmental agreement between Mount Pleasant, Racine, and the Racine Water Utility. It was determined that the Utility District should obtain a copy of the intergovernmental agreement when it is approved.

**10. Adjournment**

Upon a motion by Wishau and seconded by Brigman, the Commission moved to adjourn the regular meeting at 7:25 pm. **Motion Carried.**

Respectively submitted,

Anthony A. Bunkelman P.E. Utility Director